

Regular Meeting of the
Hillsborough County Board of Commissioners
August 3, 2016
Bouchard Building, Goffstown, NH
Minutes of the Public Session
(Not Official until Approved by the Board and signed by the Clerk.)

Present: Comm. Ziehm, Comm. Pappas, Comm. Rowe, D. Hogan, D. Dionne, C. Kirby, M. Montminy, B. Moorehead, C. Monier, G. Wenger, M. Castonguay, and L. Stonner.

Also Present: J. Maccarone, T. Dubois, C. Benner, C. Luksza, C. Harrington

CALL TO ORDER

Comm. Ziehm called the meeting to order at 9:05 a.m.

Mr. Wenger led the Pledge of Allegiance.

ADMINISTRATIVE BUSINESS

Approval of Minutes

Motion:

To approve the minutes of the Board of Commissioner's Regular Meeting held on July 13, 2016.
Motion by Comm. Pappas, second by Comm. Rowe. Motion carried.

Supplemental Payroll

Motion:

To approve the following Supplemental Payroll registers in the following amounts for the following dates:

07/14/16	\$ 947.18
07/15/16	\$1,154.85
07/20/16	\$ 405.40
07/21/16	\$ 613.63
07/25/16	\$ 790.50
07/28/16	\$ 386.99
07/29/16	\$2,184.95
08/01/16	\$ 207.94

The total Supplemental Payroll is \$6,691.44, subject to review and audit.
Motion by Comm. Pappas, second by Comm. Rowe. Motion carried.

Regular Payroll

Motion:

To approve Regular Payroll Registers in the following amounts for the following dates:

07/14/16	\$1,177,934.44
07/28/16	\$1,127,869.70

The total Regular Payroll is \$ 2,305,804.14, subject to review and audit.
Motion by Comm. Pappas, second by Comm. Rowe. Motion carried.

Accounts Payable

Motion:

To approve Accounts Payable Registers in the following amounts for the following dates:

07/14/16	\$ 16,664.78
07/19/16	\$ 764,034.89
07/21/16	\$ 1,059.80
08/02/16	\$4,004,022.70

The total Accounts Payable is \$4,785,782.17, subject to review and audit.

Motion by Comm. Pappas, second by Comm. Rowe. Motion carried.

Extradition Vouchers

Motion:

To approve Extradition Vouchers in the following amounts for the following dates, noting that they have been previously approved by the County Attorney:

04/27/16	\$137.77
05/04/16	\$160.73
05/17/16	\$605.86
05/31/16	\$ 68.89
06/01/16	\$229.62
06/13/16	\$232.35
06/14/16	\$276.12
06/15/16	\$276.12
06/18/16	\$219.47

The total for Extradition Vouchers is \$2,206.93.

Motion by Comm. Pappas, second by Comm. Rowe. Motion carried.

Motion

To approve Extradition Vouchers in the following amounts for the following dates, noting that they have been previously approved by the County Attorney:

06/08/16 to 06/10/16	\$ 3,035.95
06/15/16	\$ 592.17
06/15/16	\$ 276.12
06/21/16	\$ 240.12
06/23/16	\$ 557.68
06/27/16	\$ 126.29

The total for Extradition Vouchers is \$4,828.30.

Motion by Comm. Pappas, second by Comm. Rowe. Motion carried.

GRIEVANCE - NHAFCME # 809

Comm. Ziehm recognized Mr. Maccarone and asked if the Grievant wished to hold the Grievance in Public Session or in Non-Public Session. Mr. Maccarone responded that the Grievant requested that it be held in Non-Public Session.

Motion:

To move into Non-Public Sessions consistent with RSA 91-A:3 II (a) relative to a personnel issue.

Motion by Comm. Pappas, second by Comm. Rowe. Ziehm-yes, Pappas-yes, Rowe-yes. Motion carried.

The Board moved into Non-Public Session at 9:15 a.m.

The Board met with Attorney Kirby, Mr. Moorehead, J. Maccarone, T. Dubois, C. Benner, C. Luksza, and C. Harrington. The parties presented Grievance # 809. No action was taken during Non-Public Session.

The Board thanked those present for their presentations and agreed to take the matter under advisement.

Motion:

To move out of Non-Public Session.

Motion by Comm. Pappas, second by Comm. Rowe. Ziehm-yes, Pappas-yes, Rowe-yes. Motion carried

The Board moved out of Non-Public Session at 9:27 a.m.

PUBLIC COMMENT ON AGENDA ITEMS

There was no one from the public who wished to comment on Agenda Items.

DEPARTMENT OF CORRECTIONS

Census

Supt. Dionne presented the Department of Correction's (DOC's) Census; he noted that as of July 26, 2016, the total in custody was 472, which included 18 in the community. The Census included 376 men; 119 of the men had been sentenced and 257 were being held pre-trial. There were 96 women; 26 of the women had been sentenced and 70 were being held pre-trial.

Supt. Dionne noted that the Department of Corrections was holding 18 female inmates from Rockingham County. He informed the Board that 159 individuals were diverted through the Mental Health Courts including 89 from Manchester and 70 from Nashua.

Overtime Impact Report

Supt. Dionne noted that the DOC's Overtime Impact Report is included in the Board's packet and added that the DOC has approximately 25 open positions. He noted that Thursday is the deadline for application for the 3 positions related to the SATCO program.

Comm. Pappas noted that there was a positive article in the Union Leader the previous day relative to Supt. Dionne presenting information regarding the SATCO program to the Manchester Board of Aldermen's subcommittee.

Supt. Dionne noted that there was also a presentation about Vivitrol, a once-monthly, non-addictive treatment for opioid or alcohol dependence that is administered by injection. He added that the State Prison will begin giving Vivitrol to inmates with drug issues when they are released into the community. He added that the DOC is also researching the possibility of using Vivitrol for its inmates with drug issues when they are released. He added that Wiseman, the company that produces Vivitrol, may provide the first injection free, and then the cost will be approximately \$1,300 per injection for inmates once they are released; each injection is good for one month. He added that there has been discussion about opening a Vivitrol Clinic in Manchester and noted that there are four insurance companies that are covering the cost of the injection and another that does not cover it at this time. Supt. Dionne indicated that paying the cost of the injection is apparently less costly for the insurance companies than covering other costs related to those with addictions such as overdoses, emergency room visits and other related costs. Supt. Dionne noted that NH Medicaid Expansion may pay for the injection at a cost of \$972 per injection.

Bid # FY 2017-17 – Transport Vehicles (2)

Motion:

To approve Bid # FY 2017-17 for 2 transport vehicles; it is a State bid with a request to waive competitive bidding consistent with RSA 28:8-e, VI; the lowest responsible bidder meeting the specifications is Irwin Automotive, Laconia, NH, at the price of \$45,950.

Motion by Comm. Pappas, second by Comm. Rowe. Motion carried.

Bid # FY 2017-46 – Powder Free Exam Gloves (300 cases)

Motion:

To approve Bid # FY 2017-46 for 300 cases of powder-free exam gloves, noting that the lowest responsible bidder meeting the specifications is Central Paper, Manchester, NH, at a price of \$5,289.

Motion by Comm. Pappas, second by Comm. Rowe. Motion carried.

Bid # FY 2017-53 – Clear Trash Liners (450 cases)

Motion:

To approve Bid # FY 2017-53 for 450 cases of clear trash liners, noting that the lowest responsible bidder meeting the specifications is Central Paper, Manchester, NH, at a price of \$5,125.50

Motion by Comm. Pappas, second by Comm. Rowe. Motion carried.

Bid # FY 2017-56 – Mattresses (200)

Motion:

To approve Bid # FY 2017-56 for 200 beds, noting that the lowest responsible bidder meeting the specifications is Bob Barker Co., Fuquay-Varina, NC, at a price of \$8,400.

Motion by Comm. Pappas, second by Comm. Rowe. Motion carried.

OLD/NEW BUSINESS

Mr. Wenger referred the Board to a draft letter that was requested at its last meeting regarding Felonies First and the Drug Court. The Board discussed both programs and future communication with Judge Nadeau and the judicial branch; it also expressed a desire to be included in communications regarding the County's direction and responsibility moving forward. There was discussion about the need to understand the steps that need to be taken relative to the implementation of the Felonies First program and the status of any grant. The Board agreed to consider sending separate letters in support of the Drug Court and in support of Felonies First.

The next Board of Commissioner's meeting is scheduled for August 24th.

Mr. Wenger noted that he has the Vachon, Clukay, and Co. PC engagement letter for the annual audit, and requested Board execution of the engagement letter.

Motion:

To authorize the Chair to sign the engagement letter for the County's annual audit with Vachon, Clukay & Co., PC.

Motion by Comm. Pappas, second by Comm. Rowe. Motion carried.

The Board considered having more discussions at future meetings relative to the audit as it affects the Nursing Home.

Mr. Wenger noted that he received the NHAC Awards packet the previous day and added that nominations for awards are due by August 17th and should be forwarded to Comm. Pappas. Discussion ensued regarding the awards and consideration that is being given to how awards are presented. Comm. Pappas noted that there was discussion given to simply listing employee awards in the program booklet this year as opposed to presenting them as in past years in order to shorten the programs. She added that it is her belief that it is important to recognize individual employees. Attorney Kirby added that while the program may be lengthy, it is meaningful to have peer recognition for long term employees and award winners. Further discussion ensued and it was agreed that the recognition is important to employees.

Mr. Wenger inquired if there was any insight or ideas regarding the request for a gift basket from the County for the NHAC Conference. A brief discussion followed and is to be re-visited.

Mr. Wenger requested an opportunity to meet with the Board in Non-Public Session regarding a collective bargaining matter.

NURSING HOME

Census

Mr. Moorehead provided Census information for the Nursing Home. He noted that the Census as of July 28th was 284; it included 205 Medicaid residents, 41 private pay residents and 36 Medicare, Part A residents.

Mr. Moorehead provided a summary of Revenue for FY 2016 that included the year-end Bed Tax. He explained that the total of all Revenue includes room & board, ancillary charges, and payments from Bed Tax and ProShare; the total budget for the year was \$30,986,367 while the actual was \$31,147,298, which resulted in positive Revenue of \$160,931. He explained that the Bed Tax for the 4th quarter was \$971,324.

FY 2016 Write-Offs

Mr. Moorehead presented the details of a list of proposed write-offs and requested that the Board approve the Nursing Home's request to write off a total of \$207,448.88 as bad debt. He added that the Auditor's typically allow for \$275,000 in write-offs; he explained the situations where there were uncollected funds, particularly as they relate to Medicare.

Motion:

To approve the FY 2016 write-offs for the Nursing Home in the amount of \$207,448.88.
Motion by Comm. Pappas, second by Comm. Rowe. Motion carried.

Discussion ensued regarding how the County proceeds with bad debt claims, including Medicaid-pending, individuals that are deceased, and occasions when there are no resources to pursue as well as other variables.

Supt. Dionne informed the Board that the State will be receiving six body scanners and there will be an additional \$740,000 in the State budget available to Counties that don't have a body scanner for drug detection. Those Counties that do not have a body scanner can apply to the State for approximately half of the cost (\$205,000 to \$225,000 each); there is an all-inclusive package that includes hardware, training, delivery & set-up; however, he is unsure if the State is covering 50% of the scanner or 50% of the all-inclusive package. He added that he is hopeful that the DOC can obtain a body scanner but noted that the DOC will need to move through the bidding process, so he is not sure if the same type of scanner would be approved.

Mr. Wenger noted that while the funding is not in the FY 2017 budget, the Board and Executive Committee could approve the use of funds from the Contingency line. Supt. Dionne noted that he will gather more information for the Board. Discussion ensued regarding pending legislation related to who would be scanned when entering a prison and how it will impact the DOC.

Comm. Rowe noted that the Census includes 173 residents from District #1, 102 residents from District #2 and only 9 residents from District #3; he asked why there are so few residents from District #3. Mr. Moorehead responded that the majority of referrals for the County's Nursing Home come from Elliot Hospital and Catholic Medical Center in Manchester. Additionally, it is typical for the residents from District #3 go to facilities such as St. Joseph's Hospital in Nashua.

In response to a question from Comm. Ziehm, Mr. Wenger noted that he has spoken with Norwood Realty regarding an entity that it is working with which may also have a need compatible with the County's buildings. He will keep the Board advised of anything that may come of this.

NON-PUBLIC SESSION

Motion:

To move into Non-Public Sessions consistent with RSA 91-A:2 I (b) relative to collective bargaining.
Motion by Comm. Pappas, second by Comm. Rowe. Ziehm-yes, Pappas-yes, Rowe-yes. Motion carried

The Board moved into Non-Public Session at 10:28 a.m.

The Board met with Attorney Kirby, Mr. Wenger and Mr. Monier.

The Board reviewed a matter pending before the PLRB. No action was taken during Non-Public Session.

The Board moved into Recess to consult with Counsel at 10:47 a.m.

Mr. Monier excused himself and left the meeting.

Motion:

To move into Recess consistent with RSA 91-A 2 (b) to consult with Counsel.
Motion by Comm. Pappas, second by Comm. Rowe. Motion carried.

Motion:

To move out of Recess.
Motion by Comm. Pappas, second by Comm. Rowe. Motion carried.

The Board moved out of Recess at 10:54 a.m.

The Board moved out of Non-Public Session at 10:55 a.m. No action was taken during Non-Public session.

Motion:

To move out of Non-Public Session.
Motion by Comm. Pappas, second by Comm. Rowe. Ziehm-yes, Pappas-yes, Rowe-yes. Motion carried

Following a brief discussion, the Board took the following action:

Motion:

To deny Grievance # 809.

Motion by Comm. Pappas, second by Comm. Rowe. Motion carried

ADJOURN

Lacking further business, Comm. Ziehm entertained a motion to adjourn the meeting.

Motion:

To adjourn the meeting.

Motion by Comm. Pappas, second by Comm. Rowe. Motion carried.

The Board of Commissioners Meeting adjourned at 10:57 a.m.

Approved August 18, 2016

Comm. Toni Pappas, Clerk
Hillsborough County Board of Commissioners

Date