

Regular Meeting of the
Hillsborough County Board of Commissioners
November 12, 2014
Bouchard Building, Goffstown, NH
Minutes of the Public Session
(Not Official until Approved by the Board and signed by the Clerk.)

Present: Comm. Pappas, Comm. Holden, Comm. Ziehm, P. LaFrance, C. Beaulac, G. Fisher, C. Kirby, D. Reidy, E. Robinson, G. Wenger, M. Castonguay, and L. Stonner.

1. Call to Order

Comm. Pappas called the meeting to order at 9:05 a.m.

Mr. Wenger led the Pledge of Allegiance.

2. Administrative Business

Minutes:

Motion: To approve the minutes of the Board of Commissioner's meeting held on October 29, 2014. Motion by Comm. Holden, second by Comm. Ziehm. Motion carried.

Payroll Registers

Motion: To approve Miscellaneous Payrolls in the following amounts on the following dates:

- November 5, 2014 in the amount of \$920
- November 6, 2014 in the amount of \$2,711.16

The total Miscellaneous Payroll is \$3,631.16, subject to review and audit. Motion by Comm. Holden, second by Comm. Ziehm. Motion carried.

Motion: To approve a Regular Payroll dated November 6, 2014 in the amount of \$1,091,587.30, subject to review and audit. Motion by Comm. Ziehm, second by Comm. Holden. Motion carried.

Accounts Payable Register

Motion: To approve an Accounts Payable Register dated November 10, 2014 in the amount of \$4,212,115.96. Motion by Comm. Ziehm, second by Comm. Holden. Motion carried.

Approval of Extradition Vouchers

Commissioner Holden addressed approval of the Sheriff's Extradition Vouchers. She noted that they have been previously approved by the County Attorney.

Motion: To approve the following Sheriff’s Extradition Vouchers on the following dates for the following amounts:

<i>Date</i>	<i>Amount of Claim</i>
7/14/14	\$ 206.75
7/16/14	217.47
7/16/14	68.68
7/21/14	206.03
7/24/14	269.23
8/1/14	606.43
8/4/14	144.77
8/6/14	66.10
8/11/14	228.92
8/14/14	183.13
8/15/14	137.35
8/18/14	66.10
8/25/14	66.10
8/27/14	228.92
8/27/14	4,503.62
9/12/14	183.13
9/15/14	183.13
9/15/14	2,473.39
Grand Total	\$ 10,039.25 Total Extraditions

Comm. Holden noted that the Extraditions have been previously approved by the County Attorney. Motion by Comm. Holden, second by Comm. Ziehm. Motion Carried.

CIS Bid #8-2015 – Computer Purchase

Motion: To approve CIS Bid #8-2015 for the purchase of computers for the County and to award the bid to CDW-G, Vernon Hills, IL, noting that it is the lowest responsible meeting the specifications at the price of \$18,695. Motion by Comm. Holden, second by Comm. Ziehm. Motion carried.

Public Comment on Agenda Items

There were no members of the public present who wished to comment on Agenda items.

5. Department of Corrections

Census

Supt. Dionne is attending a funeral. Mr. Wenger presented the Department of Correction’s Census. He noted as of November 4, 2014, the total in-house was 461 and there were 23 in the community for a total custody of 484; he explained that there were 376 men, including 143 that had been sentenced and 233 that were being held pre-trial; there were 108 women; 59 of the women had been sentenced and 49 that were being held pre-trial. He informed the Board that there were 134 individuals who were diverted through the Mental Health Courts; 65 were from Manchester and 9 from Nashua. He added that the DOC was holding 42 female inmates from Rockingham County.

Overtime Impact Report

There was not an Overtime Impact Report this week.

5. Nursing Home

Census

Mr. Wenger presented the Nursing Home Census. He indicated that the Census as of November 6, 2014 was 284; it included 212 Medicaid residents, 34 Private Pay residents and 38 Medicare residents.

National Government Services Revitalization Agreement (Medicare)

Mr. Wenger addressed the Medicare enrollment application that was discussed at the Board's last meeting and the issues that were raised; he added that the issues have been resolved and requested that the Board move to authorize Mr. Moorehead as the official to sign the document and keep it current. It is revitalization or updating of the County's Medicare program.

Mr. Wenger asked that the Board move to "confirm that Bruce Moorehead, Administrator of the Hillsborough County Nursing Home, has been appointed as an authorized agent and granted legal authority to make those actions necessary to enroll Hillsborough County in the Medicare program and to make changes or updates to the County's status in the Medicare program and to commit the County to fully abide by the statutes, regulations and program instructions for the Medicare program."

Motion: To confirm that Bruce Moorehead, Administrator of the Hillsborough County Nursing Home, has been appointed an Authorized Official and granted legal authority to take those actions necessary to enroll Hillsborough County in the Medicare program, to make changes or updates to the County's status in the Medicare program, and to commit the County to fully abide by the statutes, regulations, and program instructions for the Medicare program. Motion by Comm. Holden, second by Comm. Ziehm. Motion carried.

Mr. Wenger informed the Board that it is necessary for the Board to attest that the County will be legally responsible for Medicare payments received. He presented the Board with a letter for them to sign. It includes a paragraph that reads, "The Board of Commissioners is responsible for 'the general management and control of the financial affairs of the County and the management and control of its property...'" and attests that in its role, the Board will be legally and financially responsible for Medicare payments received.

Bid # 06-2015 – Compact Auto Scrubber

Motion: To approve Bid # 06-2015 for the Nursing Home for a Compact Auto Scrubber; the lowest responsible bidder meeting the specifications is Direct Supply, Milwaukee, WI at a price of \$4,494. Motion by Comm. Holden, second by Comm. Ziehm. Motion carried.

6. Sheriff's Department

Position Upgrade

Chief Deputy Fisher requested that the Board approve the Sheriff's request to upgrade an officer to the position of Lieutenant; that person would be in charge of the Warrants Division and the Fugitive Division and would supervise the Street Crimes Task Force. He added that the action would not add personnel; it would increase the individuals wage and benefits by 5% and could be absorbed in the current budget.

The Chief Deputy provided the Board with information relative to the increase. Comm. Pappas inquired what the individual does currently. Chief Deputy Fisher indicated that there would be a process to choose the person who would be promoted.

County Attorney LaFrance stated that if this person would be serving on the Task Force, she wished to go on record that she does not support the Task Force. She noted that she was attempting to start a similar task force approximately 1 ½ years ago, and included the Sheriff's Department as part of her efforts, further noting that the Sheriff has not included her in the planning of his Task Force. She explained that she is aware that not all the major Cities and Towns support this endeavor, and added that it is her understanding that the person who will be overseeing this does not have the vote of confidence from a lot of undercover officers that she knows. She added this is very dangerous work and should be undertaken seriously.

Discussion ensued and the Board agreed that it would like to hear from the Sheriff before taking any action.

Bid # 2015-09 – Prisoner Transport Compartment

Motion: To approve Bid # 2015-09 for a Prisoner Transport Compartment for the Sheriff's Department; the lowest responsible bidder meeting the specifications is Adamson Industries, Haverhill, MA at a price of \$12,570.75. Motion by Comm. Ziehm, second by Comm. Holden.

Chief Deputy Fisher explained that this is for a prisoner transport compartment that goes in the back of a van; it has air controls for heating and cooling, and is within the FY15 budget.

Motion carried.

Bid # 2015-10

Chief Deputy Fisher explained that Bid # 2015-10 is for Tasers. He recommended Taser, International as the sole source bidder consistent with RSA 28:8 e-V.

Motion: To approve that Bid # 2015-10 for Tasers for the Sheriff's Department and to award the bid to Taser, International as the sole source bidder consistent with RSA 28:8-e-V at a price of \$17,853.16, noting that Taser International is the only provider of the Tasers. Motion by Comm. Ziehm, second by Comm. Holden.

Chief Deputy Fisher explained that Taser, International is the only company that provides the Taser brand; he added that other companies manufacture products that are somewhat similar but noted that Taser, International is the current vendor and provides the best product.

Motion carried.

Comm. Pappas noted that the Register of Deeds has provided a revenue summary that is included in the Board's packet. Comm. Holden noted that the Registry budget seems to be on target.

6. Old/New Business

NH Retirement System Audit

Mr. Wenger informed the Board that his office received telephone notification that the NH Retirements System will be conducting an audit of the County's interactions with the NH Retirement System to make sure it is in compliance.

Mr. Wenger added that it has been over 14 years since the last audit and noted that his office looks forward to the audit as there have been many changes in the laws over the years.

Primex Return of Premium

Mr. Wenger explained that Primex has made another return of premium payment to the County of \$100,313.83 for the years of 2006, 2008, and 2011. This is the 2nd phase and will likely be the last payment. He asked for a motion to authorize the appropriate proportionate amount of repayment to the employees.

Motion: To authorize the Commissioner's Office of Administration to return the appropriate proportionate premium amount to the employees that participated in the insurance. Motion by Comm. Holden, second by Comm. Ziehm. Motion carried.

7. Public Comment

There was no one present from the public who wished to comment.

8. Non-Public Session

There were no requests for Non-Public session.

9. Adjourn

Lacking further business, Comm. Pappas entertained a motion to adjourn.

Motion: To adjourn the meeting. Motion by Comm. Ziehm, second by Comm. Holden. Motion carried.

The meeting adjourned at approximately 9:45 a.m.

Approved 11/26/2014

Comm. Sandra Ziehm, Clerk
Hillsborough County Board of Commissioners

Date