

Regular Meeting of the
Hillsborough County Board of Commissioners
September 21, 2011
Bouchard Building, Goffstown, NH
Minutes of the Public and Non-Public Session
(Not Official until Approved by the Board and signed by the Clerk.)

Present: Comm. S. Ziehm, Comm. C. Holden, Comm. Pappas, P. Boardman, J. Hardy, D. Hogan, D. Dionne, C. Kirby, J. O'Mara, B. Moorehead, M. Rioux, M. Castonguay, G. Wenger, and L. Stonner

Also Present: H. Bernier, T. Dubois, W. Pelchat, K. Hurley, C. Luksza and J. Maccarone relative to the grievance, and E. Curelop, A. Rossiter and J. Curelop to discuss Long Term Care and Managed Care.

1. Call to Order

Comm. Ziehm called the meeting to order 9:03 a.m.

2. Pledge to the Flag

Mr. Wenger led the Pledge of Allegiance.

3. Grievance

Nursing Home AFSCME

Mr. Maccarone was recognized; he requested that the Grievance be held in Non-Public Session.

Motion: To move into Non-Public Session consistent with RSA 91-A:3 II (a), relative to personnel. Motion by Comm. Holden, second by Comm. Pappas. Holden-yes, Pappas-yes, Ziehm-yes. Motion carried.

The Board moved into Non-Public Session at 9:07 a.m.

The Board met with C. Kirby, B. Moorehead, J. Maccarone, H. Bernier, T. Dubois, W. Pelchat, K. Hurley, and C. Luksza relative to a grievance.

The Board moved out of Non-Public Session at 10:59 a.m.

Motion: To move out of Non-Public Session. Motion by Comm. Holden, second by Comm. Pappas. Motion carried.

Comm. Holden noted that she invited Ellen Curelop to address the Board relative to Long Term Care and Managed Care. She asked if there was any objection to hearing this presentation out of order; the Board agreed to hear the presentation at this time.

E. Curelop, A. Rossiter and J. Curelop moved to the table; Mrs. Curelop explained that she is the President of Life Coping and a Case Manager; she introduced A. Rossiter, who is the Clinical Director and a nurse with experience in managed care; she also introduced J. Curelop who is Vice-President and Business Manager.

Mrs. Curelop explained the difference between care management and managed care; care management contains cost by looking at a person comprehensively to design a cost effective program; managed care contains cost by rationing medical services. She explained that her company provides independent case management designed to serve the increasing number of Medicaid-eligible individuals during a time of shrinking budgets; they help people navigate through the difficult system, identify and implement cost effective solutions and strengthen the partnership between counties, health care providers, and case management. Mrs. Curelop explained that they do not provide any direct care, so there is no conflict of interest; Life Coping has 30 employees that include nurses and social workers that are thoroughly trained relative to case management; they also help people manage the Medicare D program and provide other services designed to keep the individual in the home.

In response to a question from Comm. Pappas, Mrs. Curelop explained that they work with many organizations including Service Link and the YMCA.

Comm. Ziehm inquired about costs for the program. Mrs. Curelop explained that the cost is based on need and noted that they have been able to keep the cost lower than it was when they started in 2000.

Ms. Rossiter explained that part of the business that goes to the case management agencies in the State, such as theirs, is the "Choices for Independence Program," a Medicaid waiver program, formerly known as HCBC (Home & Community Based Care for the Elderly and Chronically Ill); she explained that Life Coping also does case management for the Medicaid waiver program for the developmentally disabled, and private case management, which may be covered under a person's Long Term Care Insurance or some Health Care Insurance Plans. She added that many of the plans have their own Care Manager. She explained that they also provide fee-based services as well as looking for sources of funding if a person has no resources; they network with other groups and agencies to determine what can best be done for people who need a service. They collaborate with other entities in handling the difficult cases; in many cases this is the beginning of the risk management process; they try to find solutions locally. Mrs. Curelop added that anyone is welcome to visit and come out in the field with them to see what they do.

Mr. Curelop reviewed the slide packet; he referred to the cost-saving programs related to keeping people in the home who would otherwise need to be in a Nursing Home. He reviewed how the services and their costs have changed in the last few years. He also illustrated how home health nursing services costs changed in 2010, and explained that there were significant increases because the billing method changed to a per-visit cost for those receiving Medicaid.

Comm. Holden and the Board thanked the Life Coping group for today's presentation and the information they provided. Mrs. Curelop, Mr. Curelop, and Ms. Rossiter excused themselves and left the meeting.

4. Administrative Business

Minutes

Motion: To approve the following Board of Commissioner's Meeting minutes:

- May 5, 2011 Budget Meeting
- June 15, 2011 Regular Meeting
- June 17, 2011 Budget Meeting
- July 12, 2011 Regular Meeting, and
- July 27, 2011 Regular Meeting.
- September 7, 2011 Regular Meeting.

Motion by Comm. Pappas, second by Comm. Holden. Motion carried

Approval of Payroll Registers

The Board reviewed and approved the Payroll Registers.

Motion: Comm. Pappas moved to approve miscellaneous Payroll Registers for the following dates and amounts:

- September 8, 2011 in the amount of \$58.35
- September 15, 2011 in the amount of \$1,745.90
- September 15, 2011 in the amount of \$2,438.64
- September 16, 2011 in the amount of \$589.85

for a total miscellaneous payroll of \$4,832.74, subject to review and audit. Comm. Holden seconded the motion. Motion adopted.

Motion: Comm. Pappas moved to approve a regular Payroll Register dated September 15, 2011, in the amount of \$1,152,545.45 subject to review and audit. Comm. Holden seconded the motion. Motion carried.

Approval of Accounts Payable Registers

The Board reviewed and approved the Accounts Payable Register:

Motion: Comm. Pappas moved to approve Accounts Payable Registers for the following dates and amounts:

- September 13, 2011 in the amount of \$682.50
- September 20, 2011 in the amount of \$890,417.94
- September 20, 2011 in the amount of \$71,126.81

for a total Accounts Payable of \$962,227.25, subject to review and audit. Second by Comm. Holden. Motion carried.

4. Public Comment on Agenda Items

There were no members of the public present who wished to comment on agenda items.

5. Department of Corrections

Census

Supt. O'Mara presented the DOC Census. He noted that as of September 13, 2011, the Census was 527, which included 476 men of whom 356 were being held pre-trial and 120 that had been sentenced. There were 66 women of whom 44 were being held pre-trial and 22 that had been sentenced. M. O'Mara informed the Board that the Census hit a low of 513 the previous week; he added that the lower Census can be attributed to the increase of people in the community as a result of the Mental Health Court.

Bid # FY 12-60 – HVAC Maintenance Agreement (3 year contract)

Mr. O'Mara presented Bid # FY 12-60 and explained that this bid is for the HVAC Maintenance Agreement for the Complex building, it is a 3 year contract. He recommended J. Lawrence Hall, Nashua, NH as the lowest responsible bidder at a cost of \$658.75 per month for the first year; the cost for the second year reflects a 1% increase; the cost will be \$668.33 per month, and the cost for the third year reflects a 3% increase and a cost of \$678.66 per month.

Motion: To approve Bid # FY 12-60 for the HVAC Maintenance Agreement for the Complex; it is a three-year contract; J. Lawrence Hall is the lowest responsible bidder at a cost of \$658.75 per month for the first year. Motion by Comm. Holden, second by Comm. Pappas. Motion carried.

In response to a question from Comm. Ziehm related to receiving only one bid, Mr. O' Mara explained that the other vendors visited the facility and chose not to bid. Further discussion ensued relative to other vendors not submitting a bid.

Mr. O'Mara informed the Board that the DOC accepted one inmate from Sullivan County and one from Merrimack County.

Comm. Ziehm offered that the Board and County will miss Mr. O'Mara and wished him well in his new endeavor.

7. Nursing Home

Mr. Moorehead presented the Nursing Home Census; he reported that the Census as of September 15th was 278, which included 188 Medicaid residents, 56 Private Pay residents, and 32 Medicare residents. He added that there the private pay mix is very favorable.

Bid # 03-2012, - Hospice Services (2-year contract)

Mr. Moorehead presented Bid # 03-2012, explaining that this bid is for Hospice Services, which are provided primarily within the confines of the Nursing Home; the services are provided to residents who have been given a diagnosis of 6 months or less to live. He explained that the vendor provides specialized services in the hospice field, and explained that the service is at no cost, in fact the facility often receives a small amount of revenue back, and there is a significant benefit because while their aides and nurses provide care, it takes some of the responsibility from the Nursing Home staff. He recommended Home Health Hospice, Merrimack, NH; it is the current provider, they provide a good service, are attentive to the facility's needs, and there is better continuity of care to stay with the same vendor. He added that they have the highest number of volunteers, which is critical, particularly with 24-hour care.

Motion: To approve Bid # 03-2012 for Hospice Services, a 2-year contract, to Home Health Hospice, Merrimack, NH, as the recommended provider, noting that it is the current provider with the highest number of volunteers and will preserve continuity of care. Motion by Comm. Holden, second by Comm. Pappas. Motion carried.

Bid # 5-2012 – Disposable Briefs

Mr. Moorehead explained that Bid # 05-2012 is for a 3-year contract for Disposable Briefs; he recommended Gulf South Medical, Jacksonville, FL at a price of \$90,337.30; it is the lowest responsible bidder. He noted that the bid is about \$4,000 less than the Nursing Home is paying currently.

Motion: To approve Bid # 05-2012 for a 3-year contract for Disposable Briefs to Gulf South Medical, Jacksonville, FL at a price of \$90,337.30 per year. Motion by Comm. Pappas, second by Comm. Holden. Motion carried

Bid # 06-2012 – Bladder Scanner

Mr. Moorehead presented Bid # 06-2012, noting that this bid is for a Bladder Scanner; he explained that the lowest responsible bidder is Medline Industries, Mundelein, IL, at a price of \$9,500. The budget for

this item was \$13,003; it comes with a five-year warranty; he added that there are three of these at the facility, and explained that every two units share one scanner. He added that it is likely that he will need to request another in the next budget year to replace one that is approximately fifteen years old.

Motion: To approve Bid # 06-2012 as stated by Mr. Moorehead. Motion by Comm. Holden, second by Comm. Pappas. Motion carried.

August 2011 Revenue

Mr. Moorehead presented revenue information for the month of July. He explained that Room & Board for July was \$1,847,148; the budgeted amount is \$1,742,327, which results in a positive variance of \$104,821.

Mr. Moorehead informed the Board that he is very concerned regarding the Federal Government's implementation of MDS 3.0; he added that it will affect the Medicare revenue after October 1st and noted that while it is too early to know what the effect will be, an 11% cut is anticipated because of the Federal Government's shift from a rehab focus to a nursing diagnosis focus. He added that the previous week he heard a presentation by Larson & Allen; they will do a courtesy assessment for the Nursing Home reviewing all the Medicare days for calendar year 2011 with what the RUGS score was on each of those days and then analyze what the RUGS score will be under the new system so that the Nursing Home will have information regarding the impact on the facility. He added that this information will allow the facility to develop an appropriate marketing plan going forward.

8. County Attorney

Case Management System Grant

County Attorney, D. Hogan provided an update relative to his Department's request regarding the proposed Case Management System. He explained that the current system is slow and further explained that if a new Case Management System is approved, there would be a need to have a line run underground into the building with an associated unknown cost; there is also a need to have everyone on the same operating system, which is not the case currently. He added that there are other problems, but the reality is that a consultant should be brought in to identify the issues; this would represent a cost and it is likely that the consultant's recommendations would require additional costs for software and/or hardware, but he has no idea of what those costs would be.

Attorney Hogan explained that he is aware that it is unlikely that additional expenses would be approved; however, he wished to explain that his Department is eligible for grant money to cover the Case Management System that will be lost if the County does not accept the funds. He added that he will also share the same information with the Executive Committee at its next meeting.

Mr. Wenger raised concerns about what the County Attorney is proposing; he noted that while the Executive Committee put the money for the grant in the budget at its last budget meeting, it is his understanding and belief that were the County to accept the grant of \$100,000 in the required timeframe, it will require at least double, if not triple the expense in additional funds to have software that will work for the County Attorney's office at the end of the project.

Mr. Wenger added that the County has been working to address issues of this nature across the entire County; he added that what he hears the County Attorney saying is that he is going to the Legislators and lobby for his Department's grant application request. He added that he does not anticipate being in a position to put this as a priority project for the County in the coming year because it has greater priorities

and limited funds and the age, extent, and the condition of the County's technology may require pursuing other projects. He noted that during the budget process, he discussed with the Board and the Sub Committees that the County has not made any investment in its hardware over the course of the past several years, and this year, there was very limited money approved to replace items. He added that significant issues and investments will need to be addressed in the coming year for the County's technology. He further added that he also has concerns that this grant was not part of the deliberative budget process, but was brought forward at the very last minute without his knowledge. He added that he has no problem with it being added to the budget to preserve the grant but he has concerns with how the County has been trying to operate. He added that the State has basically told the Counties that it has a \$100,000 grant, which we have to take; thus in this case, the State is telling the County where it has to invest its money. Mr. Wenger added that the Board may wish to have a discussion relative to where it wishes to establish its priorities for technology County-wide. Further discussion ensued relative to whether the system would work on the current technology, as well as the benefits of the system. Attorney Hogan explained that the system, once up and running, would integrate with other law enforcement such as the Sheriff's Department and the Courts by electronically transmitting information, which is now done by paper.

The Board discussed alternatives. Mr. Wenger added that the Board could accept the funds, take no action during the current fiscal year, and address the issue in the next fiscal year's budget, but added that should additional funds not be approved for software and hardware at the County level, this will place the State in a position where the funds were granted but not used. Mr. Wenger explained that it is his understanding that the money has to be accepted within 90 days from when it was awarded and it has to be expended within 18 months. He added that while accepting the grant is an approach that the Board could take, he does not see that as practical.

Attorney Hogan added that he simply wants to explain this to the Delegation, because that is where the holdup is, and it would serve to educate them relative to the reason for this request. Comm. Holden added that she has concerns relative to hardware and software and would be against approving moving forward with the grant. County Attorney Hogan added that the current software is obsolete and will not be able to be backed up within a couple of years. Comm. Ziehm addressed her concern relative to priorities because there are other technology concerns within the County. Mr. Wenger reiterated that the Executive Committee and the Sub Committee never had the opportunity to vet this request; it was presented as an opportunity that has arisen with no cost to the County. Mr. Wenger added that if this is presented to the Executive Committee as if they are the only ones holding this up, he has concerns relative to their reaction going forward. He added that this is comparable to what the Nursing Home is going through; that project is a \$350,000 project that has been going on over a year that has been well developed and has changed the way that the Nursing Home does business. He added that the County Attorney's request is comparable, but in this case, there are portable computers that the Attorneys use, and that is a level of complexity that is added to this project; this project, unlike the Nursing Home's project, has not gone through the budget process. Mr. Wenger added that he understands the need for this project and explained that he is not trying to work against the project, but is trying to see that it be done properly.

In response to questions from the Board regarding a letter that Attorney Hogan will be sending to the Delegation, he explained that the letter:

- would address his concern that a decision is being made that will affect the County by \$100,000,
- would address the present problems, and explain that there is a grant that would allow his Department to change its system
- would inform them that Karpel is the preferred vendor for everyone in the State
- would explain the need to upgrade the system

Comm. Ziehm shared her concerns. Attorney Kirby indicated that it appears that the County Attorney simply wishes to advise the Legislators that there is a potential for a request by him for a supplemental appropriation in order to complete the project. Comm. Pappas explained that should the Commissioners agree, the Board would ask for a supplemental appropriation. Comm. Ziehm asked if Attorney Hogan would not be circumventing the Board. Attorney Kirby responded that there is the traditional budget process, and normally projects are vetted through that process; this would not be part of the budget process because it would be an additional expenditure and would effectively be a request for a supplemental appropriation; the Board would be involved as would the County Attorney and the Delegation. She added that there has not been a request for a supplemental appropriation for many years because they are generally not well received, and if the Commissioners should choose not to approve a request for a supplemental appropriation, then it would not proceed. Comm. Ziehm expressed concerns relative to whether the Board is being circumvented. Comm. Pappas added that she does not feel that the Board is being circumvented, but that the County Attorney is letting the Board know of his plans.

Mr. O' Mara asked if Comm. Ziehm is asking for clarification whether both appointed and elected officials have to go through the board regarding finances. He added that Legal Counsel could address this issue, further adding there is a separate elected official who has the ability go to the Executive Committee next Friday and talk about anything he wants; he can write a letter to anybody he wants, and if he is able to convince people that this is a good thing to do, and they support it, the question could be: why wouldn't the Board support it? He added that he is drawing a distinction that an elected official can do as he pleases.

Comm. Ziehm added that it is her belief that if one person does that, then everybody is going to do it, and it undermines the process.

Attorney Hogan added that he is not going to use the words, "supplemental appropriation," it is purely a philosophical discussion. Attorney Kirby explained that should a request for funding be presented, the Board has the authority to decide whether or not to request a supplemental appropriation; the elected officials may ask for one, but the Board does not have to approve it.

Mr. Wenger informed the Board that the County Attorney's office is rapidly facing a move; the Court will be moving back to Manchester and the County Attorney's office will be relocating on October 17th. He advised the Board that in anticipation of that move, Allen & Coles North American Van Lines has been awarded the State bid to move the Court from Nashua back to Manchester; he added that the County has been in contact with them and has received a bid for the County's portion of the relocation; the cost will be \$4,960; it includes two truckloads, and 8 men for 16 hours. He added that he would like to go forward with that bid and is advising the Board of that action; the bid is less than \$5,000, therefore, consistent with the Board's policy, it does not need Board approval. He added that there will be other expenses for boxes and cleaning out 30 Temple Street and any miscellaneous items that develop. The Budgeted amount for the move is \$7,500.

Mr. Wenger informed the Board that with the new lease the County will have 15 parking spaces; it had 19 spaces under the old lease. He recommended that the spaces be divided between the Sheriff's Office and the County Attorney's office and that one space in the center be retained for the County in general; that could be for the Commissioners and elected Officials. He suggested that spaces numbered 1 through 7 be allotted to the Sheriff, number 8 be retained for the County, and numbers 9 through 15 be for the County Attorney's office. He added that the County lost three Commissioner spaces that were not being used. He explained that the Sally Port is directly across from spaces numbered 1 and 2.

Motion: To approve the distribution of the County Courthouse parking spaces as outlined by Mr. Wenger. Motion by Comm. Pappas, second by Comm. Holden. Motion carried

Attorney Hogan added that there is one less parking space than in the past. Sheriff Hardy added that he will be happy to discuss working out the details with Attorney Hogan.

9. Sheriff's Department

Sheriff Hardy distributed information that outlined the restructuring within his Department as a result of the FY 2012 budget reductions. He explained that he closely examined the first quarter of the fiscal year relative to restructuring and added that he, like other elected officials, is attempting to control costs and create efficiencies where possible. He noted that his Department's budget took a significant cut of 6% and today's handout illustrates the effect on the operation. He added that he remains concerned about the negative impact that these reductions can have on the mandates that the Department is responsible for and the duties and responsibilities of the Sheriff and the level of assistance that his Department will be able to provide to the Cities and Towns around the County. Sheriff Hardy explained that his Department is not an island within the law enforcement community in New Hampshire or in the criminal justice system and the reductions will result in downshifting responsibilities to other agencies that are still funded on public budgets.

Sheriff Hardy added that he has addressed staffing and will be combining responsibilities regarding personnel deployment and guidance of personnel and planning; he noted that he took a hard look at maximizing efficiencies. Sheriff Hardy explained that his Department provides services 7 days a week in the Communication Center and with the Deputies assigned to the road providing assistance and carrying out the duties and responsibilities of the Department. The Sheriff added that he eliminated one lieutenant's grade rank; he explained that while this does not eliminate a body, it does eliminate a supervisor. He added that the net cut for his Department's part-time line is 17.7%, or a \$63,959 cut from FY 11 that is directly impacting his operation in the first quarter of FY 12. He added that with the Collective Bargaining Agreement, he is authorized to backfill openings with part-time staff and avoid paying overtime; he further added that there are some occasions where overtime is required to comply with the Collective Bargaining Agreement; however, the Department strives to eliminate overtime by efficient scheduling.

Sheriff Hardy added that the Court will soon be returning to Manchester and the Court Security Officers are not limited to the Officers for which the Department receives State reimbursement; there are also Officers involved in Court Security every day at a time when the activity level is up in relation to the current economy. He elaborated on situations where the Department has to supplement services, such as high-risk trials and similar situations. Sheriff Hardy added that he is hopeful that Video Conferencing will reduce some of the workload, but that bid has not gone out to date. He added that other issues that have been impacted include:

- the Department's ability to deal with domestic violence
- afternoon transports to return people to Correctional facilities, including runs to State Prisons in Berlin and Concord

Sheriff Hardy referred to the letter he provided the Board, noting that it illustrates the cuts that were made in his Department. He added that there were some positions that had not been filled due to veteran officer's and supervisor's retirements and noted that the restructuring that he has done will allow the Department to address budget reductions and the need to run his operation in the most cost effective manner possible as well as position the Department in a good place as it looks forward to FY 13.

In response to a question from Comm. Ziehm regarding retirements, Sheriff Hardy explained that 2 Lieutenants and 3 Deputies retired, including 1 who went to another agency that pays a higher wage. In response to a question from Comm. Pappas relative to Health Insurance, Sheriff Hardy responded that this

does not affect anyone's Health Insurance. Sheriff Hardy explained his organizational structure. He explained that his Department has:

- a Sheriff
- a Chief Deputy Sheriff who assists with training, compliance and labor relations
- a Captain 32 hours/week who runs the transport section (he is proposing that this position be eliminated and that there be a Captain, an upgrade, who will work forty hours)
- a Lieutenant grade rank will be eliminated, which will result in a Sergeant running the warrant section that was previously handled by a Lieutenant
- a Budget Assistant position will be downgraded from forty hours to thirty-five hours/week
- a Secretary II position, an affiliated position for administrative support, will be downgraded from forty hours to thirty-five hours/week

Sheriff Hardy explained that the County will be receiving information regarding setting up Video Conferencing, which will impact the Sheriff's Department and the Department of Corrections. He added that the State will be paying for the hardware and installation for this project and explained that it will be critical that Video Conferencing be set up for the County to reduce transports and overall expense. He added that the County will be responsible for internet connection and any ongoing costs. Sheriff Hardy explained that Chief Justice Dalianis is requesting support for this project.

10. Old/New Business

Superintendent Search

Mr. Wenger provided the Board with a draft Job Description for the Superintendent's position that incorporates items discussed at the Board's last meeting as well as a draft of the job posting for the Board's consideration. He suggested holding the posting until the first discussion group meeting that will be facilitated by Primex, and then perhaps post it that day with a ten-day posting while awaiting recommendations and a report from Primex. Comm. Holden added that a consideration should be that the CIS Department and other members of the County's team have access to the DOC. Comm. Ziehm added that she has been unclear relative to the County Administrator's role in relationship with other entities and added that she would like clarification or discussion at some point. Supt. O'Mara indicated that NH State law says that the Superintendent reports to the Commissioners. Comm. Ziehm added that a concern is relative to the County Administrator's access to information/reports from other Departments and whether a Department Head could say no. Supt. O'Mara indicated that he does not see that as an issue. Comm. Holden added that there seems to be an issue with the CIS Department. Supt. O'Mara disagreed, noting that a CIS staff person has been at the DOC weekly and he does not believe this is an issue. The Board determined that this discussion should not take place at this time. Comm. Ziehm added that it is her belief that the County Administrator should have access to information relative to computers. Further discussion ensued relative to the Superintendent's Job Description and the County Administrator's ability to have access to information with a result that further consideration should be given to the issue. Comm. Holden added that the Board should give consideration to the status of the Assistant's position.

Comm. Ziehm reported that she asked Comm. Holden to attend the NHAC Awards Committee meeting because she would not be available.

Supt. O'Mara suggested that in the Superintendent's Job Description, page 2, paragraph 3, there was agreement that the word "prison" was to be changed to inmates.

Supt. O'Mara directed the Board to the Superintendent Job Posting, referring to the section under Department. There was discussion that the word "Superintendent" would be stricken and "Department of Corrections" be substituted as well as adding Department of Corrections under location.

Mr. Wenger referred the Board to a letter from Dave Milton, Scoutmaster of Troop 401 regarding Tyler Golemo, who has achieved the rank of Eagle Scout; the letter invited a Commissioner to attend or to send a letter. Following discussion, the Board agreed to send a letter acknowledging Tyler's accomplishment. Comm. Holden will sign the letter, as he is from her District, which is consistent with prior practice.

M. Rusch informed the Board that the Executive Committee's meeting the following Friday will be held at the DOC.

Mr. Wenger referred the Board to a letter from Harvard Pilgrim Health Care advising that Harvard Pilgrim will be working with Albert C. Jones Employee Benefits, Inc. in an effort to establish a new Public Entity Trust in New Hampshire; this would form a new pool for health coverage and is good news for the County because it means that Harvard Pilgrim will still provide insurance and this could have a positive effect on the County's Health Insurance.

Mr. Wenger added that he received notice the previous day that the Loudon Track is offering 500 free tickets for the coming weekend's NASCAR race. Those interested should contact the NH Association of Counties.

Motion: To authorize acceptance of the NASCAR tickets as a gift. Motion by Comm. Holden, second by Comm. Pappas. Motion carried.

Mr. Wenger requested that the Board issue certifications and authorize the Chair to execute the Mental Health BJA FY11 Justice & Mental Health Collaboration Program Planning and Implementation Grant that the Board previously authorized acceptance.

Motion: To authorize the Chair to sign the Grant Application documents, Certifications and acceptance of the Grant. Motion by Comm. Holden, second by Comm. Pappas. Motion carried.

Mr. Wenger noted that Comm. Ziehm and he had an opportunity for a follow up meeting with Chairman Seidel with regard to the Study Groups and other issues. He added that he has two alternative draft letters to Chairman Seidel for the Board's consideration and suggested that it be discussed further. Mr. Wenger requested an opportunity to meet with the Board in Non-Public Session relative to a personnel issue and to meet with the Board relative to negotiations.

11. Public Comments

There was no one present who wished to comment.

10. Non-Public Session

Mr. Wenger requested personal privilege to address Supt. O'Mara. He added that he wished to offer his thanks to the Superintendent for his support and guidance over the last 10 years and wished him the best of luck. Supt. O'Mara thanked everyone for their support and good wishes.

Motion: To move into Non-Public Session:

- to meet consistent with RSA 91-A:3 II (a) to discuss a personnel issue
- to meet consistent with RSA 91-A:3 II (e) relative to negotiation.

Motion by Comm. Pappas, second by Comm. Holden. Ziehm-yes, Pappas-yes, Holden-yes.
Motion carried. Motion carried

The Board moved into Non-Public Session at 12:16 p.m.

The Board met with Att’y Kirby and Mr. Moorehead to consult with Counsel consistent with RSA 91-A:3 II (e) relative to negotiation.

The Board met with Att’y Kirby and Supt. O’Mara to consult with Counsel consistent with RSA 91-A:3 II (e) relative to negotiation.

The Board met with Att’y Kirby, Supt. O’Mara and Mr. Wenger to consult with Counsel consistent with RSA 91-A:3 II (e) relative to negotiation.

Mr. Wenger withdrew his request.

The Board moved out of Non-Public Session at 12:27 p.m.

Motion: To move out of Non-Public Session. Motion by Comm. Holden, second by Comm. Pappas. Motion carried.

Comm. Ziehm asked if there was any other business before the Board.

Motion: To direct the Chair to sign the letter to Chairman Seidel. Motion by Comm. Pappas, second by Comm. Holden. Motion carried

Motion: To move into Recess. Motion by Comm. Holden, second by Comm. Pappas. Motion carried.

The Board moved into Recess at 12:28 p.m.

The meeting reconvened at 12:35 p.m.

Motion: To reconvene the meeting. Motion by Comm. Holden, second by Comm. Pappas. Motion carried.

Motion: To deny grievance PM 0579. Motion by Comm. Pappas, second by Comm. Holden. Motion carried

There being no further business, Comm. Ziehm entertained a motion to adjourn.

Motion: To adjourn the meeting. Motion by Comm. Pappas, second by Comm. Holden. Motion carried

The meeting adjourned at 12:38 p.m.

11. Adjourn

Signed 11/16/11

Comm. Carol H. Holden
Vice Chairman/Clerk

Date

Hillsborough County Board of Commissioners