

Regular Meeting of the
Hillsborough County Board of Commissioners
October 26, 2016
Bouchard Building, Goffstown, NH
Minutes of the Public Session
(Not Official until Approved by the Board and signed by the Clerk.)

Present: Comm. Ziehm, Comm. Pappas, Comm. Rowe, D. Dionne, G. Fisher, C. Kirby, B. Moorehead, W. Scurry, G. Wenger, C. Monier, M. Castonguay, and L. Stonner

CALL TO ORDER

Comm. Ziehm called the meeting to order at 9:04 a.m. Supt. Dionne led those present in the Pledge of Allegiance.

ADMINISTRATIVE BUSINESS

Approval of Minutes

Motion:

To approve the minutes of the Board of Commissioner's Regular Meeting held on October 12, 2016. Motion by Comm. Pappas, second by Comm. Rowe. Motion carried.

Supplemental Payroll

Motion:

To approve the Supplemental Payroll registers for the following dates in the following amounts:

10/13/16	\$ 6,797.42
10/14/16	\$ 941.31
10/14/16	\$ 6,858.44
10/20/16	\$ 362.64
10/20/16	\$ 2,158.65
10/21/16	\$ 97.82
10/24/16	\$ 105.69
10/25/16	\$ 140.72

The total Supplemental Payroll is \$17,462.69, subject to review and audit. Motion by Comm. Pappas, second by Comm. Rowe. Motion carried.

Motion:

To approve a Regular Payroll Register dated October 20, 2016, in the amount of \$1,184,714.41 subject to review and audit.

Motion by Comm. Pappas, second by Comm. Rowe. Motion carried

Accounts Payable

Motion:

To approve Accounts Payable Registers for the following dates in the following amounts:

10/11/16	\$ 1,290.00
10/25/16	\$ 4,074,279.30

The total Accounts Payable is \$4,075,569.30, subject to review and audit. Motion by Comm. Pappas, second by Comm. Rowe. Motion carried.

Extradition Vouchers

Motion:

To approve an Extradition Voucher dated August 12, 2016 in the amount of \$239.58, noting that it has been previously approved by the County Attorney.

Motion by Comm. Pappas, second by Comm. Rowe. Motion carried.

CIS Bid # 4-2014 – Apple iPad Tablet Purchase

Motion:

To approve CIS Bid # 4-2014 for the purchase of 3 iPad Tablets; the lowest responsible bidder is Insight Public Sector, Tempe, AZ, at a price of \$1,924.89; bid approval is subject to Executive Committee authorization to expend the funds from the Capital Reserve Account.

Motion by Comm. Pappas, second by Comm. Rowe. Motion carried.

Transfer # FY 2017-01

Motion:

To approve Transfer # FY 2017-01 for the Nursing Home and to transfer the amount of \$500,000 from Nursing Salaries & Wages-line 4414-7010, and to transfer a like amount to Nursing Overtime-line 4414-7011.

Motion by Comm. Pappas, second by Comm. Rowe.

Transfer # FY 2017-02

Motion:

To approve Transfer # FY 2017-02 for the Department of Corrections to transfer the amount of \$500,000 from Salaries & Wages, line 4230-7010 and to transfer a like amount to Overtime, line 4230-7011.

Motion by Comm. Pappas, second by Comm. Rowe. Motion carried.

Transfer # FY 2017-03

Motion:

To approve Transfer # FY 2017-03 for the Sheriff's Department to transfer the amount of \$60,000 from Sheriff's Salaries & Wages, line 4211-7010, and to transfer a like amount to Sheriff's Overtime, line 4211-7011.

Motion by Comm. Pappas, second by Comm. Rowe. Motion carried.

PUBLIC COMMENT ON AGENDA ITEMS

There was no one from the public who wished to comment on Agenda Items.

DEPARTMENT OF CORRECTIONS

Census

Supt. Dionne presented the Department of Correction's (DOC's) Census; he noted that as of October 18, 2016, the total in custody was 445, which included 15 in the community. The Census included 355 men; 125 of the men had been sentenced and 230 were being held pre-trial. There were 84 women; 24 of the women had been sentenced and 60 were being held pre-trial. Supt. Dionne noted that the DOC was holding 31

female inmates from Rockingham County, and he added that 159 individuals were diverted through the Mental Health Courts including 89 from Manchester and 70 from Nashua.

Overtime Impact Report

Supt. Dionne noted that the DOC's Overtime Impact Report is included in the Board's packet.

Bid # FY17-99 – Consultation & Brick Failure Repair Plan

Supt. Dionne noted that this bid is for an engineering consultation and repair plan to examine the current brick failure of the DOC's building, and to develop a scope of work for the repairs; it does not include the work to be done.

Motion:

To approve Bid # FY17-99 for the DOC for an engineering consultation; the lowest responsible bidder is Team Engineering, Goffstown, NH, at a cost of \$6,800.

Motion by Comm. Pappas, second by Comm. Rowe. Motion carried.

Supt. Dionne noted that the building is four stories high; the building expansion joints are a large part of the issue as well as holes in the brick facade. Once the consultation is complete, the DOC will be in a position to request bids for the recommended repairs.

NURSING HOME

Census

Mr. Moorehead provided census information for the Nursing Home. He noted that the census, as of October 20, 2016 was 286; it included 213 Medicaid residents, 40 private pay residents and 33 Medicare, Part A residents. He added that the census continues to be strong; today's census is 288.

Bid # 10-2017 – Bullet Resistant Glass

Motion

To approve Bid # 10-2017 for bullet-resistant glass for the reception area at the Nursing Home; the lowest responsible bidder meeting the specifications is Granite State Glass, Manchester, NH, at a price of \$7,650; bid approval is subject to Executive Committee authorization to expend the funds from the Capital Reserve Account.

Motion by Comm. Pappas, second by Comm. Rowe. Motion carried.

Mr. Moorehead explained that this bid is for bullet-resistant glass for the reception area at the Nursing Home. He noted that it is a safety issue that is part of the facility's *Active Shooter Policy* and added that the policy also addresses how employees would react if a shooter or unwanted visitor entered the building.

Bid # 12-2017 – PointClick Care Skin & Wound Module

Motion:

To approve Bid # 12-2017 for a PointClick Care Skin & Wound Module for the Nursing Home; the sole source supplier is Wescom Solutions, Mississauga, ON, at a price of \$808.86/month and a total of \$9,706.32; bid approval is subject to Executive Committee authorization to expend the funds from the Capital Reserve Account.

Motion by Comm. Pappas, second by Comm. Rowe. Motion carried.

Mr. Moorehead noted that Wescom Solutions is the current electronic medical records software provider; it offers the only option that is compatible with the software.

Bid # 13-2017 – PointClick Care SmartPath Module

Motion:

To approve Bid # 13-2017 for a PointClick Care SmartPath Module for the Nursing Home; the lowest responsible bidder meeting the specifications is Wescom Solutions, Mississauga, ON, the monthly price is \$622.20 and the total is \$7,466.40; it is a sole source supplier; bid approval is subject to Executive Committee authorization to expend the funds from the Capital Reserve Account.

Motion by Comm. Pappas, second by Comm. Rowe. Motion carried.

Bid # 14-2017 – PointClick Care Practitioner Engagement Model

Motion:

To approve Bid # 14-2017 for a PointClick Care Practitioner Engagement Module for the Nursing Home; the lowest responsible bidder meeting the specifications is Wescom Solutions, Mississauga, ON, the monthly price is \$995.52 and the total is \$11,946.24; it is a sole source supplier; bid approval is subject to Executive Committee authorization to expend the funds from the Capital Reserve Account.

Motion by Comm. Pappas, second by Comm. Rowe. Motion carried.

OLD/NEW BUSINESS

Mr. Wenger noted that the County has received a contract from the YMCA regarding its CDBG Grant; the YMCA agreed to engage a consultant to work with the County and has secured the services Donna Lane as the County's consultant. Mr. Wenger noted that he is presenting the contract to the Board for the Chair's signature; Legal Counsel will also sign the agreement.

Motion:

To authorize the Chair to sign the YMCA CDBG Professional Services contract.

Motion by Comm. Pappas, second by Comm. Rowe. Motion carried.

Mr. Wenger noted that in relation to an earlier discussion he had with Comm. Ziehm, the Nashua School District has requested an opportunity to look at the Temple Street building for its potential use. Following Board agreement, Mr. Wenger noted that he will follow up with the Nashua School District.

Mr. Wenger noted that the County has received a new petition from the NCEU; it is looking to oust the AFSCME group at the DOC. It also has a pending petition to take over the Teamster's Supervisors. He added that he will work with Attorney Kirby regarding any conflict.

Mr. Wenger noted that both Region 3 and Region 4 IDN's, that the County is participating in, will be filing project plans the following Monday.

Supt. Dionne noted that the Executive Committee has requested an update on the SATCO program; he will present information the following day at the Executive Committee meeting. He went on to explain that while there are many qualified people that have applied for the Licensed Drug & Alcohol Counselor (LADC) positions, they do not hold LADC credentials.

He noted that the reasons that make it difficult to find LADC's that meet the qualifications include:

- lack of Master's Degree and LADC credentials
- being uncomfortable working in a correctional facility
- lack of time available if they also work in private practice
- having to work with 30-35 inmates at a time as opposed to seeing individuals one-on-one

He added that he has networked with Dominic Donahue from Serenity Place who has similar issues finding qualified candidates. Consideration has also been given to contracting LADC's from the outside and Mr. Donahue has expressed potential interest. Supt. Dionne indicated that all options are being considered.

Comm. Ziehm indicated that she supports Supt. Dionne's decision to proceed deliberately and make sure there is a qualified staff before starting the program. Capt. Scurry noted that credentials vary from State-to-State. He added that while many applicants already have their Master's Degree in Social Services, they need to work under a licensed LADC for a number of supervised hours to obtain LADC certification in New Hampshire.

Comm. Rowe supported the Supt. Dionne's decision to proceed deliberately and not initiate the program until qualified people are in place.

Supt. Dionne spoke about a new House Bill that relates to security screening at a prison; the bill was written from the State Prison perspective. It requires that all visitors, employees, lawyers, inmates and staff be given a full body screen when entering a prison, and that the x-rays may not be retained for more than 24 hours.

Supt. Dionne added that funding is available at the State level for a County to receive half the cost of a body scanner for its jail. He noted that he is working with Rockingham County for clarity regarding what "half" will be based on and whether it will cover only the body scanner itself, or the entire cost including software and extended warranty. Supt. Dionne noted that the bill was written and passed without the Commissioner of Correction's or County Superintendents' input. He added that any scanned individual is exposed to x-rays, which can be an issue with those who enter frequently. Supt. Dionne's support of the body scanner comes as a result of contraband entering the facility; there have been 3 overdoses, 1 inmate was taken to the hospital and later died, 2 inmates required surgery. He added that visitors and others entering the jail can also bring in hidden contraband.

Discussion ensued regarding the weekend program; Supt. Dionne noted that he requested that Judges no longer give weekend sentences because a high percentage of those who returned for the weekend tested positive for drug use.

ADJOURN

There being no further business to come before the Board, a motion to adjourn was entertained.

Motion:

To adjourn the meeting.

Motion by Comm. Pappas, second by Comm. Rowe. Motion carried.

The Board of Commissioners Meeting adjourned at 10:20 a.m.

Approved on November 9, 2016

Comm. Toni Pappas, Clerk
Hillsborough County Board of Commissioners

Date