

Regular Meeting of the
Hillsborough County Board of Commissioners
June 11, 2014

Bouchard Building, Goffstown, NH

Minutes of the Public Session

(Not Official until Approved by the Board and signed by the Clerk.)

Present: Comm. Pappas, Comm. Holden, Comm. Ziehm, D. Dionne, C. Kirby, M. Montminy, B. Moorehead, E. Robinson, M. Castonguay, G. Wenger and L. Stonner

Call to Order

Comm. Pappas called the meeting to order at 9:05 a.m. Mr. Wenger led the Pledge of Allegiance.

Administrative Business

Minutes

Motion: To approve the minutes of the Board of Commissioner's Budget Meetings held on April 8, April 9, April 10, and April 15, 2014. Motion by Comm. Holden, second by Comm. Ziehm. Motion carried.

Motion: To approve the minutes of the Board of Commissioner's Public Hearing held on April 30, 2014. Motion by Comm. Holden, second by Comm. Ziehm. Motion carried.

Motion: To approve the minutes of the Board of Commissioner's regular meeting held on May 14, 2014. Motion by Comm. Holden, second by Comm. Ziehm. Motion carried.

Motion: To approve the minutes of the Board of Commissioner's regular meeting held on June 2, 2014. Motion by Comm. Holden, second by Comm. Ziehm. Motion carried.

Approval of Payroll Registers

Motion: To approve a Miscellaneous Payroll register dated June 6, 2014 in the amount of \$10,534.52 Motion by Comm. Holden, second by Comm. Ziehm. Motion carried.

Motion: To approve a Regular Payroll register dated June 5, 2014 in the amount of \$1,137,259.15, subject to review and audit. Motion by Comm. Ziehm, second by Comm. Pappas. Motion carried.

Approval of Accounts Payable Register

Motion: To approve an Accounts Payable register dated June 10, 2014 in the amount of \$3,178,881.83, subject to review and audit. Motion by Comm. Holden, second by Comm. Ziehm. Motion carried.

Department of Corrections

Census

Supt. Dionne reported that the census at the Department of Corrections as of June 3rd included 523 inmates; there were 416 male inmates, 161 had been sentenced and 255 were pre-trial. There were 107 female inmates;

57 had been sentenced and 50 were pre-trial. There were also 23 inmates in the community, 2 inmates in the Pre-Trial Supervision program and 32 female Rockingham inmates.

Supt. Dionne informed the Board that there were 129 individuals in the Mental Health Court; 65 are from Manchester and 64 are from Nashua.

Overtime Impact Report

The Overtime Impact report is included in the Board's packet.

Nursing Home

Census

Mr. Moorehead reported that the Census at the Nursing Home as of May 29, 2014 included 285 residents; there were 206 Medicaid residents, 40 Private Pay residents and 39 Medicare Part A residents.

Bid 24-2014 – Nursing Home Ambulance Service

Motion: To approve Bid # 24-2014 for Ambulance Service for the Nursing Home and to award the bid to Careplus Ambulance, Merrimack, NH, at a BLS (Basic Life Support) price of \$193 and a BLS cost of \$5.77 per mile; it is the lowest responsible bidder meeting the specifications. Motion by Comm. Ziehm, second by Comm. Holden. Motion carried.

Bid # 25-2014 – Medical Director

Motion: To approve bid # 25-2014 for a Medical Director for the Nursing Home and to award the bid to Dr. Zubin Batlivala, Andover, MA, at a price of \$60,000 for the first year, \$63,000 for the second year, and \$66,000 for the third year, noting that he is the only bidder meeting the specifications. Motion by Comm. Holden, second by Comm. Ziehm. Motion carried.

Mr. Moorehead noted that Dr. Batlivala has been with the Nursing Home for 5 ½ years. He added that the contract is for both a Medical Director and physician services. He is the physician who would provide care for individuals coming to the facility who do not have a doctor and the cost of the care would be covered by Medicare-Part B.

May Revenue

Mr. Moorehead reported that the budgeted revenue for Room & Board and ancillaries for the month of May is \$1,843,742 while the actual was \$1,946,560, which resulted in a positive variance of \$102,818; he added that the numbers are unaudited. He added that the average census for the month was approximately 283 patients.

Year to Date Revenue

Mr. Moorehead explained that the Year-to-Date Room & Board and Ancillary budget through the month of May was \$20,281,162 while the actual was \$21,000,715; which resulted in a positive variance of \$719,553. He added that the MQIP/Bed Tax for the three quarters was budgeted at \$2,400,000 while the actual was \$2,727,878 which resulted in a positive variance of \$327,878; the result of the 2 positive variances equals a total variance year-to-date of \$1,047,431 over budget.

Mr. Moorehead indicated that he received the estimated ProShare figure the previous Monday; it is estimated to be approximately \$1,000,000 over budget. Mr. Wenger explained that it was budgeted in the FY2014 budget at \$2,750,000; the estimated payment the County will receive is \$3,700,000 or approximately \$950,000 more than expected. Mr. Moorehead explained that approximately \$140,000 of that will be needed to cover the increase in the bed assessment line. Mr. Wenger added that this is a significant amount of money that would roll into Surplus or money that is available for use.

Old/New Business

Mr. Wenger informed the Board that the County has received an inquiry from the Town of Goffstown relative to a Town-wide Fishing Derby; the Town asked if the County's land abutting the river would be a potential site for that use. The Board favored allowing access to the river for a Fishing Derby. Mr. Wenger noted that he will pursue it further.

Mr. Wenger informed the Board that it has received an invitation to rejoin the NH Municipal Association; the dues are \$500/year. Member benefits include a bi-weekly newsletter, conferences, publications at member price, attendance at workshops, training at a cost and a general sharing of information between communities. The Board took the invitation under advisement.

Mr. Wenger informed the Board that the deadline for Open Enrollment was June 2nd by which time employees were required to respond and select which insurance they want, if any, and provide the appropriate waivers. He added that as of the previous day there were 43 employees that had not responded. Following discussion, it was agreed that Mr. Wenger would send a letter the following week informing the individuals that they did not comply with the requirements of Open Enrollment and that as of July 1st; they would no longer have insurance because their insurance coverage has ended. Comm. Ziehm expressed her concern that employees may lose their insurance, even if they are irresponsible or careless. Discussion ensued relative to the issue and the Board agreed that employees should be warned about the prospect of losing insurance benefits. Mr. Wenger added that the County has no right to continue to take money from employee's checks for insurance unless there is a signed form authorizing the deduction. Supt. Dionne and Mr. Moorehead indicated that they are pursuing those who have not submitted a form and are working on the problem.

Mr. Wenger requested an opportunity to meet with the Board in Non-Public Session relative to collective bargaining consistent with RSA 91-A:2 I (b). He added that the County has received a letter from the Department of Corrections' AFSCME group indicating an interest in sitting down to discuss a successor agreement for July 2015.

Supt. Dionne referred to the Transfer 2014-24 for funds to be transferred to the Salaries & Wages line relative to the Community Service project; he added that the Transfer was tabled by the Executive Committee at its last meeting because it wishes to have those funds reported in separate lines. Supt. Dionne added that he would prefer to address the request prior to the next budget process and explained that tabling it would allow the funds collected to go into the General Fund. He noted that he is confident that he can fund the Salary lines within the current budget. Following discussion, the Board agreed with the Superintendent's suggestion. Mr. Wenger added that what the Executive Committee was asking would require setting up a separate department with related lines; it would be similar to the Sheriff's detail lines and could be set up for FY 2016.

Comm. Holden added that that NACO has given a 90-day extension relative to the Waters of the US; there will be a conference call on June 17th at 3:00 p.m. to give local governments an opportunity to participate in the call. She added that she will be on the call and will report back to the Board because it does impact Hillsborough County's property.

Mr. Wenger referred the Board to the breakdown of the budget that he provided and noted that he has provided the Board with an updated copy.

Mrs. Castonguay informed those present that the Executive Committee's Public Hearing will be held the following Tuesday, June 17th at 6:00 p.m. and the County Convention (Delegation) will meet on Thursday, June 19 at 6:00 p.m. preceded by a cookout that starts at 5:00 p.m.

Motion: To move into Non-Public Session consistent with RSA 91-A:2 I (b) relative to collective bargaining. Motion by Comm. Holden, second by Comm. Ziehm. Motion carried.

The Board moved into Non-Public Session at 9:51 a.m.

The Board met with Mr. Moorehead and Mr. Wenger

The Board moved out of Non-Public Session at 10:05 a.m.

Motion: To move out of Non-Public Session. Motion by Comm. Holden, second by Comm. Ziehm. Motion carried.

Adjourn

Lacking further business, Comm. Pappas entertained a motion to adjourn.

Motion: To adjourn the meeting. Motion by Comm. Ziehm, second by Comm. Holden. Motion carried.

The meeting adjourned at 10:14 a.m.

Approved on July 9, 2014

Comm. Sandra Ziehm, Clerk
Hillsborough County Board of Commissioners

Date