

Regular Meeting of the
Hillsborough County Board of Commissioners
April 29, 2015
Bouchard Building, Goffstown, NH
Minutes of the Public Session
(Not Official until Approved by the Board and signed by the Clerk.)

Present: Comm. Pappas, Comm. Holden, Comm. Ziehm, J. Hardy, D. Hogan, D. Dionne, G. Fisher, B. Moorehead, D. Reidy, E. Robinson, L. Vallee, M. Castonguay, G. Wenger, and L. Stonner.

1. CALL TO ORDER

The meeting convened at 9:05 a.m.

Pledge of Allegiance

Mr. Reidy led the pledge to the flag.

2. ADMINISTRATIVE BUSINESS

Approval of Minutes

Motion:

To approve the minutes for the Board of Commissioner's regular meeting held on April 1, 2015. Motion by Comm. Pappas, second by Comm. Holden. Motion carried.

Motion:

To approve the minutes for the Board of Commissioner's regular meeting held on April 15, 2015. Motion by Comm. Pappas, second by Comm. Holden. Motion carried.

Miscellaneous Payroll

Motion:

To approve a Miscellaneous Payroll Register dated April 24, 2015 in the amount of \$823.03. Motion by Comm. Pappas, second by Comm. Holden. Motion carried.

Regular Payroll

Motion:

To approve a Regular Payroll dated April 23, 2015 in the amount of \$1,087,813.48, subject to review and audit. Motion by Comm. Holden, second by Comm. Pappas. Motion carried.

Accounts Payable

Motion:

To approve an Accounts Payable Register in the amount of \$3,566,527.63, subject to review and audit. Motion by Comm. Pappas, second by Comm. Holden. Motion carried.

Extradition Vouchers

Motion:

To approve the following Extradition Vouchers for the following dates, noting that they have been previously approved by the County Attorney:

- March 24, 2015 \$160.25
- March 26, 2015 183.13
- March 27, 2015 183.13

The total for the Extradition Vouchers is \$526.51. Motion by Comm. Holden, second by Comm. Pappas. Motion carried.

CIS Bid # 16-2015 – Laptop Purchase

Motion:

To approve CIS Bid # 16-2015 for the purchase of 6 Laptops and to award the bid to Insight Public Sector, Tempe, AZ, at a price of \$8,378.76. Motion by Comm. Pappas, second by Comm. Holden. Motion carried.

County Complex Bid # COAF 15-05

Motion:

To approve County Complex Bid # COAF 15-05 for security key card access for the Bouchard Building; the lowest responsible bidder is Stanley Security, Woburn, MA at a price of \$18,864. Motion by Comm. Holden, second by Comm. Pappas. Motion carried.

Transfer # 2015-18 – County Attorney

Motion:

To approve Transfer # 2015-18 for the County Attorney's office to transfer the amount of \$30,000 from Salaries, line 4123-7010, and then to transfer the amount of \$30,000 to Medical Referee, line 4192-7250. Motion by Comm. Pappas, second by Comm. Holden. .

In response to a question, Attorney Hogan responded that this transfer is to cover unanticipated expenses related to the epidemic of heroin deaths.

Motion carried.

Transfer # 2015-19 – Nursing Home

Motion:

To approve Transfer # 2015-19 for the Nursing Home to transfer the amount of \$16,000 from Activities-Salaries & Wages, line 4417-7010 and to transfer a like amount to Other Fees & Outside Services, line 4420-7290. Motion by Comm. Holden, second by Comm. Pappas. Motion carried.

In response to a question from Comm. Ziehm, Mr. Moorehead explained that this transfer is to cover additional expenses for wound vac rentals and hospital services that are over budget. He added that they plan to purchase a wound vac in FY15 and one in FY 16; the one they have does not meet the pressure requirements the Doctors now require.

3. PUBLIC COMMENT ON AGENDA ITEMS

There was no one present from the Public who wished to comment on Agenda items.

4. DEPARTMENT OF CORRECTIONS

Census

Supt. Dionne presented the Department of Correction's (DOC) Census. He noted as of April 21, 2015, the total in custody was 441 in addition to 12 in the community for a total custody of 453; he explained that there were 346 men including 127 that had been sentenced and 219 that were being held pre-trial; there were 107 women; 43 of the women had been sentenced and 64 were being held pre-trial.

Supt. Dionne informed the Board that 143 individuals were diverted through the Mental Health Courts; 78 were from Manchester and 67 from Nashua. He added that the DOC was holding 41 female inmates from Rockingham County.

Overtime Impact Report

The Overtime Impact Report was included in the Board's packet.

5. NURSING HOME

Census

Mr. Moorehead presented the Nursing Home Census. He indicated that the Census as of April 23, 2015 was 276; it included 199 Medicaid residents, 37 Private Pay residents and 40 Medicare-Part A or managed care residents. He added that as of today, the Census is at 279 including 41 Medicare residents.

Bid # 15-2015 – Resident Room Draperies

Motion:

To approve Bid # 15-2015 for the Nursing Home to purchase resident room draperies and to award the bid to Harbor Linen, Gibbsboro, NJ at a price of \$5,894.14, noting that it is the lowest responsible bidder meeting the specifications. Motion by Comm. Pappas, second by Comm. Holden. Motion carried.

6. OLD/NEW BUSINESS

FY 2016 Budget/Public Hearing

Mr. Wenger noted that the Board's Public Hearing will be held the following Monday, May 4th at 10:00 a.m.

Mr. Wenger informed the Board that he anticipates a letter any day from the Interlocal Trust with a confirmation of the Health Insurance rate; it is his understanding that the rate will be set a 3.88%, which is significantly lower than the budgeted "not-to-exceed" rate of 8.2%. He added that once the letter has been received, he will have another adjustment for the budget.

In response to a question from Comm. Pappas relative to how the Public Hearing is publicized, Mr. Wenger responded that a letter has been sent to the Cities and Towns and the Hillsborough County Representatives.

Mr. Wenger informed that Board that he has received a request from Mr. Hayward of the Manchester Union Leader for information relative to the DOC budget and the County budget; he added that he will be providing the information. Mr. Dionne and the Board indicated that they have also been receiving calls for information from the Union Leader.

Comm. Holden that there is a NACO effort to address reducing the number of people with mental illness that are in jail.

Comm. Holden noted that she has a copy of the Sheriff's Dispatch Fees from 1995 and offered to share it with the Sheriff.

Comm. Ziehm noted that once the budget is done, she would like to see the Board address the County Policies and Real Estate package. She added that she had conversation with Mr. Di Stefano, who indicated that it is not unusual to lease space that is unfinished and that the lease could be negotiated. She noted that she would like to see Kelliher Williams included in any related mailings.

Comm. Ziehm noted that she has a conflict with the Board's next meeting that is scheduled for Wednesday, May 13. Following discussion, the Board agreed to move that meeting to Thursday, May 12 at 10:00 a.m.

7. PUBLIC COMMENT

There were no members of the public who wished to speak.

8. NON-PUBLIC SESSION

Comm. Ziehm entertained a motion to enter Non-Public Session.

Motion:

To enter Non-Public Session consistent with RSA 91-A:3 II (a) relative to a personnel issue, and then to meet consistent with RSA 91-A 2 I (a) relative to negotiations. Motion by Comm. Pappas, second by Comm. Holden. Ziehm-yes, Holden-yes, Pappas-yes. Motion carried.

The Board moved into Non-Public Session at 9:25 a.m.

The Board met with Mr. Moorehead, Supt. Dionne, Attorney Hogan, L. Valley, Sheriff Hardy, Chief Deputy Fisher and Mr. Wenger.

The Board met with Sheriff Hardy, Chief Deputy Fisher and Mr. Wenger.

The Board moved out of Non-Public Session at 9:48.

Motion:

To move out of Non-Public Session; motion by Comm. Holden, second by Comm. Pappas. Ziehm-yes, Pappas-yes, Holden-yes. Motion carried.

Supt. Dionne invited the Board to attend the Correctional Officers graduation that is scheduled for the following Friday at 1:00 p.m.

The Board discussed how the DOC budget might be addressed at the next level relative to the reduction of two positions; Supt. Dionne noted that he agreed to give up two positions so it is very important that his Overtime line is not reduced. He added that because he understood that it is a difficult and tight budget, he has also postponed work that was scheduled to be done, such as parking lot paving.

Supt. Dionne informed the Board that he has 5 inmates that are currently in the hospital and explained that it difficult to anticipate the DOC's medical expenses. He noted that if an inmate agrees to sign a form, then the State will pick up any hospital charges after the third day, however, some inmates refuse to sign.

Supt. Dionne invited the Board to attend the BBQ on May 7th from 11-2 to celebrate Correctional Officer's Week.

9. ADJOURN

Motion:

To adjourn the meeting. Motion by Comm. Pappas, second by Comm. Holden. Motion carried.

The meeting adjourned at 10:02 a.m.

Approved 5/12/15

Comm. Toni Pappas, Clerk
Hillsborough County Board of Commissioners

Date