

**Hillsborough County Executive Committee
Hillsborough County Complex
Goffstown, NH
January 27, 2012**

Present: Representatives: C. Seidel, J. Ulery, G. Barry, J. Belanger, B. Belvin, R. Day, L. Gagne, P. Garrity, K. Gidge, D. Hinch, D. Hogan, W. Hutchinson, S. Palmer, D. Robbins, B. Shaw, S. Stepanek, S. Vaillancourt, R. Whitehead, Also present: Commissioners S. Ziehm, T.Pappas, P. Coughlin, Register of Deeds, Sheriff Hardy, D. Hogan, County Attorney, Superintendent Dionne, R. Connolly, Chief Deputy, C. Kirby, B. Moorehead, F. Reidy, M. Castonguay and G. Wenger.

Chairman Seidel called the Executive Committee Meeting to order at 9:00 AM and the Executive Committee recited the Pledge of Allegiance to open the meeting.

Chairman Seidel stated anyone who wishes to have a copy of the Appropriation Control Report please see Mrs. Castonguay.

Minutes

Motion by Rep. Belanger, second by Rep. Gagne to approve the minutes from the December 16, 2011 Executive Committee Meeting as amended. On a voice vote motion adopted.

Transfers

Motion by Rep Garrity, second by Rep. Hogan to approve Budget Transfer #2012-13 in the amount of \$100,000 from Department of Corrections Salary/Wages to Overtime. On a voice vote motion adopted.

Motion by Rep. .Hinch, second by Rep. Hutchinson to approve Budget Transfer #2012-14 in the amount of \$15,600 from Department of Corrections Building Repairs to Equipment Repairs. On a show of hands motion adopted.

County Attorney

County Attorney Hogan briefly described the UNH Fellowship Program and noted that they have developed a three way agreement for a Fellowship Program. This program will be for a year and there will be no cost to the County. He also noted that Attorney Kirby has reviewed the Contract. Brief discussion ensued.

Motion by Rep. Hogan second by Rep. Belanger to approve the the UNH Fellowship Program. On a voice vote motion adopted.

County Business Office

Motion by Rep. Hogan, second by Rep. Day to accept the change in the Business Office for an Account Clerk III. This motion will be to eliminate the Account Clerk III, which was a part time position and create a new position of Account Clerk II and it would be for 40 hours, which is full time. Mr. Wenger stated that one individual in the office resigned and the individual that was 32 hours retired. There will be a savings of approximately \$5,000 in the salary line. On a voice vote motion adopted.

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Old/New Business

- Proposed Legislation affecting County Government. Rep. Seidel stated that he and Commissioner Ziehm were in Concord listening to some of the legislation regarding County Government. He noted one of the pieces of legislation was that Counties present two budgets, one that is needed and one that is 10% lower. Rep. Vaillancourt stated that this bill has been killed and he stated that a proposed 10% less budget for F/Y 13 be submitted just as the State does.

Chairman Seidel stated that in your packet there is a letter that was distributed today from the Business Office, Mr. Wenger. Asking the Executive Committee for guidance on what the Executive Committee would like to see in the budgets for F/Y 13. Chairman Seidel briefly reviewed the work study group and goals. A suggestion was made to reduce the budget with the undesignated fund balance that Hillsborough County currently has. In response it was noted that the committee would have to have all the numbers for surplus, etc. In response Mr. Wenger noted that he has not had the time to project for the year end numbers, also noting that the approach to the F/Y 12 budget was significantly different than in previous years. He stated that it will be very difficult to look at the trends until the year ends. Rep. Ulery reiterated Mr. Wenger's statements noting that the end of the year expenses and revenues could be very different than in previous years. Discussion ensued regarding timelines, union negotiations, etc. In response to a request Chairman Seidel stated that the Executive Committee needs to meet with the Board of Commissioners to discuss the options for the F/Y 13 budget. It was suggested that the Executive Committee and the Board of Commissioners meet in Concord within the next two weeks in order to have guidelines ready to be distributed to Departments.

- Chairman Seidel stated that Commissioner Ziehm suggested that the Building Subcommittee look into certain issues here for the County. Commissioner Ziehm stated that she talked with Rep. Jasper, who is the Chairman of the Building Subcommittee, agreed the policies that are in place are very difficult to deal with, Commissioner Ziehm noted that Rep. Jasper would like a copy of the statute and other information so he could review the information and maybe put a HB together. Chairman Seidel noted that he requested Rep. Jasper to talk to the individuals who are looking at building a new prison, noting that the County has land and it could possibly be done in Goffstown. Commissioner Ziehm stated that, if the Delegation wants the Board to go out and aggressively market the land, it should come directly from the Delegation or Executive Committee to the Board of Commissioners in writing or as an official motion. Rep. Shaw stated she had conversations with Mr. Danais and Mr. Murphy, in her role as alderman, regarding the prison, (that is privately owned), that is proposed for Hackett Hill. She proceeded to give information on the prison. Commissioner Ziehm stated she would like a consensus of the Executive Committee before the Board starts putting a lot of time and effort into this endeavor. Chairman Seidel stated that the Building Subcommittee will be involved in this process. He also noted that the Executive Committee is looking for ways to increase revenue. He suggested that individuals give information to Rep. Jasper, Chairman of Building Subcommittee. Discussion ensued.
- Rep. Hinch discussed the letter regarding the Video Conferencing. He would like to see corresponding reductions/savings. Discussion ensued.
- Chairman Seidel stated that next month he would announce members of the Blue Ribbon Salary Subcommittee, this is to set the salaries for the Elected Officials for the next two years.

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Motion by Belvin, second by Rep. Hinch to go into non public session under statute 91-A:3 II (a) at 10:25 AM. Chairman Seidel requested that Legal Counsel, Attorney Kirby be present at the non public session.

On a roll call vote motion adopted 15-1.

AYES: Rep. Seidel, Ulery, Barry, Belanger, Belvin, Day, Gagne, Garrity, Gidge, Hinch, Hogan, Hutchinson, Robbins, Shaw, Whitehead.

NAYS: Rep. Vaillancourt

Absent: Rep. Cebrowski, Kurk, Palmer, Stepanek

Motion to come out of Non-Public at 10:45.

Rep Belanger

Rep. Belanger gave a brief report regarding the UNH Cooperative Extension reorganization.

Motion by Rep. Hinch second by Rep. Belanger to adjourn. On a voice vote motion adopted.

Rep. Gail Barry, Clerk
Hillsborough County Executive Committee

Date _____
Approved _____