

Hillsborough County Delegation Meeting
Bouchard Building, Goffstown, NH
December 9, 2010 6:00 PM

Present: Representatives: M. Ball, B. Baroody, J. Barry, R. Barry, J. Belanger, W. Belvin, R. Boehm, K. Brown, M. Brunelle, M. Buxton, D. Campbell, J. Cebrowski, N. Champagne, C. Christensen, J. Coffey, W. Condra, D. Cote, K. Cusson-Cail, G. Daniels, R. Day, C. DeJong, S. Doherty, D. Donovan, R. Drisko, D. Erikson, J. Flanagan, R. Fredette, L. Gagne, L. Gandia, P. Garrity, K. Gidge, M. Gorman, J. Gram, P. Greazzo, R. Haefner, P. Hansen, H. Hardwick, J. Hikel, D. Hinch, T. Hogan, D. Hogan, F. Holden, W. Hutchinson, W. Infantine, S. Jasper, T. Katsiantonis, J. Krasucki, N. Kurk, G. Lambert, D. LeBrun, P. Long, B. Marcus, M. McCarthy, D. McClarren, S. McGuinness, H. Mecheski, I. Messier, E. Moran, K. Murphy, J. Notter, L. Ober, R. Ober, W. O'Brien, S. Palmer, B. Palmer, T. Pellegrino, L. Pepino, L. Peterson, M. Pilotte, M. Porter, C. Pratt, A. Renzullo, D. Robbins, T. Rokas, R. Rowe, L. Scentsas, B. Shaw, C. Seidel, P. Silva, C. Soucy, K. Souza, S. Stepanek, K. Stroud, D. Sullivan, J. Summers, R. Terrio, J. Thomas, T. Twombly, J. Ulery, S. Vaillancourt, M. Villeneuve, R. Whitehead, R. Willette. Also Present:

Former Rep. Pilotte, District #16, called the Delegation Meeting to order at 6:05 PM and requested Rep. Seidel, District #20, to lead the Pledge to the Flag. Chairman Pilotte also asked if there would be a moment of silence for Lance Corporal Geary, from Derry NH and Commissioner Clemons mother who recently passed away.

Rep. Pilotte announced the first order of business is the election of a temporary chairman. Motion by Rep. Kurk, District #7, second by Rep. Ulery, District #27, to elect former Rep. Pilotte, as temporary Chairman of the County Convention. On a voice vote motion adopted.

Chairman Pilotte appointed Rep. Gail Barry, District #16, as temporary clerk. Chairman Pilotte stated that each member has signed in so there will not be a roll call unless requested. Chairman Pilotte declared a quorum present with 87 members.

Chairman Pilotte stated that all motions are to be submitted in writing and presented to the Clerk and only Delegation members may address the Convention unless specifically called upon.

Chairman Pilotte stated that before we begin, I would like to address some questions about the organizational methods used at prior organizational meetings and the method proposed for this organizational meeting.

Let me state first and foremost, that the Delegation has the absolute right to elect its officers and Executive Committee from any member of the body. Any delegate may be nominated and elected if it is the will of the majority.

However, from a historical perspective, prior County Conventions have seen wisdom in ensuring fair representation from both the political and geographical diversity that comprises Hillsborough County. This attempt to provide a cross section of representation in leadership has been helpful in fulfilling the obligations of the Executive Committee and Delegation.

The result has been so-called "Gentleman's Agreements" to rotate the chairmanship and officers of the Delegation and Executive Committee between the two (2) cities and the conglomerate of towns. Likewise the "Agreements" allocate the representation on the Executive Committee based on geographical and political affiliation. In some years, the use of Commissioner districts has been applied to determine the rotation of officers and make up of the Executive Committee.

The “Gentlemen’s Agreement” is not binding on this body. This body may agree to accept or reject proposed orders of the day and any particular suggestion as to the determination of officers and make up of the Executive Committee. However, I would remind each member that the decision to participate on the Executive Committee or as an Officer can be a demanding and time-consuming venture. Quorums are necessary. Time commitments are essential and decorum is essential. Please consider whether or not you or your nominees can meet the commitment.

If we adhere to the Gentleman’s Agreement the following would be the political and geographical distribution for the Executive Committee and Officers of the Convention.

Chairman - Nashua
Vice-Chairman – Towns
Clerk – Manchester

Manchester:	Democrat	2	Republican	4
Nashua:	Democrat	1	Republican	4
Towns	Democrat	0	Republican	10

Chairman Pilotte announced that the Republicans have the majority so the Chairman, Vice-Chairman and Clerk will be made up of the Majority Party and the Executive Committee will consist of 21 members.

Chairman Pilotte stated that if anyone has issues with the Gentlemen’s Agreement to please advise the body.

Motion by Rep. Vaillancourt, second by Rep. Jasper to follow the Gentlemen’s Agreement. On a voice vote motion adopted.

Chairman Pilotte stated that the Executive Committee will consist of 21 members, and that the number of members on the Executive Committee from Manchester, Nashua and the Towns be in proportion to the number of their state representatives (to wit: Manchester, 6; Nashua, 5; and towns, 10) and that the number of Republican and Democratic members from Manchester, Nashua and the Towns be in proportion to the number of Republican and Democratic State Representatives representing the respective areas (to wit: Manchester, 2 Democrats and 4 Republican; Nashua, 1 Democrat and 4 Republican; and the towns, 10 Republicans, 0 Democrats) and be nominated by their respective area and that the officers of the Convention be from the party garnering the majority of State Representatives in the County (to wit: the Republican party) and that Nashua caucus of the majority party nominate the Chairman, and the Town caucus of the majority party nominate the Vice-Chairman and Manchester caucus of the majority party nominate the Clerk.

Chairman Pilotte requested that a motion be made for the nominations for the Executive Committee which will include the officers from each District.

Rep. Silva, District #24, stated that Carl Seidel, District #20, has been nominated for Chairman, Rep. Dee Hogan, District #25, Rep. David Robbins District #26, Rep. Randy Whitehead, District #26 and Rep. Ken Gidge, District #24 are the nominees from Nashua.

Rep. Messier, District #17, stated that Rep. Gail Barry, District #16, has been nominated as Clerk of the Executive Committee, Rep. Larry Gagne, District #13, Rep. Steve Vaillancourt, District #15, Rep. Win Hutchinson, District 9, are the nominees from Manchester.

Rep. Baroody, District #13, stated that the Democrats have nominated Rep. Patrick Long, District #10, and Rep. Pat Garrity, District #14.

Rep. Robert Rowe, District #6 stated that the nominees from the Towns are Rep. Jordan Ulery, District #27, who has been nominated as Vice-Chairman, Rep. Russell Day, District #7, Rep. William Belvin, District #6, Rep. Dick Hinch, District #19, Rep. Moe Villeneuve, District #18, Rep. Jim Belanger, District #5, Rep. Neal Kurk, District #7, Rep. Steve Stephanek, District #6, Rep. Steve Palmer, District #6, Rep. John Cebrowski, District #18.

Motion by Rep. Kurk, second by Rep. Belvin to close the nominations and the Chairman be instructed to cast one ballot for the slate of nominations. On a voice vote motion to accept the nominations was adopted unanimously.

Rep. Pilotte introduced the Department Heads and Elected Officials that are here: Sheriff Hardy, Commissioner Pappas, newly elected Commissioner, Sandra Ziehm, Marcia Castonguay, Hillsborough County Delegation Coordinator Attorney Kirby, Legal Counsel, Mr. Greg Wenger, County Administrator, Erin Casey, Clerk in the Delegation Office and Mr. Dan Reidy, Administrator UNH Cooperative Extension.

Temporary Chairman Pilotte relinquished the gavel to the new Chairman of the Hillsborough County Delegation/Executive Committee, Rep. Carl Seidel from Nashua.

Chairman Seidel thanked former Rep. Pilotte for all his hard work during his tenure on the Executive Committee, especially the last two years as serving as Chairman. Chairman Seidel presented former Chairman Rep. Pilotte with gifts from the Department Heads, Elected Officials and members of the Executive Committee. Former Rep. Pilotte graciously accepted the gifts and thanked everyone for their help and assistance over the past two years.

Chairman Seidel recognized Rep. Shaw for a motion.

Motion by Rep. Shaw, second by Rep. Kurk, consistent with RSA 24:2-b to authorize the executive committee to fill a vacancy that may occur in the membership of the executive committee, with a member of the county delegation to fill the vacancy for the un-expired term. The Executive Committee would continue to respect the agreements that are in place where vacancies are filled according to the party and area where the vacancy occurs. On a voice vote motion adopted unanimously.

Motion by Rep. Stepanek, second by Rep. Kurk, consistent with RSA 24:2, this Convention designates the Executive Committee to act as a Subcommittee to consider the budget, and other matters, and make recommendations to the Convention. On a voice vote motion adopted unanimously.

Motion by Rep. Belvin, second by Rep. Gagne, consistent with RSA 24:9-ee that members of the Convention shall be paid \$25.00 per day, plus \$.51 cents per mile beginning in January 1, 2011 or the approved Federal rate for travel to and from meetings for actual attendance at the County Conventions and Executive Committee Meetings. Rep. Kurk proposed an amendment to the original motion to reduce the per diem to \$20.00 per day, seconded by Rep. Belvin. Rep Kurk stated that he thinks its important that the members of the County Convention make a statement to the voters of the County that we are taking a cut also. Rep. Kurk also clarified the mileage rate by stating that the members of the County Convention will be paid whatever the federal rate is. In response to a question Rep. Seidel stated that when anyone is asked to attend a meeting they will be paid, such as, Board of Commissioners meetings, Subcommittee meetings, etc. Rep. Jasper clarified by reading portions of RSA 24:9-f, which states that members will be provided compensation for attendance at meetings of the convention, members of

subcommittees, study committees and committees of investigation as determined by their respective County Conventions for the discharge of their official business plus an allowance for travel expenses at the rate set for attendance at meetings. On a voice vote the amendment was adopted.

Chairman Seidel stated that a vote will now be taken on the original motion as amended. On a voice vote motion adopted unanimously.

Motion by Rep. Jasper, second by Rep. Kurk, to adopt the Robert's Rules of Order of Parliamentary Procedure and that those rules shall govern the Hillsborough County Delegation and Executive Committee Meetings. On a voice vote motion adopted. Chairman Seidel noted that Rep. Jasper will be the Parliamentarian.

Motion by Rep. Ulery, District #27, second by Rep. Kurk, consistent with RSA 28:8-d to authorize the Executive Committee and the Board of Commissioners to enter into agreements for the use of county owned property with the following restrictions: The use of county owned property be approved for no longer than 6 months, no more than one (1) acre of land, and no more than 25,000 square feet of building space, be leased and that the county be indemnified for any use. On a voice vote motion adopted unanimously.

Chairman Seidel stated The Hillsborough County Delegation has adopted the practice of having members of the Delegation serve on Budget Subcommittees. After the Board of Commissioners have completed their F/Y 2011 Budget recommendations (no later than May 10, 2011), the Budget Subcommittees meet with each elected official/or department head to review their budget requests and vote recommendations to be made to the full Executive Committee for adoption. In the March/April timeframe, members of the Delegation will be contacted to determine whether they want to participate and to make their requests for Budget Subcommittee assignments.

He also noted a Handbook of Statutes pertaining to Hillsborough County will be available from the Delegation Office, please see Mrs. Castonguay for a copy.

Also a Handbook outlining the various county departments and their functions will also be available sometime during the month of January.

Chairman Seidel introduced the Delegation Coordinator, Marcia Castonguay, who works in the Delegation Office. Chairman Seidel explained the position of the Delegation Coordinator noting that her position is to serve the representatives. Her primary role is to act as liaison between the Board of Commissioners/Department Heads and the Executive Committee. She is also the budget coordinator for Subcommittees, Executive Committee and the Delegation portion of the budget. Chairman Seidel explained the importance of communication, especially regarding attendance at Executive Committee Meetings and Delegation Meetings, noting that it is important if there is a meeting planned that a quorum be present so business can be accomplished. The Executive Committee normally meets on the fourth Friday of the month and members will be notified of upcoming meetings. Also, the Executive Committee will be meeting on Friday December 17, 2010 at 9:00 AM. He stated that Delegation meetings will be kept to a minimum but sometimes things come up we have no control over such as Sale of Property, Capital Reserve issues, Collective Bargaining Agreements, Supplemental appropriations and the Budget.

Chairman Seidel requested that the new Executive Committee stay after this meeting for a few announcements.

In response to a question by Rep. Vaillancourt regarding the status of the Union Contracts, Mr. Wenger stated that there are five contracts up for negotiations this year, Department of Corrections AFSCME and Teamsters, the County Attorneys Teamsters contract, and the Nursing Home Chemical Workers Union. Mr. Wenger stated that a message will be sent to the bargaining units regarding the deadline

Motion by Rep. Vaillancourt, second by Rep. Ulery to adjourn at 6:45 PM. On a voice vote motion adopted.

Rep. Gail Barry, Clerk
Hillsborough County Executive Committee

Date

Approved on January 28, 2011