

Regular Meeting of the  
**Hillsborough County Board of Commissioners**  
**August 22, 2012**  
Bouchard Building, Goffstown, NH  
Minutes of the Public and Non-Public Session  
(Not Official until Approved by the Board and signed by the Clerk.)

**Present:** Comm. S. Ziehm, Comm. Holden, Comm. Pappas, D. Dionne, C. Kirby, M. Lencki, G. Wenger, and L. Stonner.

**1. Call to Order**

Comm. Ziehm called the meeting to order at 9:03 a.m.

**2. Pledge to the Flag**

Mr. Reidy led the Pledge of Allegiance.

**3. Administrative Business**

Minutes:

**Motion:** To approve the minutes of the Board of Commissioner's meeting held on July 11, 2012. Motion by Comm. Holden, second by Comm. Pappas. Motion carried.

Approval of Payroll Registers

**Motion:** To approve the following Miscellaneous Payrolls in the following amounts:

- August 16, 2012           \$611.02
- August 17, 2012           \$4,264.39

for a total of \$4,875.41, subject to review and audit. Motion by Comm. Holden, second by Comm. Pappas. Motion carried.

**Motion:** To approve a Regular Payroll Dated August 16, 2012, in the amount of \$1,097,293.14, subject to review and audit. Motion by Comm. Pappas, second by Comm. Holden. Motion carried.

Accounts Payable Registers

**Motion:** To approve an Accounts Payable Register dated August 21, 2012 in the amount of \$1,596,661.99 subject to review and audit. Motion by Comm. Pappas, second by Comm. Holden. Motion carried.

**4. Public Comment on Agenda Items**

There were no members of the public present who wished to comment on Agenda items.

## 5. Department of Corrections

### Census

Supt. Dionne presented the Department of Correction's Census. He noted that the Census as of August 14, 2012 was 555; he explained that the Census included 461 men, including 161 that had been sentenced and 300 that were being held pre-trial; there were 94 women, of whom 31 had been sentenced and 63 that were being held pre-trial. He added that 30 of those females are from Rockingham County. Supt. Dionne informed the Board that there are a total 138 individuals that were diverted through the Mental Health Courts; 88 of those individuals were from Nashua and 50 were from Manchester; he added that there are also 13 serving their sentence in the community.

### Wilton Cemetery

Supt. Dionne thanked Attorney Kirby for taking him to the Wilton Cemetery the previous week. He added that he took pictures that he will send to the Board and noted that he could see where brush was cut and piled in the past. Supt. Dionne explained that inmates will be used to clean up the cemetery; they will wait until October to start and will attempt to cut a path so that they can drive a vehicle in to remove the brush and debris that is generated as well as the piles of brush that were left behind. He noted that the project will be done over the next year, not all at once. He also suggested calling the Town of Wilton for permission to dump the brush at their town recycling station.

Supt. Dionne informed that Board that there are 15 candidates attending the Officer's Training Academy; they will graduate on September 13<sup>th</sup>. He added that the Board will be invited to attend the graduation.

## 6. Nursing Home

Mr. Lencki informed the Board that Mr. Moorehead is vacationing. He presented the Nursing Home Census, reporting that the Census as of August 16<sup>th</sup> was 281, which included 206 Medicaid residents, 47 Private Pay residents, 28 Medicare residents and 19 in the Enhanced Living Unit.

### Boiler Conversion Contract

Mr. Lencki requested that the Board authorize the Chair or Mr. Moorehead to sign the contract for the boiler conversion.

**Motion:** To authorize the Chairman to sign the contract related to the boiler conversion at the Nursing Home. Motion by Comm. Pappas, second by Comm. Holden. Motion carried.

Comm. Holden noted again that she objected to the process by which the project was added noting that the funds have to be taken from an account that is not appropriate because the Board did not approve the appropriation and it was added after the Board's budget was completed.

### Natural Gas Line Contract

Mr. Lencki informed the Board that the contract for the natural gas line project is nearly complete and asked the Board to authorize Mr. Moorehead or the Chair to sign the contract once the due diligence work is done, adding that Attorney Kirby is reviewing the contract.

**Motion:** To authorize the Chair to sign the contract related to the gas line pipeline project once the contract review has been completed. Motion by Comm. Holden, second by Comm. Pappas. Motion carried.

#### License Application

Mr. Lencki requested that the Chair sign the annual Nursing Home licensing application.

**Motion:** To authorize the Chair to sign the annual Nursing Home licensing application. Motion by Comm. Holden, second by Comm. Pappas. Motion carried.

#### 7. Old/New Business

##### NH Motor Speedway

Mr. Wenger informed the Board that once again, NH Motor Speedway is offering tickets to the September 23<sup>rd</sup> Sylvania 300 race to County employees at a discounted rate of \$5.00 plus a handling fee of \$1.25; he asked the Board if it wished him to distribute the notice. The Board agreed that he should distribute the offer to County employees. There was a general consensus that many of the County's employees enjoy this offer and take advantage of the tickets. The Board also acknowledged NH Motor Speedway's continuing support of the County employees.

Mr. Wenger informed the Board that the NHAC Conference will take place on October 22<sup>nd</sup> and 23<sup>rd</sup> and added that the advance reduced room rate of \$72 is available if reservations are booked by September 21<sup>st</sup>.

Mr. Wenger noted that there was a recent special meeting of the Executive Committee and a Subcommittee meeting that followed. He inquired if the Board had any follow-up.

##### Commissioner Holden's NACo Annual Report

Comm. Holden reported that there are major changes in the pension accounting and unfunded liabilities; she referred those present to page 2 of the report. She added that local governments, such as Counties and communities must disclose pension liabilities and responsibilities and make public other financial information. She noted that specific information is available at the website [www.gatsby.org](http://www.gatsby.org).

Comm. Ziehm noted that she read that settlement was made with the LGC. Attorney Kirby added that an order was issued and it is her understanding that the LGC has another 15 to 20 days to appeal.

Comm. Holden added that she received a letter from NACo that she is providing for the record relative to retirement issues; she noted that they are looking for comments on some of the intended changes that will go into effect on January 1, 2015.

##### Commissioner Pappas' NACo Annual Report

Comm. Pappas reported that the Northeast Caucus is well under way; it will be discussing energy issues; states have been hit hard with storms and outages over the past year. She added that PSNH has agreed to help her represent NH with ideas regarding how to lessen power outages on the eastern seaboard.

Comm. Holden added that she has received a letter relative to the Antrim Wind Farm project; she noted that the Board has been given an opportunity to comment on the project, should it wish to do so. She added that she will be speaking with the Antrim Town Administrator to see what the general feeling is and noted that she has read articles in the Monadnock Ledger expressing support for and against the project. She added that she would like to get more information before any comment is made.

## **8. Public Comment**

There was no one present from the public who wished to comment.

## **9. Non-Public Session**

Comm. Ziehm entertained a motion to move into Non-Public Session as requested by Supt. Dionne.

**Motion:** To move into Non-Public Session with the Supt. Dionne and Attorney Kirby consistent with RSA 91-A:3 II (c) relative to a matter, which if discussed in public, would affect the reputation of a person. Motion by Comm. Pappas, second by Comm. Holden. Ziehm-yes, Pappas-yes, Holden-yes. Motion carried.

The Board moved into Non-Public session at 9:25 a.m.

The Board met with Supt. Dionne and Attorney Kirby.

The Board moved out of Non-Public Session at 9:35.

**Motion:** To move out of Non-Public Session. Motion by Comm. Pappas, second by Comm. Holden. Motion carried

There was discussion about the Department of Correction's Community Service Program that was eliminated as a result of the budget process. Letters have been received from Towns requesting that they be given consideration for the program should it be re-instated. Comm. Ziehm requested that Supt. Dionne speak to that possibility. He indicated that Lyndeborough requested the Community Service Program and offered to put money in their next budget if they could participate in the program. He added that five or six communities have asked what it would cost if they were to pay for the service. Supt. Dionne responded that it is difficult to estimate; however it would involve the wage of a Corrections Officer, including hazardous duty pay; he added that in each case when an Officer is taken out of the facility, his position would have to be replaced with an Officer who would be paid time and one-half. He explained that his best estimate, at this time, would be \$43.65 per hour, and noted that while this may seem high, there would be eight to ten inmates provided along with the Corrections Officer. He added that he would prefer that if the Board approves this, he would like to require that it be for a minimum of one week. Supt. Dionne further explained that if this were to be accepted, any income would have to be considered as unanticipated revenue and asked if the funds could be returned to his budget line to meet expenses rather than remain in the general fund.

Comm. Holden suggested that the Board conduct a survey of the Towns to see if there is interest in a Community Service Program. Supt. Dionne suggested that a price and minimum time be established before offering the service to the communities. Further discussion ensued relative to the program. Comm. Holden suggested that a letter be sent to the Towns in January to see if there is interest in the program at a cost to be determined. Comm. Pappas noted that she is of the opinion that the Towns cannot afford to pay for the program.

Comm. Holden mentioned procedures under consideration by the NHAC Bylaws Committee regarding clarification of the procedure for nomination of members to the Board of Directors pursuant to the NACo Bylaws, adding that the NH Association has the opportunity to nominate two members, one an elected official from the State and also an elected County official (from each State that has 100% of its Counties as active members of NACo). She added that the NACo Bylaws have a specific reference that a candidate must be an elected official, not one who is appointed. Comm. Holden read the proposed change as it would affect the NHAC Bylaws. Comm. Pappas added that the intent is to have the NHAC President assume one of the seats and then have the full body elect the second person. Comm. Holden noted that this change has not been discussed by the Bylaws Committee; it will be discussed in October. Comm. Pappas noted that the NHAC Officers will meet in September.

Comm. Pappas confirmed that the deadline for nominations for County employee awards is August 31<sup>st</sup>.

## 10. Adjourn

Lacking further business, Comm. Ziehm entertained a motion to adjourn.

**Motion:** To adjourn the meeting. Motion by Comm. Holden, second by Comm. Pappas. Motion carried.

The meeting adjourned at 9:51 a.m.

*Approved 9/19/2012*

---

Comm. Carol H. Holden  
Vice Chairman/Clerk  
Hillsborough County Board of Commissioners

---

Date