

Regular Meeting of the
Hillsborough County Board of Commissioners
April 19, 2016
Bouchard Building, Goffstown, NH
Minutes of the Public Session
(Not Official until Approved by the Board and signed by the Clerk.)

Present: Comm. Ziehm, Comm. Pappas, P. Coughlin, D. Hogan, D. Dionne, G. Fisher, C. Kirby, C. Monier, M. Montminy, B. Moorehead, M. Valentine, L. Valley, G. Wenger, M. Castonguay, and L. Stonner.

CALL TO ORDER

Comm. Ziehm called the meeting to order at 9:06 a.m.

Supt. Dionne led those present in the Pledge of Allegiance.

ADMINISTRATIVE BUSINESS

Minutes

Motion:

To approve the minutes of the Board of Commissioner's meeting held on March 30, 2016. Motion by Comm. Pappas, second by Comm. Ziehm. Motion carried.

Supplemental Payroll

Motion:

To approve Supplemental Payroll Registers on the following dates for the following amounts:

- 4/2/16 \$ 318.40
- 4/4/16 \$2,077.42
- 4/6/16 \$ 134.40
- 4/7/16 \$1,066.21
- 4/12/16 \$ 309.26

The total for Supplemental Payroll Registers is \$3,905.69.

Motion by Comm. Pappas, second by Comm. Ziehm. Motion carried.

Regular Payroll

Motion: To approve a Regular Payroll Register dated April 7, 2016 for the amount of \$1,067,478.18, subject to review and audit.

Motion by Comm. Pappas, second by Comm. Ziehm. Motion carried.

Accounts Payable

Motion:

To approve an Accounts Payable Register dated April 12, 2016 for the amount of \$2,585,646.91 subject to review and audit.

Motion by Comm. Pappas, second by Comm. Ziehm. Motion carried.

Extradition Vouchers

The Board addressed the Sheriff's Extradition Vouchers.

Motion:

To approve the following Extradition vouchers on the following dates for the following amounts, noting that they have been previously approved by the County Attorney:

<i>Date</i>	<i>Amount of Claim</i>
12/30/15	\$ 69.04
12/30/15	46.02
1/6/16	160.73
1/13/16	68.89
1/13/16	57.41
1/19/16	230.62
1/28/16	164.23
2/2/16	53.16
2/8/16	59.80
2/11/16	372.12
2/18/16	59.80
2/19/16	33.25
2/29/16	183.69
3/2/16	237.62
3/7/16	137.77
3/9/16	80.37

The total for the Extradition Vouchers is \$2,014.52.

Motion by Comm. Pappas, second by Comm. Ziehm. Motion

PUBLIC COMMENT ON AGENDA ITEMS

There was no one from the Public who wished to comment on Agenda items.

DEPARTMENT OF CORRECTIONS

Census

Supt. Dionne presented the Department of Correction’s (DOC’s) Census; he noted that as of April 5, 2016, the Census included 449 inmates; there were also 15 in the community for a total of 464 in custody. The Census included 356 men; 109 of the men had been sentenced and 247 were being held pre-trial. There were 108 women; 40 of the women had been sentenced and 68 were being held pre-trial. Supt. Dionne noted that the Department of Corrections was holding 33 female inmates from Rockingham County.

Supt. Dionne informed the Board that 159 individuals were diverted through the Mental Health Courts including 89 from Manchester and 70 from Nashua.

Overtime Impact Report

It was noted that the DOC’s Overtime Impact Report for the current Fiscal Year was included in the Board’s packet.

Supt. Dionne noted that he is requesting approval of a Prisoner Housing Agreement with Belknap County and Hillsborough County that provides that Hillsborough County can house inmates from Belknap County. He requested that the Board approve the agreement.

Motion:

To approve the Prisoner Housing Agreement between Belknap County and the Hillsborough County Department of Corrections.

Motion by Comm. Pappas, second by Comm. Ziehm. Motion carried.

NURSING HOME

Census

Mr. Moorehead noted that the Census at the Nursing Home for the period ending April 7, 2016 was 282; it included 212 Medicaid residents, 36 private pay residents and 34 Medicare residents. He added that the Census continues to be strong.

Mr. Moorehead explained that the Nursing Home has developed a revised Smoking Policy for employees that will become effective in July; it will require that employees who smoke must do so in their vehicles only. It has been reviewed by Legal Counsel and the Bargaining Unit has been notified of the change. He added that resident smoking is still allowed for residents who were admitted prior to July, 2011, but residents that have been admitted since that time are not allowed to smoke.

Bid # 15-2016 – Dietary Management Services

Mr. Moorehead requested that the bid for Dietary Management Services be tabled until the next Board meeting, noting that the Nursing Home would like more time to review applicable regulations.

Motion:

To table Bid # 15-2016.

Motion by Comm. Pappas, second by Comm. Ziehm. Motion carried.

March Revenue

Mr. Moorehead presented the unaudited Revenue for March, 2016. He explained that the budgeted Revenue for Room & Board and ancillaries for March was \$1,978,031 while the actual was \$1,998,978, a positive variance of \$20,947 for the month. He added that the revenue numbers continue to be very tight. Mr. Moorehead explained that there are several residents whose daily room rates have been billed as private-pay residents that are awaiting Medicaid approval. He added that once approval is received, the rates for those affected residents will be adjusted retroactively and the facility will need to adjust its accounts receivable. He noted that it will be a significant negative adjustment.

Year to Date Revenue

Mr. Moorehead noted that the unaudited year-to-date budgeted Revenue through February for Room & Board and ancillaries was \$17,802,279 while the actual was \$17,873,136, a positive variance of \$70,857. He added that the MQIP/Bed Tax budget was \$1,675,000 while the actual revenue for 2 quarters was \$1,702,916, a positive variance of \$27,916. He noted that the total of all revenues received to date represents a positive variance of \$98,773, and added that the budget continues to be very tight.

Mr. Moorehead noted that the Nursing Home recently received the third quarter MQIP/Bed Tax payment in the amount of \$865,000,880; the budgeted amount was \$837,500, therefore, this represents a positive variance of \$28,380.

SHERIFF'S DEPARTMENT

Deputy Chief Fisher presented two bids for the Board's consideration. He explained that these bids are for the sale of two surplus vehicles and explained that the highest bidder for both vehicles was Jeff's West Side Automotive.

Bid # SO-2016-08GF

Motion:

To approve Bid # SO-2016-08GF for the sale of a 2003 Chevrolet Impala; the highest bidder is Jeff's West Side Automotive, Manchester, NH, at a price of \$500.

Motion by Comm. Pappas, second by Comm. Ziehm. Motion carried.

Bid # SO-2016-09GF

Motion:

To approve Bid # SO-2016-09GF for the sale of a 1998 Ford Pickup; the highest bidder is Jeff's West Side Automotive, Manchester, NH, at a price of \$500.

Motion by Comm. Pappas, second by Comm. Ziehm. Motion carried.

OLD/NEW BUSINESS

Mr. Wenger requested Board approval to open the Complex roads that lead to the Piscataquog River to allow the public to access the river for fishing, effective April 20th.

Motion:

To open the Complex roads for fishing as outlined by the County Administrator.

Motion by Comm. Pappas, second by Comm. Ziehm. Motion carried.

Discussion ensued relative to the upcoming Executive Committee Meeting and a Delegation Meeting that will be held in May. Mr. Wenger noted that the Board had previously discussed the Sheriff's Fact Finding Report and approved it and it is his understanding that by accepting it, the Report would be moving forward to the Delegation. He requested the Board's approval to move the Sheriff's AFSCME Fact Finding Report to the Executive Committee and Delegation with a recommendation to fund the cost items. Following discussion, the Board moved to forward the report requesting that it be approved and funded.

Motion:

To move the Sheriff's Fact Finding Report forward to the Executive Committee.

Motion by Comm. Pappas, second by Comm. Ziehm. Motion carried.

Mr. Wenger noted that the AFSCME group at the Nursing Home is voting today and suggested that the contract be expeditiously moved forward to the Executive Committee and Delegation if the vote is favorable.

Mr. Wenger noted that the YMCA is continuing its project and that the CDBG Grant requires designation of a County representative to submit claims. He requested that the Board consider an appointment at this time. The Board considered the following Motion:

Motion:

To authorize Mr. Wenger to submit claims to CBDG on behalf of the County. Motion by Comm. Pappas, second by Comm. Ziehm. Motion carried.

Mr. Wenger requested approval of an extension of the Women's Prison existing lease for an additional two years for the period of July 1, 2015 through June 30, 2017 under the current terms and conditions, which include a 2.5% escalation of the rent annually on July 1st and to authorize an option for an additional extension. Mr. Wenger explained that it is his understanding that the State is hopeful that it will be moving from the building in June, 2017.

Motion:

To authorize an extension of the current existing lease for an additional two years for the period of July 1, 2015 through June 30, 2017 under the current terms and conditions, which include a 2.5% annual escalation of the rent annually on July 1st and to authorize an option for an additional six-month extension. Motion by Comm. Pappas, second by Comm. Ziehm. Motion carried.

Mr. Moorehead reported that he attended and testified at a NH House of Representative's Hearing relative to HB 553 the previous week. He noted that he testified after the CEO of New Hampshire Healthy Families who stated that the Managed Care Originations (MCO's) are prepared to go forward with Phase II as soon as possible.

Mr. Moorehead added that his testimony included key questions about issues that have not been addressed that need to be resolved prior to implementation of Phase II and added that he has been asking the questions repeatedly.

Mr. Moorehead noted that at the NH Healthcare Association meeting the previous year, Jonathan McCosh, who formerly computed the reimbursements held a discussion relative to the issue. He added that part of the discussion related to Bed Tax and how it would be affected by budget neutrality. He noted that he had followed up with Comm. Meyers.

Mr. Wenger noted that he understands that the majority report coming from the SATCO Sub Committee to the Executive Committee will recommend funding the program with a number of conditions as well as recommendations regarding the length of the program. He also understands that there will be a minority report based of the fact that the program is not long enough and a concern that the program should be for a period of 18 months.

Discussion ensued regarding the SATCO program. Supt. Dionne explained that he has no control over the sentencing, but if only those with a longer sentence are eligible for the program, it will take some time to build up a group of eligible inmates. He added that his hope was to have individuals who have been sentenced for up to a year. Among that group the goal would be to identify those who would commit to joining the SATCO program; they would be able to participate in the SATCO program at the DOC for 60 days, and then be released with a bracelet with the DOC still having control over the individual for up to a total of a year. The goal would be to have them get treatment, transition to living at home and getting a job while the DOC is providing support. He added that it is critical to maintain contact with the individuals once they leave the DOC and if they violate, they would be returned to the DOC.

Mr. Wenger noted that the budget recommendation for the new positions will likely be presented to the Executive Committee the following Friday, and if approved, the County could move forward with the program.

It was noted that there is also discussion at the State level relative to the Drug Court supported by Judge Nadeau that will provide matching grant funding for a period of 2 years, and a concern that the Drug Court would be controlled by the Administrative Office of the Courts (AOC), not the County. It was also noted that the SATCO program could qualify for State matching funds, however, if accepted, the AOC would control the Drug Court.

ADJOURN

Lacking further business, Comm. Ziehm entertained a motion to adjourn.

Motion: To adjourn the meeting. Motion by Comm. Pappas, second by Comm. Ziehm. Motion carried.

The meeting adjourned at 9:45 a.m.

Signed on May 4, 2016

Comm. Toni Pappas, Clerk
Hillsborough County Board of Commissioners

Date