

Regular Meeting of the
Hillsborough County Board of Commissioners
July 9, 2014

Bouchard Building, Goffstown, NH
Minutes of the Public Session

(Not Official until Approved by the Board and signed by the Clerk.)

Present: Comm. Pappas, Comm. Holden, Comm. Ziehm, P. LaFrance, J. Hardy, H. Bernier, D. Dionne, G. Fisher, C. Kirby, P. LaFrance, B. Moorehead, E. Robinson, M. Castonguay, G. Wenger and L. Stonner

Also Present: Joe Maccarone & Grievant # 722-Felicia Rivera, RN

Call to Order

Comm. Pappas called the meeting to order at 9:05 a.m. Sheriff Hardy led the Pledge of Allegiance.

Sheriff Hardy introduced Gary Fisher and explained that Mr. Fisher has filled the position of Chief Deputy that was recently vacated by Chris Connelly, who has taken a position with Sen. Ayotte.

Comm. Pappas noted that the Board will address administrative Business while the Grievant confers with Union Representative, J. Maccarone; the grievance will be addressed later in the meeting

Administrative Business

Minutes

Motion: To approve the minutes of the Hillsborough County Board of Commissioners meeting held on June 11, 2014. Motion by Comm. Ziehm, second by Comm. Holden. Motion carried.

Approval of Payroll Registers

Motion: To approve Miscellaneous Payroll registers for the following amounts on the following dates:

- June 25, 2014 2,230.62
- June 26, 2014 24,865.21
- June 30, 2014 932.86
- July 3, 2014 288.80
- July 7, 2014 126.50

for a total of \$28,443.99, subject to review and audit. Motion by Comm. Ziehm, second by Comm. Holden. Motion carried.

Motion: To approve a Regular Payroll register dated July 3, 2014 in the amount of \$1,122,166.37, subject to review and audit. Motion by Comm. Holden, second by Comm. Ziehm. Motion carried.

Approval of Accounts Payable Register

Motion: To approve three Accounts Payable registers; they are dated July 1, 2014 in the amount of \$948,278.24, July 8, 2014 in the amount of \$5,950,294.40, and July 8, 2014 in the amount of \$684,461.52 for a total of \$7,583,034.16, subject to review and audit. Motion by Comm. Ziehm, second by Comm. Holden. Motion carried.

Extradition Vouchers

Motion: Comm. Holden moved to approve Extradition Vouchers dated from February 24 through May 1, 2014 for a total of \$ 3,481.13, noting that they have been previously approved by the County Attorney. Motion by Comm. Holden, second by Comm. Ziehm. Motion carried.

Extradition vouchers include:

<i>Date</i>	<i>Amount of Claim</i>
02/24/14	\$ 592.41
03/07/14	225.37
03/14/14	180.29
03/17/14	135.22
03/21/14	112.69
03/21/14	90.15
03/24/14	.60
03/24/14	309.04
04/02/14	90.15
04/02/14	135.22
04/04/14	270.44
04/07/14	169.02
04/07/14	180.29
04/09/14	413.29
04/14/14	45.39
04/14/14	45.39
04/16/14	115.39
04/16/14	112.69
04/23/14	180.29
05/01/14	77.80
Grand Total	\$ 3,481.13 Total Extraditions

Transfer # 2014-36

Motion: To approve Transfer # 2014-36 for the County Attorney to transfer the amount of \$3,600 from Consulting Expense, line 4123-7230 and to transfer a like amount to Printing & Binding, line 4123-7350. Motion by Comm. Holden, second by Comm. Ziehm. Motion carried.

Motion: To approve Transfer # 2014-37 for the Temple Street Courthouse to transfer the amount of \$1,650 from Electricity, line 4197-7610 and then to transfer the following amounts to the following lines:

- \$350 to Water, line 4197-7630
- \$300 to Sewer Expense, line 4197-7640
- \$1,000 to Fuel, line 4197-7650

Motion by Comm. Holden, second by Comm. Ziehm. Motion carried.

Motion: To approve Transfer # 2014-38 for the County Complex to transfer the amount of \$1,395 from Building Repairs, line 4198-7810 and to transfer a like amount to Sewer Expense, line 4197-7640. Motion by Comm. Holden, second by Comm. Ziehm. Motion carried.

Motion: To approve Transfer # 2014-39 for the Nursing Home to transfer the amount of \$10,000 from Administration-Worker's Comp./Liability, line 4411-7140, and to transfer a like amount to Administration-Bed Assessment, line 4411-7299. Motion by Comm. Holden, second by Comm. Ziehm. Motion carried.

Motion: To approve Transfer # 2014-40 for the Department of Corrections to transfer the amount of \$54,000 from Insurance-Worker's Comp./Liability, line 4230-7140, and then to transfer the amount of \$39,000 to Medical/Dental-Females, line 4230-7588 and to transfer \$15,000 to Medical/Dental-Males, line 4230-7590. Motion by Comm. Ziehm, second by Comm. Holden. Motion carried.

Motion: To approve Transfer # 2014-41 for the Department of Corrections to transfer the amount of \$4,700 from Health & Accident Insurance, line 4230-7120 and to transfer a like amount to Equipment Repairs, line 4230-7820. Motion by Comm. Ziehm, second by Comm. Holden. Motion carried.

Motion: To approve Transfer # 2014-42 for the Department of Corrections to transfer the amount of \$13,600 from Health & Accident Insurance, line 4230-7120, and to transfer a like amount to New Equipment, line 4230-7970. Motion by Comm. Ziehm, second by Comm. Holden. Motion carried.

Motion: To approve Transfer # 2014-43 for the County Attorney's Office to transfer the amount of \$958 from Consulting Expense, line 4123-7230, and to transfer a like amount to Medical Referee, line 4192-7250. Motion by Comm. Holden, second by Comm. Ziehm. Motion carried.

Public Comment on Agenda items

There was no one present who wished to comment on Agenda items.

Department of Corrections

Census

Supt. Dionne presented the Department of Correction's census. He noted that as of July 1, 2014, the total in custody was 520. It included 413 men and 107 women; 173 of the men had been sentenced and 240 were awaiting trial; 56 of the women had been sentenced and 51 were awaiting trial. The DOC had 2 inmates in the Pre-Trial Supervision Program and 24 in the Community in day-reporting programs.

Supt. Dionne reported that the Department of Corrections also is holding 33 female inmates from Rockingham County, and there are 135 individuals in the diversionary Mental Health program; 69 are from Manchester and 66 are from Nashua.

Overtime Impact Report

Supt. Dionne noted that the Overtime Impact Report is included in the Board's packet. Supt. Dionne explained that the recent Academy will be graduating nine individuals. He added that the facility still has nine openings; testing of new potential candidates took place the previous day.

Supt. Dionne presented the Graduation Certificate to Comm. Holden, and read it into the record.

Hillsborough County New Hampshire Commissioner's Certification Board

Having successfully completed the requirements pursuant to the Hillsborough County Department of Corrections, Correctional Officer Certification Policy (A-129), and set forth by the Hillsborough

County New Hampshire Commissioner's Certification Board, this Certificate Affirms the following graduates of the 51st Hillsborough County Department of Corrections' Training Academy as Certified Correctional Officers:

Luis G. Amadeo

Richard W. LaRochelle

Christopher J. Chevrefils

David C. McCormick

Ryan D. Donato

Ryan E. O'Callaghan

Victoria N. Johnson

Eric J. Powers

Michael J. Judkins

*In witness whereof the signatures are hereunto affixed on the 13th day of June in the year 2014.
Toni Pappas, Sandra Ziehm, Carol Holden.*

Motion: To approve the Training Academy's Certified Correctional Officers. Motion by Comm. Holden, second by Comm. Ziehm. Motion carried.

The Commissioners signed the Certified Correctional Officer's Certificate.

Nursing Home

Census

Mr. Moorehead reported that the Census at the Nursing Home as of July 3rd, 2014 was 282 residents; there were 211 Medicaid residents, 34 Private Pay residents and 37 Medicare Part A or managed care residents.

Mr. Moorehead reported that the June revenue numbers are not available yet; he will present the report at the next Board of Commissioner's meeting.

Bid # 17-2014 – Point of Use Inventory Management System

Motion: To approve Bid # 17-2014, which is for a Point of Use Inventory Management System for the Nursing Home and to award the bid to CareFusion, San Diego, CA, at a cost of \$2,184 per month, noting that it is the lowest responsible bidder. Motion by Comm. Holden, second by Comm. Ziehm. Motion carried.

Mr. Moorehead reported that CareFusion is the current provider.

Mr. Moorehead requested an opportunity to meet with the Board in Non-Public Session consistent with RSA 91-A:3 II (c).

Old/New Business

Request for Use of Land – Trapping Permit

Ms. Robinson presented the request of a local resident for a Trapping Permit. She explained that it is the same permit that has been granted in past years and noted that it primarily for trapping beaver and keeping their population under control as well as preventing flooding caused by beaver dams. She requested that the Board authorize Comm. Pappas to sign the permit.

Motion: To authorize Comm. Pappas to sign the Trapping Permit. Motion by Comm. Holden, second by Comm. Ziehm. Motion carried.

Comm. Pappas complimented the Nursing Home relative to a very positive letter that was sent by a former resident.

Mr. Wenger referred the Board to the County Cap report in its packet. He explained the report outlines funds the County recently received for 2015.

Mr. Wenger reported two positive Revenue items that were unanticipated, they include:

- The final ProShare funds came in at \$1,128,564.50 higher than budgeted.
- The County received an Escheat Payment from the State in the amount of \$115,822.

Mr. Wenger informed those present that the New Hampshire Retirement System will be holding an educational program relative to the Retirement System; it will be held on September 24th at 3:30 p.m. in the Board of Commissioner's Conference room. It will be open to employees and other municipal employees in the Retirement System from the local area.

M. Castonguay reported that the Executive Committee will be meeting at 10:00 a.m. on Thursday, July 17th.

County Attorney LaFrance informed the Board that she was named in a suit in her capacity as County Attorney relative to the buffer zones for abortion clinics; she added that she has reported it to Legal Counsel and Primex, who is handling it along with the Attorney General's office.

Comm. Pappas asked about the NHAC Conference; the dates are Sunday, October 26, Monday, October 27, and Tuesday, October 28.

Public Comment

There were no members of the public present who wished to comment.

Comm. Pappas asked Mr. Maccarone if he and the Grievant were ready to proceed with the grievance. Mr. Maccarone requested a postponement. The Board discussed its schedule in an attempt to accommodate those involved in the Grievance Hearing. Following discussion, and with the full agreement of the Board and the Bargaining Unit, it was agreed that the Grievance Hearing will be postponed to the August 6th Board Meeting.

Motion: To convene the Grievance Hearing. Motion by Comm. Holden, second by Comm. Ziehm. Motion carried.

Motion: To continue the Grievance Hearing until August 6th. Motion by Comm. Holden, second by Comm. Ziehm. Motion carried.

Non-Public Session

Motion: To move into Non-Public Session with Mr. Moorehead consistent with RSA 91-A 3 II (c), and then into Non-Public Session with Mr. Wenger consistent with RSA 91-A:2 I (b) Motion by Comm. Holden, second by Comm. Ziehm. Ziehm-yes, Holden-yes, Pappas-yes. Motion carried.

The Board moved into Non-Public Session at 9:38 a.m.

The Board met with Mr. Moorehead and Attorney Kirby.

The Board met with Mr. Wenger.

The Board returned to its regular meeting at 10:18 a.m.

Motion: To move out of Non-Public Session. Motion by Comm. Holden, second by Comm. Ziehm. Motion carried.

Lacking further business, Comm. Pappas entertained a motion to adjourn.

Motion: To adjourn the meeting. Motion by Comm. Ziehm, second by Comm. Holden. Motion carried.

The meeting recessed at 10:19 a.m.

Comm. Sandra Ziehm, Clerk
Hillsborough County Board of Commissioners

Date