

**Hillsborough County Executive Committee
Bouchard Building
Goffstown, NH
February 25, 2011 9:00 AM**

Present: Representatives: C. Seidel, J. Ulery, G. Barry, J. Belanger, J. Cebrowski, R. Day, P. Garrity, D. Hinch, D. Hogan, W. Hutchinson, S. Palmer, D. Robbins, B. Shaw, S. Vaillancourt, M. Villeneuve R. Whitehead, S. Jasper. Also present: Commissioners S. Ziehm, C. Holden, and T. Pappas, B. Moorehead, J. O'Mara, C. Kirby, J. Vacca, D. Reidy, E. Robinson, Sheriff Hardy, M. Castonguay and G. Wenger.

Chairman Seidel requested Rep. Hogan to lead the pledge to the flag.

Rep. Seidel gave opening statement about heading into the F/Y 2012 Budget Season. Noting that the Committees need to be cognizance of the money that is being spent and looking to see how we can minimize taxes for the County. He noted that the County needs to look at what the County can afford, and also have a surplus.

Motion by Rep. Vaillancourt, seconded by Rep. Hinch to recommend to the Board of Commissioners and Department Heads to present their budget with two scenarios, one with a 10% cut from last year and second with a 15% cut from last year. On a voice vote motion adopted.

Minutes

Motion by Rep. Vaillancourt, second by Rep. Whitehead to approve the January 28, 2011 Executive Committee minutes. On a voice vote motion adopted unanimously.

Appropriation Control Report

Chairman Seidel stated each month Mrs. Castonguay has copies of the current appropriation control report if you are interested in seeing one please see Mrs. Castonguay. The purpose of the report is to show on a monthly basis where the various departments are within their budget. If you have any questions and would like additional information regarding that report please contact Mrs. Castonguay.

Transfers

Motion by Rep. Belanger, seconded by Rep. Day, to approve Budget Transfer #2011-10 in the amount of \$20,000 from Department of Corrections Gas-Heating/Cooking to Department of Corrections Fuel Oil. Additional funds are requested to supplement the appropriation and allow the department to purchase heating oil for the remainder of the heating season. Funds are available from the Gas-Heating/Cooking appropriation due to prices being considerably lower than estimated during the first 6 months of the fiscal year. A monthly expense of approximately \$10,000 was budgeted; however, the first 6 months have averaged an expense of less than \$6,000. On a voice vote motion adopted.

Old/New Business

Building Subcommittee

Rep. Seidel requested Rep. Jasper, who is chairman of the building subcommittee to give a brief update. Rep. Jasper stated that the committee met on February 18, 2011 at 3:15 pm. He noted that the subcommittee spoke about the Charette Study, and this will be available from Mr. Dan Reidy, Administrator of UNH Cooperative Extension. Rep. Jasper stated he feels the Board of Commissioners need to decide what should be done with the Nashua Courthouse and the Register of Deeds before

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moving forward with the other buildings on County property. Concerns that were noted were the cost of moving the Register of Deed office to Goffstown; the cost of the vaults needed for documents and if there can be any revenue generated from the open office space. Rep. Jasper stated that the most important thing is the County seat. Nashua is Hillsborough County Seat and it would be difficult to relocate the County Seat. Brief discussion ensued.

Budget Orientation

A schedule of Executive Committee meetings for the year has been distributed, noting that the dates are subject to change. There will be another Budget Orientation Meeting following the March 25, 2011 Executive Committee meeting. This meeting is open to all Delegation members who would like to attend. Please RSVP to Marcia if you will be attending the Orientation.

The Budget Orientation meeting convened at approximately 10:00 AM with an opening statement delivered by Chairman Seidel . Various Elected Officials and Department Heads gave a brief presentation on their Departments. Ms. Castonguay, Budget Coordinator for the Hillsborough County Delegation distributed budget orientation materials to everyone in attendance. After the presentations by the various departments Ms. Castonguay gave a brief overview of the budget process. Rep. Jasper gave a brief overview of Surplus and the duties of Subcommittee Chairman The Budget Orientation meeting concluded at approximately 1:00 PM.

Motion by Rep. Hogan, second by Rep. Shaw to adjourn at 12:55 PM. On a voice vote motion adopted.

Rep. Gail Barry, Clerk
Hillsborough County Executive Committee

Date _____

Approved on