

Regular Meeting of the
Hillsborough County Board of Commissioners
May 30, 2012
Bouchard Building, Goffstown, NH
Minutes of the Public and Non-Public Session
(Not Official until Approved by the Board and signed by the Clerk.)

Present: Comm. S. Ziehm, Comm. C. Holden, T. Pappas, D. Dionne, C. Kirby, B. Moorehead, D. Reidy, E. Robinson, M. Castonguay, G. Wenger, and L. Stonner

1. Call to Order

Comm. Ziehm called the meeting to order at 9:01 a.m.

2. Pledge to the Flag

D. Dionne led the Pledge of Allegiance.

3. Administrative Business

Approval of Minutes

Motion: To approve the minutes of the April 9, 2012 Board of Commissioner's Budget Meeting. Motion by Comm. Pappas, second by Comm. Holden. Motion carried.

Motion: To approve the minutes of the May 2, 2012 Board of Commissioner's Regular meeting. Motion by Comm. Pappas, second by Comm. Holden. Motion carried.

Approval of Payroll Register

Motion: To approve the Regular Payroll Register dated May 29, 2012 in the amount of \$941,470.60, subject to review and audit. Motion by Comm. Pappas, second by Comm. Holden. Motion carried.

Accounts Payable Registers

Motion: To approve the following Accounts Payable Registers in the following amounts:

- May 18, 2012 in the amount of \$50,675.61
- May 24, 2012 in the amount of \$1,126,423.59

for a total Accounts Payable for \$1,177,099.20, subject to review and audit. Motion by Comm. Holden, second by Comm. Ziehm. Motion carried.

Extradition Vouchers

Motion: To approve the following Sheriff's Extradition Vouchers in the following amounts:

- February 28, 2012 through March 1, 2012 in the amount of \$3,190.33
- February 21, 2012 through February 23, 2012 in the amount of \$3,631.94

for a total Extradition expense of \$6,822.27, noting that these have previously been approved by the County Attorney. Motion by Comm. Pappas, second by Comm. Holden. Motion carried.

CIS Bid # 20-2012

Motion: To approve CIS Bid # 20-2012 for the FY2012 purchase of Microsoft Office software. The lowest responsible bidder is Insight Public Sector at a price of \$8,936.50. Motion by Comm. Holden, second by Comm. Pappas. Motion carried.

CIS Bid # 21-2012

Motion: To approve CIS Bid # 21-2012 for FY2012 Barracuda Support Renewals; the lowest responsible bidder is Insight Public Sector, Tempe, AZ, at a price of \$6,069.67. Motion by Comm. Holden, second by Comm. Pappas. Motion carried.

Bid-Replacement Windows for Admin Building

E. Robinson provided information regarding the Bid for Replacement Windows for the Admin building. She explained that the County will be doing the installation work; the purpose is to make the Admin building (front building) secure and prevent water leaks. Comm. Holden added that funds from the Timbering Project were designated for building improvement.

Motion: To approve the Bid for Replacement Windows for the Admin Building and to award the bid to Affordable Window and Siding, Auburn, NH, noting that it is the lowest responsible bidder at a price of \$11,274.71. Motion by Comm. Pappas, second by Comm. Holden. Motion carried.

4. Public Comment on Agenda Items

There were no members of the public present who wished to comment on Agenda items.

5. Department of Corrections

Census

Supt. Dionne presented the Department of Correction's Census. He noted that the Census as of May 12, 2012, was 537; he explained that the Census included 446 men, of whom 271 were pre-trial and 175 that were sentenced; there were 91 women, of whom 65 were pre-trial and 26 that had been sentenced, and there were 16 in the community. Supt. Dionne added that they are holding 18 female inmates from Rockingham County.

6. Nursing Home

Mr. Moorehead informed the Board that while the County originally was quoted a price of \$3.15 per gallon for fuel oil, but now the price is \$3.08; he presented a related bid for the Board's approval.

Bid # 23-2012

Motion: To approve Bid # 23-2012 for fuel oil; Sprague Energy, Portsmouth, NH, will provide #4 Heating Oil for the Nursing Home at a price of \$2.91 per gallon, noting that it is the lowest responsible bidder, and then to approve Hanscom Truck Stop, Portsmouth, NH, as the provider for the County Complex at a price of \$3.08 per gallon for #2 fuel oil, noting that it is the lowest responsible bidder. Motion by Comm. Pappas, second by Comm. Holden. Motion carried.

Census

Mr. Moorehead presented the Nursing Home Census; he reported that the Census as of May 23, 2012, was 275, which included 198 Medicaid residents, 40 Private Pay residents, and 36 Medicare Part A residents.

Mr. Moorehead informed the Board that David McCard recently attained the rank of Eagle Scout; his Eagle Project was the renovation of one of the Courtyards at the Nursing Home.

Mr. Moorehead informed the Board that he attended a meeting of the Technical Advisory Committee (TAC); the committee recommends Medicaid rates to the Commissioner of Health & Human Services at the State level twice annually. He added that the recommended rate for Hillsborough County Nursing Home was \$147.56 for Medicaid; it is a difference of \$2.76 above the current rate; however, he budgeted a rate of \$146.85 which is higher than the current rate but is below the recommended rate by seventy-one cents per day. He added that this rate will increase the facility's core revenue by an estimated \$46,000.

8. Old/New Business

Comm. Holden pointed out that the NHAC and NACo dues were approved in the Commissioner's budget the previous day; she added that if the County did not belong to NHAC, the County would not have had the opportunity to have Mr. Moorehead attend the TAC committee meeting, nor would the Commissioners, elected Officials, and Department Heads be able to have a voice on other State and/or National level.

NACo Voting Credentials

The Board reviewed the letter from NACo regarding voting credentials. Comm. Pappas noted that the NHAC president will be going to the Annual Conference and would be the person to pick up the NACo voting credentials when he attends the conference.

9. Public Comment

There were no members of the public present who wished to comment.

Non-Public Session

Mr. Wenger requested to meet in Non-Public session along with the Department Heads consistent with RSA 91-A:2 I (a) relative to negotiations. Ms. Robinson requested an opportunity to meet with the Board consistent with RSA 91-A:3 II (d) relative to the acquisition, sale or lease of property.

Motion: To move into Non-Public Session with

- the Department Heads and elected Officials consistent with RSA 91-A:2 (a) relative to negotiations,
- with the Ms. Robinson and Mr. Wenger consistent with RSA 91-A:3 II (d) relative to the acquisition, sale or lease of property.

Motion by Comm. Holden, second by Comm. Pappas. Ziehm-yes, Holden yes, Pappas-yes.
Motion carried.

The Board moved into Non-Public Session at 9:17 a.m.

The Board met with the Department Heads & elected Officials.

The Board met with Mr. Wenger and Ms. Robinson.

The Board moved out of Non-Public session at 10:14 a.m.

Motion: To move out of Non-Public session. Motion by Comm. Holden, second by Comm. Pappas. Motion carried.

Comm. Ziehm inquired if the Board had any further business to address.

Motion: To authorize the Chair to sign the Tax ID Certificate to recoup funds related to the dissolution of a trust. Motion by Comm. Pappas, second by Comm. Holden. Motion carried.

Motion: To re-issue the RFP for County land and buildings and to post it for 30 days to see what proposals might come in. Motion by Comm. Holden, second by Comm. Pappas. Motion carried.

Attorney Kirby informed the Board that the County won an Unfair Labor Practice claim involving the Sheriff's Office.

Adjourn

There being no further business before the Board, Comm. Ziehm entertained a motion to adjourn.

Motion: To adjourn the meeting. Motion by Comm. Pappas, second by Comm. Holden. Motion carried

The meeting adjourned at 10:16 a.m.

Approved 6/27/2012

Comm. Carol H. Holden
Vice Chairman/Clerk
Hillsborough County Board of Commissioners

Date