

Regular Meeting of the
Hillsborough County Board of Commissioners
June 2, 2014

Bouchard Building, Goffstown, NH
Minutes of the Public Session

(Not Official until Approved by the Board and signed by the Clerk.)

Present: Comm. Pappas, Comm. Holden, Comm. Ziehm, J. Hardy, C. Beaulac, D. Dionne, M. Rioux, E. Robinson, G. Wenger and L. Stonner

Call to Order

Comm. Pappas called the meeting to order at 8:31 a.m. G. Wenger led the Pledge of Allegiance.

Administrative Business

The Board addressed the Transfers immediately so that they could be forwarded to the Executive Committee that is meeting concurrently with the Board.

Transfer 2014-24 – Department of Corrections

Motion: To approve Transfer # 2014-24 to transfer the amount of \$21,000 from Other Fees & Services, line 4230-7290, and to transfer a like amount to Salaries & Wages, line 4230-7010. Motion by Comm. Holden, second by Comm. Ziehm. Motion carried.

Transfer 2014-25 - Department of Corrections

Motion: To approve Transfer # 2014-25 for the Department of Corrections to transfer the following amounts from the following lines:

- \$15,000 from Social Security, line 4230-7100,
- \$6,000 from Unemployment Tax, line 4230-7110,
- \$9,000 from Retirement, line 4230-7130,

And then to transfer the amount of \$30,000 to Gas Heat & Cooking, line 4230-7620. Motion by Comm. Holden, second by Comm. Ziehm. Motion carried.

Transfer 2014-26 - Department of Corrections

Motion: To approve Transfer # 2014-26 for the Department of Corrections to transfer the amount of \$10,000 from Pharmacy, line 4230-7330, and then to transfer the following amounts to the following lines:

- \$3,000 to Medical Supplies, line 4230-7300,
- \$3,000 to Other Supplies, line 4230-7390,
- \$2,000 to Clothing & Related items, line 4230-7520,
- \$2,000 to Water, line 4230-7630

For a total transfer of \$10,000. Motion by Comm. Holden, second by Comm. Ziehm. Motion carried.

Transfer 2014-27 - Department of Corrections

Motion: To approve Transfer # 2014-27 for the Department of Corrections to transfer the amount of \$15,000 from Electricity, line 4230-7610 and to transfer a like amount to Equipment Repairs, line 4230-7820. Motion by Comm. Holden, second by Comm. Ziehm. Motion carried.

Transfer 2014-28 - Department of Corrections

Motion: To approve Transfer # 2014-28 to for the Department of Corrections transfer the amount of \$5,000 from Electricity, line 4230-7610 and \$2,000 from Fuel Oil, line 4230-7650, and then to transfer the amount of \$7,000 to Sewer, line 4230-7640 for a total transfer of \$7,000. Motion by Comm. Holden, second by Comm. Ziehm. Motion carried.

Transfer 2014-29 - Department of Corrections

Motion: To approve Transfer # 2014-29 for the Department of Corrections to transfer the amount of \$3,000 from Gas-Automobile, line 4230-7720 and \$1,000 from Trash Removal, line 4230-7830 and then to transfer \$4,000 to Building Repairs, line 4230-7810. Motion by Comm. Holden, second by Comm. Ziehm. Motion carried.

Transfer 2014-30 - County Attorney

Motion: To approve Transfer # 2014-30 for the County Attorney's Office to transfer the amount of \$3,500 from Consulting Expense, line 4123-7230 and to transfer a like amount to Medical Referee, line 4192-7250. Motion by Comm. Holden, second by Comm. Ziehm. Motion carried.

Transfer 2014-31 - Nursing Home

Motion: To approve Transfer # 2014-31 for the Nursing Home to transfer the amount of \$15,000 from Laundry & Outside Wages, line 4415-7013 and to transfer a like amount to Nursing-Medical/Surgical Supplies, line 4414-7300. Motion by Comm. Holden, second by Comm. Ziehm. Motion carried.

Transfer 2014-32 - Nursing Home

Motion: To approve Transfer # 2014-32 for the Nursing Home to transfer the amount of \$7,500 from Laundry & Outside Wages, line 4415-7013 and to transfer a like amount to Pharmacy Physician Services, line 4420-7250. Motion by Comm. Ziehm, second by Comm. Holden. Motion carried.

Transfer 2014-33- Nursing Home

Motion: To approve Transfer # 2014-33 for the Nursing Home to transfer the amount of \$1,100 from Laundry & Outside Wages, line 4415-7013 and to transfer a like amount to Maintenance-Water, line 4412-7630. Motion by Comm. Ziehm, second by Comm. Holden. Motion carried.

Nursing Home

Bid # 27-2014 – Electric Rates

The Board addressed the bid for Electric Rates.

Motion: To approve Bid 27-2014 for Electric Rates for the County Complex. Motion by Comm. Holden, second by Comm. Ziehm. Motion carried.

Byrne Justice Grant

The Board addressed the 2014 Byrne Justice Grant; Sheriff Hardy explained that this is an annual program shared with Manchester and Nashua, and noted that there is a short turnaround for the application process; he asked for the Board's approval and execution of the grant application.

Motion: To approve the 2014 Byrne Justice Grant Program Award and to authorize the Chair to sign on behalf of the Board. Motion by Comm. Holden, second by Comm. Ziehm. Motion carried.

Old/New Business

Execution of Leases

Mr. Wenger explained that the Delegation approves leases and requested that the Board adopt the *Certificate for Municipalities* for both the Bouchard Building lease and the lease at Chestnut Street.

Motion: To adopt the *Certificate for Municipalities* for the Bouchard Building lease. Motion by Comm. Holden, second by Comm. Ziehm. Motion carried.

Motion: To adopt the *Certificate for Municipalities* for the 300 Chestnut Street lease. Motion by Comm. Holden, second by Comm. Ziehm. Motion carried.

The two *Certificates for Municipalities* were signed by the Clerk, and then notarized by C. Beaulac.

The Board returned to Administrative Business.

Approval of Payroll & Accounts Payable Registers

Motion: To approve the following Miscellaneous Payroll Registers in the following amounts for the following dates:

- May 22, 2014 \$ 80.00
- May 23, 2014 576.00
- May 27, 2014 934.80

The total of the Miscellaneous Payroll Registers is \$1,590.80. Motion by Comm. Ziehm, second by Comm. Holden. Motion carried.

Motion: To approve a Regular Payroll Register dated May 22, 2014 in the amount of \$1,083,954.93. Motion by Comm. Holden, second by Comm. Ziehm. Motion carried.

Motion: To approve the following Accounts Payable Registers in the following amounts for the following dates:

- May 30, 2014 \$3,693,218.25
- May 30, 2014 3,722,170.19

The total of the Accounts Payable Registers equals \$7,415,388.44. Motion by Comm. Ziehm, second by Comm. Holden. Motion carried.

Public Comment

There were no members of the public present who wished to comment.

The Board addressed the Adult Basic Education Grant for the Department of Corrections.

Motion: To authorize execution of the application for the Adult Basic Education Grant for the Department of Corrections. Motion by Comm. Holden, second by Comm. Ziehm. Motion carried.

Adjourn

There being no further business to come before the Board, Comm. Pappas entertained a motion to adjourn.

Motion: To adjourn. Motion by Comm. Ziehm, second by Comm. Pappas. Motion carried.

The meeting adjourned at 8:49 a.m.

Signed June 11, 2014

Comm. Sandra Ziehm, Clerk
Hillsborough County Board of Commissioners

Date