

Regular Meeting of the
Hillsborough County Board of Commissioners
June 25, 2014
Bouchard Building, Goffstown, NH
Minutes of the Public Session
(Not Official until Approved by the Board and signed by the Clerk.)

Present: Comm. Pappas, Comm. Holden, Comm. Ziehm, P. LaFrance, D. Dionne, C. Kirby, M. Montminy, B. Moorehead, E. Robinson, M. Castonguay, G. Wenger and L. Stonner

Call to Order

Comm. Pappas called the meeting to order at 9:05 a.m. Attorney LaFrance led the Pledge of Allegiance.

Administrative Business

Approval of Payroll Registers

Motion: To approve a Miscellaneous Payroll register dated June 12, 2014 in the amount of \$1,616.65. Motion by Comm. Holden, second by Comm. Ziehm. Motion carried.

Motion: To approve a Regular Payroll register dated June 19, 2014 in the amount of \$1,137,213.12, subject to review and audit. Motion by Comm. Ziehm, second by Comm. Pappas. Motion carried.

Approval of Accounts Payable Register

Motion: To approve an Accounts Payable register dated June 24, 2014 in the amount of \$453,953.29, subject to review and audit. Motion by Comm. Holden, second by Comm. Ziehm. Motion carried.

Transfer # 2014-34

Motion: To approve Transfer # 2014-34 for the Nursing Home to transfer the amount of \$52,000 from Rehab Salaries & Wages, line 4421-7011 and then to transfer a like amount to Nursing Home Pharmacy, line 4420-7330. Motion by Comm. Holden, second by Comm. Ziehm. Motion carried.

Transfer # 2014-35

Motion: To approve Transfer # 2014-35 for the Nursing Home to transfer the amount of \$150,000 from Salaries & Wages, line 4414-7010 and to transfer the amount of \$15,000 from Nursing Overtime, line 4414-7011, and then to transfer the amount of \$165,000 to Nursing Home Administration Bed Assessment, line 4411-7299. Motion by Comm. Ziehm, second by Comm. Holden. Motion carried.

Bid # CIS-1-2015 – Munis Database Support

Motion: To approve Bid # CIS-1-2015 for Munis Database Support to Tyler Tech., Inc. It is a single source bid consistent with RSA 28:8-e V at the price of \$47,514.87. Motion by Comm. Ziehm, second by Comm. Holden. Motion carried.

Bid # CIS-2-2015 – Damion Database Annual Support Maintenance

Motion: To approve Bid # CIS-2-2015 for annual software support to Constellation Justice, Dallas, TX, at a price of \$28,681.00, noting that it is a single source bid consistent with RSA 28:8-e V. Motion by Comm. Holden, second by Comm. Ziehm. Motion carried.

Public Comment on Agenda Items

There were no members of the public present who wished to comment on Agenda items.

Comm. Pappas thanked Mr. Wenger for his work related to the budget process.

Department of Corrections

Census

Supt. Dionne reported that the census at the Department of Corrections as of June 17th included 509 inmates; there were 416 male inmates, 173 had been sentenced and 243 were pre-trial. There were 93 female inmates; 54 had been sentenced and 39 were pre-trial. There were also 24 inmates in the community, 2 inmates in the Pre-Trial Supervision program and 25 female Rockingham inmates. Supt. Dionne informed the Board that there were 132 individuals in the Mental Health Court; 69 are from Manchester and 63 are from Nashua.

Supt. Dionne reported that the number of inmates from Rockingham County at our Department of Corrections is down relative to the 43 that were budgeted. He explained that after speaking with Supt. Church at Rockingham County he learned that the female inmates are now participating in a new Strafford County program called Therapeutic Community (TC for short). He added that the judges, defense attorneys, and prosecutors are pushing individuals toward that program. At the end of the program, the courts decide if the individuals have been successful; if successful, it avoids a one year sentence. Supt. Dionne added that he has asked Captain Scurry to check into the program to see how Hillsborough County might be able to start its own program so that the lost revenue will return to the County. Capt. Scurry will be visiting today to learn more.

In response to a question from Attorney LaFrance, Supt. Dionne responded that Therapeutic Community is not part of the existing drug program; it includes a drug/alcohol component as well as addressing life skills. He added that the program is run in the jail, so if Hillsborough County were to run a similar program, the facility would have to utilize one of the housing units for the program.

Overtime Impact Report

The Overtime Impact report is included in the Board's packet.

Supt. Dionne requested that the Board approve an administrative transfer of an inmate from Belknap County to avoid complications with an officer at that facility.

Motion: to approve the transfer of an inmate from Belknap County. Motion by Comm. Holden, second by Comm. Ziehm. Motion carried.

Supt. Dionne informed the Board that a new vent from the laundry room will be installed at the DOC; it will involve working with a crane company, a roofing company and a vent installer. This will properly vent the driers and purchase of a new dryer; all three dryers will hooked up to a suppression system and make the facility and laundry room a safer place.

Nursing Home

Census

Mr. Moorehead reported that the Census at the Nursing Home as of June 19, 2014 included 282 residents; there were 207 Medicaid residents, 39 Private Pay residents and 36 Medicare Part A residents. He added that while the census in area facilities is down significantly, the Nursing Home's census continues to be strong.

Bid # 22-2014 – X-ray and EEG Services

Motion: To award Bid # 22-2014 for X-ray and EEG Services for the Nursing Home and to award the bid to Mobile Medical Diagnostic Services, Newton, MA, noting that it is the lowest responsible bidder meeting the specifications. Motion by Comm. Ziehm, second by Comm. Holden. Motion carried.

Bid # 26-2014 – Laboratory Services

Motion: To award Bid # 26-2014 for Laboratory Services and to award the bid to Catholic Medical Center, noting that it is the lowest responsible bidder at a cost of \$10 per test; it is a three year contract. Motion by Comm. Ziehm, second by Comm. Holden. Motion carried.

Mr. Moorehead noted that Catholic Medical Center's lab is an award-winning facility.

Motion: To approve bid # 25-2014 for a Medical Director for the Nursing Home and to award the bid to Dr. Zubin Batlivala, Andover, MA, at a price of \$60,000 for the first year, \$63,000 for the second year, and \$66,000 for the third year. He noted that Dr. Batlivala was the only bidder meeting the specifications. Motion by Comm. Holden, second by Comm. Ziehm. Motion carried.

Mr. Moorehead reported that Pro Share came in at \$1,003,451.30. Mr. Wenger added that this was an interesting Pro Share exchange, noting that while the amount and method of transfer was accurate for Hillsborough County; other Counties did not have the same experience. The State has promised to correct the errors.

Mr. Moorehead reported that in speaking with other Counties, questions have been raised about the payments.

Old/New Business

Comm. Pappas entertained motions relative to implementing the budget.

Motion: To implement the FY 2015 Budget. Motion by Comm. Ziehm, second by Comm. Holden. Motion carried.

Motion: To implement the approved non-affiliate wage plan. Motion by Comm. Holden, second by Comm. Ziehm. Motion carried.

Mr. Wenger informed the Board that he is actively pursuing completion of two pending contracts and noted that the DOC AFSCME group will meet for new negotiations on July 9th; Comm. Holden will attend. Additionally, the Nursing Home AFSCME group will meet in September.

Comm. Holden referred to a communique from Judge Nadeau relative to a conference on Sept. 19th to address the issue of violent felonies in Superior Court; she asked County Attorney LaFrance for input and noted the

she plans to attend. Attorney LaFrance indicated that Attorney Gorham from her office is part of the core group; her idea is to save money and time and cut down on the time between filing and hearing cases. Consideration is being given to filing cases in Superior Courts instead of initially filing them in the Circuit Courts; considerations is also being given to having Probable Cause Hearings in Superior Court or possibly eliminating them altogether and conducting them by affidavit. She added that there are advantages to doing them by affidavit but they are not favored by defending attorneys. She noted that she will be attending the conference as well as two staff from her office and noted that while the change may benefit her office, it will put more pressure on the defending attorneys, police departments and labs. She encouraged Comm. Holden to attend.

Mr. Wenger referred to the open enrollment process discussed at the last Board meeting and reported that the last of the stragglers submitted their enrollment forms.

Supt. Dionne informed the Board that there will be an Officer Candidate graduation the following Monday at 1:00 p.m. and invited the Board to attend; he noted that there will be nine graduates. He further noted that he has had five resignations in the last four weeks.

Public Comment

There were no members of the public present who wished to comment.

Comm. Pappas asked if there was further business before the Board.

Motion: To move into Non-Public Session consistent with RSA 91-A:3 II (a) relative to compensation. Motion by Comm. Holden, second by Comm. Ziehm. Ziehm-yes, Pappas-yes, Holden-yes. Motion carried.

The Board moved into Non-Public Session at 9:38 a.m.

The Board moved out of Non-Public Session at 9:49 a.m.

Motion: To move out of Non-Public Session. Motion by Comm. Holden, second by Comm. Ziehm. Motion carried.

Adjourn

Lacking further business, Comm. Pappas entertained a motion to adjourn.

Motion: To adjourn the meeting. Motion by Comm. Ziehm, second by Comm. Holden. Motion carried.

The meeting adjourned at 9:50 a.m.

Approved July 23, 2014

Comm. Sandra Ziehm, Clerk
Hillsborough County Board of Commissioners

Date