

**Hillsborough County Executive Committee
Bouchard Building
Goffstown, NH
May 31, 2011 8:30 AM**

Present: Representatives: C. Seidel, J. Ulery, G. Barry, J. Belanger, B. Belvin, J. Cebrowski, R. Day, L. Gagne, P. Garrity, K. Gidge, D. Hinch, D. Hogan, W. Hutchinson, N. Kurk, D. Robbins, B. Shaw, S. Stepanek, S. Vaillancourt, M. Villeneuve, R. Whitehead, R. Haefner, M. Pilotte. Also present: Commissioners S. Ziehm, C. Holden, Sheriff Hardy, D. Hogan, County Attorney, C. Beaulac, Durette, M. Este, M. Lenski, J. O'Mara, C. Kirby, B. Moorehead, M. Rioux, D. Reidy, E. Robinson, M. Castonguay and G. Wenger.

Chairman Seidel led the pledge to the flag and called the meeting to order at 8:15AM.

Presentation by Attorney Flygare for 4 Collective Bargaining Agreement

Attorney Flygare stated that the four CBA's have been approved by the Board of Commissioners noting that they are all one year agreements and they all provide for a 1% merit increase on the employees anniversary date provided the employee meets all the criteria. He stated that under all the Union agreements the employee pays 22 ½ % of their insurance costs and prescription co-pays of 20/30/50 dollars.

Hillsborough County Attorney and the Teamsters Local 633 -This Contract includes all of the above noting that the cost of the CBA for FY 12 is \$7,002. Attorney Flygare also stated that the special conditions applicable to Nashua employees will cease upon the employee's relocation to Manchester as these were determined on an individual basis by the County Attorney. Once the Manchester Courthouse reopens, the Nashua conditions will be null and void.

Motion by Rep. Hinch, second by Rep. Whitehead to recommend to the Delegation to reject The County Attorney Contract Teamster Local 633 specifically the 1%.

Rep. Whitehead stated that this goes against what we are doing at the State.

On a voice vote motion adopted to reject the CBA for the County Attorney Employees. 1 Nay.

Hillsborough County Nursing Home and International Chemical Workers

Overview by Attorney Flygare

Term: 1 year agreement expiring Jun 30, 2012

Wages: Performance increase of 1.0% for FY 12 will be given on the employees anniversary date provided the employee has received a satisfactory performance evaluation.

Sick Leave/Personal Days: Employees may use up to 5 days of accrued sick leave as personal days (currently 4).

Weekend Coverage: The Staff Development Coordinators will be included in the weekend nursing supervision rotation and will be eligible for the \$3.00 per hour weekend differential for weekend hour worked as a supervisor.

Exempt and Non Exempt Positions: All Exempt and Non-Exempt positions will be listed in the contract with the disclaimer that this does not preclude the County from establishing classifications for new positions or changing classifications to reflect changes in duties.

Time Clock/Time Cards: All non-exempt employees shall utilize the time clock. Exempt employees shall file time cards supplied by the County.

Hillsborough County Executive Committee
May 31, 2011

Unexcused Absences: employees who are absent and have not notified their supervisor for more than consecutive work days shall be deemed to have quit unless extenuating circumstances existed as determined by the administration.

Sick Leave: Employees who use 3 or more consecutive sick days shall provide a Doctors note prior to returning to work or collecting sick leave pay.

Applying for Leave: Employees who are absent from work for more than 5 consecutive workdays and have not applied for leave or presented evidence justifying their absence shall be deemed to have quit.

Clothing Allowance: Change reimbursement date from December to August.

Holidays: In the absence of volunteers to work holidays, the assignment will be made in accordance with a rotating list of employees based on seniority.

Wage Rate Review: Employees may request a wage re-adjustment in the event a new hire in the same position with comparable experience, training and education has a higher wage. A request for re-adjustment shall not be unreasonably denied.

Motion by Rep. Hinch, second by Rep. Whitehead to reject the CBA between Hillsborough County Nursing Home International Chemical Workers. On a voice vote motion adopted.

Hillsborough County Department of Corrections and AFSCME Local 3657 Tentative Agreement

Wages: 1% merit increase on anniversary date for satisfactory performance during 2011-12 only

Boots: Seventy dollar (\$70.00 annual boot allowance for maintenance employees during 2010-11.

Holidays: Employees have a choice between using ML King Day or their birthday as a holiday. This is not an additional holiday.

Sick and Personal Days: Effective July 1, 2011, employees will be entitled to 11 sick days and 4 personal days.

Reduce number of Long-sleeve shirts to two.

Side Bar on Uniforms: Effective upon ratification of the agreement by the Union and the Commissioners, the Superintendent will modify the facility policy to authorize short-sleeve shirts without ties year-round. Nothing herein shall be construed to limit the Superintendent's discretion to reinstate long-sleeve shirts and ties or to impose any other requirements regarding uniforms.

Attorney Flygare stated that the cost for FY11 would be \$25,449. Discussion ensued.

Motion by Rep. Hinch, second by Rep. Hutchinson to reject the Department of Corrections and AFSCME employees CBA Local 3657. On a voice vote motion adopted.

Hillsborough County Department of Corrections and Teamsters Local 633 for supervisory employees.

This Contract includes:

A one year contract

1% merit increase based on satisfactory performance on the employee's anniversary date during FY 11 – 12.

Ten percent cap on increase in NNEBT health insurance premiums for FY 11 – 12

Reduce number of long sleeve shirts to two.

Side Bar on Uniforms:

Also a number of editorial changes. The cost of the Contract would be 20,429.

Hillsborough County Executive Committee
May 31, 2011

Motion by Rep. Hinch, second by Rep. Whitehead to reject the Teamster Contract Local 633 for supervisory employees. On a roll call vote motion adopted 14-3.

Minutes

Motion by Rep. Garrity, second by Rep. Shaw to approve the minutes from April 22, 2011. On a voice vote motion adopted.

Transfers

Motion by Rep. Garrity, seconded by Rep. Shaw, to remove Budget Transfer #2011-26 from the table in the amount of \$36,040. Mr. Wenger stated that the County has been awarded Federal Transit Administration (FTA) Section 5310 Purchase of Service funding for Region 6 in the amount of \$36,040. The grant award is through the State of New Hampshire Department of Transportation. This grant opportunity was unanticipated at the time the FY 11 budget was developed. On a show of hands motion adopted.

Motion by Rep. Shaw seconded by Rep. Garrity, to approve Budget Transfer #2011-26 in the amount of \$36,040 from Contingency (Grant Expenses) to County Commissioners. Hillsborough County would be acting as a fiscal agent only. On a voice vote motion adopted.

Motion by Rep. Vaillancourt, seconded by Rep. Belvin, to remove Budget Transfer #2011-20 from the table and reject the transfer. On a voice vote motion fails.

Motion by Rep. Garrity, second by Rep. Shaw to approve Budget Transfer #2011-20 in the amount of \$35,978. This is for equipment to be used for law enforcement purposes. Hillsborough County Sheriff's Office receives Drug Asset Forfeiture Funds as a result of participating in HIDTA Drug Task Force operations. Funds must be used solely for law enforcement purposes pursuant to the Asset Forfeiture guidelines. There was a lengthy discussion regarding the acceptance of the funds and if the county is in compliance. On a voice vote motion adopted, 1 nay.

Motion by Rep. Ulery, second by Rep. Stepanek to remove Budget Transfer #2011-29 from the table. On a voice vote motion adopted.

Motion by Rep. Hinch, second by Rep. Stepanek to approve Budget Transfer # 2011-29 in the amount of \$24,500 from Contingency Grant Expenses to Manchester Courthouse. The reason for this request is upon completion of the renovation of 300 Chestnut St. Manchester, NH the County Attorneys Manchester office staff will be relocating back into the building. This transfer will facilitate the purchase of the eight workstations for office support staff, this will be for the installation of the workstations. On a voice vote motion adopted, 1 nay.

Motion by Rep. Ulery, second by Rep. Hutchinson to remove Budget Transfer #2011-30 from the table. On a voice vote motion adopted.

Motion by Rep. Garrity, second by Rep. Whitehead to approve Budget Transfer #2011-30 in the amount of \$69,500 from Contingency Grant Expenses to Manchester Courthouse. This is for the linear filing 30 inch storage system. This would be for the installation and the purchase of the filing system. On a voice vote motion adopted, 1 nay.

Hillsborough County Executive Committee
May 31, 2011

Motion by Rep. Garrity, second by Rep. Shaw to remove Budget Transfer #2011-31 from the table. On a voice vote motion adopted.

Motion by Rep. Garrity, second by Rep. Shaw to approve Budget Transfer #2011-31 in the amount of \$27,500 from Contingency Grants to Manchester Courthouse. This is for the purchase and installation of office furniture for the County Attorney's office staff in the newly renovated Superior Courthouse in Manchester. On a voice vote motion adopted, 3 nays.

Motion by Rep. Garrity, second by Rep. Hutchinson to approve Budget Transfer #2011-32 in the amount of \$6,000 from Nursing Home Administration Bed Assessment to Nursing Home Pharmacy, Other fees and Outside services. On a voice vote motion adopted.

Motion by Rep. Garrity, second by Rep. Cebrowski to approve Budget Transfer #2011-33 in the amount of \$9,500 from Nursing Home Administration Bed Assessment to Nursing Home Maintenance Fuel. On a voice vote motion adopted.

Motion by Rep. Garrity, second by Rep. Cebrowski to approve Budget Transfer #2011-34 in the amount of \$9,500 from Nursing Home Rehab Social Security to Nursing Home Dietary Gas/Heating. On a voice vote motion adopted.

Motion by Rep. Garrity, second by Rep. Hogan to approve Budget Transfer #2011-35 in the amount of \$7,500 from Department of Corrections Fuel Oil to Gasoline, Auto repairs, and Building Repairs. On a voice vote motion adopted.

Motion by Rep. Stepanek, second by Rep. Hinch to approve Budget Transfer #2011-36 in the amount of \$34,000 from Contingency Salary/Wages to Nursing Home Health Insurance in Administration, Dietary and NH Activities. On a voice vote motion adopted.

Motion by Rep. Garrity, second by Ulery to approve Budget Transfer #2011-37 in the amount of \$99,100 from Contingency Energy Grants to Department of Corrections New Equipment. Mr. Wenger stated that this is under the Energy Efficiency and Conservation Block Grant from American Recovery and Reinvestment Act, this is to fund the heating plant replacement project at the Department of Corrections. On a voice vote motion adopted.

Motion by Rep. Garrity, Ulery to approve Budget Transfer #2011-38 in the amount of \$229,688 from Contingency Energy Grants to Nursing Home Administration. This transfer is necessary at the Nursing Home for the Energy Efficiency Grant similar to the Department of Corrections. On a voice vote motion adopted.

Motion to recess at 10:50 AM.

Rep. Gail Barry, Clerk
Hillsborough County Executive Committee

Date _____
Approved