

Hillsborough County Board of Commissioners
Budget Review
April 23, 2010
Bouchard Building, Goffstown, NH
Minutes of the Public and Non-Public Session
(Not Official Until Approved by the Board and signed by the Clerk.)

Present: Comm. T. Pappas, Comm. C. Holden, Comm. M. Clemons, L. Movsesian, J. O'Mara, E. Robinson, M. Rusch, G. Wenger, and L. Stonner.

1. Reconvene

Comm. Pappas invited a motion to come out of recess at 11:22 a.m.

Motion: To come out of recess. Motion by Comm. Holden, second by Comm. Clemons. Motion carried.

The Board returned to the discussion relative to the position at Temple Street. There was consideration given to the job description and the potential equipment needs of the person as well as how having this person in place could reduce the maintenance and cleaning expense.

Ms. Robinson joined the meeting to address any questions or concerns that the Board might have. She agreed to support changing the request from a combined security/maintenance position to a maintenance position. She suggested that two part-time people would be needed so that they could replace each other and so that any cleaning could be done in the evening. She explained that the County is in the third year of a three-year cleaning contract. Further discussion included evaluating the scope of the position after a person has been in place for three months, utilizing DOC inmates to help with cleaning, and looking at what duties the outside contractor is doing that could be taken over by a maintenance person.

Ms. Robinson updated the Board relative to the ADDE program; she explained that to date, \$2,700 has been collected in fees, noting that it is early in the program and that the participants pay over a period of time. Comm. Holden suggested that the budget amount for the program be reduced and noted that revenue of \$120,000 is not reasonable. Comm. Clemons inquired relative to who Ms. Robinson has communicated with regarding the new ADDE program; she responded that at this point, she has spoken with case workers, but will be meeting with judges the following week and will be communicating with other related professionals.

Motion: To decrease Revenue line 3356, Diversion Program Fees, from \$102,000 to \$90,000. Motion by Comm. Holden, second by Comm. Clemons. Motion carried.

There was a recommendation that the cleaning line at Temple Street be reduced to \$33,000.

Motion: To reduce the Temple Street Courthouse line 4197-7297, Cleaning Services, to \$33,000. Motion by Comm. Holden, second by Comm. Clemons. Motion carried.

There was discussion relative to Contingency, Surplus, and Unanticipated Revenue. Supt. O'Mara noted that some expenses, such as the boiler breakdown, which is funded in the FY11 recommendation was an unanticipated failure this year that the Board may wish to look to be funded in FY10. A discussion followed.

Mr. Wenger informed the Board that he does not anticipate any additional reduction in Insurance costs. He noted that there are 125 non-affiliated employees.

The Board discussed wage increases that were given to non-affiliated employees in past years; it also discussed increases that it had recommended, such as last year's COLA that was taken out of the budget by the Delegation. Mr. Wenger shared his concern for the County's non-affiliated employees and his belief that they should be treated equitably and fairly. There was discussion relative to a potential increase, and a desire to move into Non-Public session.

Motion: To go into Non-Public session consistent with RSA 91-A:3 (a) to discuss compensation. Motion by Comm. Clemons, second by Comm. Holden. Motion carried.

The Board moved into Non-Public Session at 12:10 p.m.

The Board discussed a compensation issue.

The Board moved out of Non-Public Session at 12:20 p.m.

Comm. Pappas inquired if there were any further action before the Board.

Motion: To budget for a 3% Merit increase for non-affiliated employees. Motion by Comm. Holden, second by Comm. Clemons. Motion carried.

Mr. Wenger noted that he will have the final budget figures based on the Board's action available early the following week; he noted that the final proposed budget will need to be approved so that it can be passed along to the Executive Committee.

Motion: To adjourn the budget meeting. Motion by Comm. Holden, second by Comm. Clemons. Motion carried.

The meeting adjourned at 12:27 p.m.

Approved on 7/14/2010

Comm. Michael Clemons, Clerk
Hillsborough County Board of Commissioners

Date