

Meeting of the
Hillsborough County Board of Commissioners
May 24, 2012
Bouchard Building, Goffstown, NH
Minutes of the Public and Non-Public Session
(Not Official until Approved by the Board and signed by the Clerk.)

Present: Comm. S. Ziehm, Comm. C. Holden, Comm. Pappas, J. Hardy, C. Beaulac, C. Connelly, D. Dionne, M. Castonguay, and L. Stonner

1. Call to Order

Comm. Ziehm called the meeting to order at 3:30 p.m.

2. Pledge to the Flag

Comm. Ziehm led the Pledge of Allegiance.

3. Old/New Business

Sheriff Hardy explained that in addition to the transfer related to the purchase of a van, there are other transfers to address that are typical end-of-year housekeeping items. He further explained that his Department became aware of an opportunity to purchase a fully-equipped transport van from the Hooksett Police Department that has only 17,000 miles at a cost of \$25,659; he added that the equipment alone cost \$26,409 when it was installed, and he noted that the purchase is an appropriate use of Drug Asset Forfeiture funds. Sheriff Hardy explained that a transfer for equipment submitted two weeks earlier will be withdrawn. He further explained the capabilities of the van and distributed photos for the Board's perusal. He reviewed the equipment that is related to Transfer # 2012-31 and noted that the van purchase price is covered by Transfer # 2012- 32.

Transfer # 2012-31

Motion: To approve Transfer # 2012-31 to transfer the amount of \$8,990 from Contingency line 4199-7232 and to transfer a like amount to Sheriff's New Equipment line 4211-7970. Motion by Comm. Pappas, second by Comm. Holden.

Discussion ensued regarding the van and equipment purchases and related transfers. It was agreed that Transfer # 2012- 25 will be withdrawn.

The motion was not voted.

Transfer # 2012-25

Motion: To withdraw Transfer # 2012- 25 for \$24,113. Motion by Comm. Holden, second by Comm. Pappas. Motion carried.

Transfer # 2012-32

Motion: To approve Transfer # 2012-32 to transfer the amount of \$25,659 from Contingency line 4199-7232, and to transfer a like amount to Sheriff's New Equipment line 4211-7970. Motion by Comm. Pappas, second by Comm. Holden. Motion carried.

Sheriff Hardy explained that Transfer # 2012-31 contains some of the items that were included in Transfer # 2012-25 that was withdrawn. He noted that the items removed included a Power Point projector, Patrol iPads, Verizon Wireless air card service for the iPads, and office desk chairs; this transfer reduced the equipment request from \$24,113 to \$8,989.28.

Transfer # 2012-31

Motion: To approve Transfer # 2012-31 to transfer the amount of \$8,990 from Contingency line 4199-7232 and to transfer a like amount to the Sheriff's New Equipment line 4211-7970. Motion by Comm. Pappas, second by Comm. Holden for discussion purposes. Motion carried with Commissioners Pappas and Ziehm voting in favor of the motion and Comm. Holden voting against the motion.

Transfer # 2012-33

Motion: To approve Transfer # 2012-33 to transfer the amount of \$10,000 from Correction's Gas-Heating line 4230-7620 and to transfer a like amount to Correction's Food line 4230-7500. Motion by Comm. Holden, second by Comm. Pappas. Motion carried.

Supt. Dionne explained that the aforementioned transfer was necessary to supplement the food expense line. He noted that, unlike prior years, the DOC was unable to obtain many staples from the NH State Surplus due to its adjusted ranking on the priority list below the newly added food pantries. He added that he does have funds available in the heating line due to a mild winter and a moderate cost per therm.

Transfer # 2012-34

Motion: To approve Transfer # 2012-34 to transfer the amount of \$18,000 from Corrections Salaries/Wages line 4230-7010 and to transfer a like amount to Corrections Overtime line 4230-7011. Motion by Comm. Holden, second by Comm. Pappas. Motion carried.

Transfer # 2012-35

Motion: To approve Transfer # 2012-35 to transfer the amount of \$1,800 from Sheriff's Salaries & Wages line 4211-7010 and to transfer a like amount to Sheriff's Office Supplies line 4211-7360. Motion by Comm. Pappas, second by Comm. Holden. Motion carried.

Transfer # 2012-36

Motion: To approve Transfer # 2012-36 to transfer the amount of \$2,800 from Sheriff's Salaries & Wages line 4211-7010, and to transfer a like amount to Sheriff's Auto Repair line 4211-7730. Motion by Comm. Pappas, second by Comm. Holden. Motion carried.

Sheriff Hardy explained that this transfer is necessary to address a number of repair issues that were identified during the State Inspections.

Transfer # 2012-37

Motion: To approve Transfer # 2012-37 to transfer the amount of \$1,400 from Sheriff's Social Security line 4211-7100 and to transfer a like amount to Sheriff's Retirement line 4211-7130. Motion by Comm. Pappas, second by Comm. Holden. Motion carried.

Sheriff Hardy explained that when the FY12 budget lines were changed the Social Security line was not reduced; the transferred funds will cover an increase in the Retirement expense.

Transfer # 2012-38

Motion: To approve Transfer # 2012-38 to transfer the amount of \$11,000 from Sheriff's Social Security line 4211-7100 and to transfer a like amount to Sheriff's Gas & Oil line 4211-7720. Motion by Comm. Holden, second by Comm. Pappas. Motion carried.

Transfer # 2012-39

Motion: To approve Transfer # 2012-39 to transfer the amount of \$33,000 from District Court Bailiff's Salaries & Wages line 4216-7010 and the amount of \$2,525 from District Court Bailiff's Social Security line 4216-7100; and then to transfer \$33,000 to Superior Court Bailiff's Salaries & Wages line 4215-7010 and to transfer \$2,525 to Superior Court Bailiff's Social Security line 4215-7100. Motion by Comm. Holden, second by Comm. Pappas. Motion carried.

Sheriff Hardy explained that this transfer covers the cost allocation of personnel based on operations need.

Comm. Holden inquired if the County is still contributing an additional \$15/day for the District Court Bailiffs. Sheriff Hardy noted that the County still provides \$15 for every Court Officer employed by Hillsborough County so that they receive the same rate as State-paid Bailiffs of \$80/per day; the State Judicial branch reimbursement for the Superior Court officers is \$80/day; the State Administrative Services reimburses \$65/day for the District Court officers by statute. He added that the County has reimbursed the difference of \$15/day for many years. Comm. Holden noted that it is her belief that the State should pay this expense.

Sheriff Hardy thanked the Board for scheduling today's Special Meeting to address the transfers.

4. Adjourn

There being no further business before the Board, Comm. Ziehm entertained a motion to adjourn.

Motion: To adjourn the meeting. Motion by Comm. Pappas, second by Comm. Holden. Motion carried

The meeting adjourned at 4:00 p.m.

Approved 6/27/2012

Comm. Carol H. Holden
Vice Chairman/Clerk
Hillsborough County Board of Commissioners

Date