

Hillsborough County Board of Commissioners
FY2010 Budget Review Meeting

April 14, 2009

Bouchard Building, Goffstown, NH

Minutes of the Public Session

(Not Official Until Approved by the Board and signed by the Clerk.)

Present: Comm. T. Pappas, Comm. C. Holden, Comm. M. Clemons, P. Coughlin, J. Hardy, A. Durette, M. Lencki, J. O'Mara, M. Montminy, B. Moorehead, M. Rusch, G. Wenger, and L. Stonner.

Comm. Pappas opened the meeting at 9:05 a.m.

Motion: To move out of recess. By Comm. Holden, second by Comm. Clemons. Motion carried.

Comm. Holden suggested that the Board consider where it would like to be at the end of the day, noting that she does not have a real clear vision of the goal. Comm. Pappas noted that the Board should discuss this. Comm. Holden noted that she would like to see the Board look at the whole picture, and at this point, the Board has not made any significant cuts. Comm. Pappas expressed her belief that the general feeling is that the entire Board would like to see a budget that results in no increase in taxes. Mr. Wenger noted that the Board has only cut approximately \$7,000, and the difference in taxes at this point is \$9,187,236, further noting that there have not been any changes to the revenue lines, including surplus.

Comm. Clemons inquired about the surplus for 2009, to which Mr. Wenger noted that his projection for year-end is between 15 and 18 million, not including Human Services money that has been withheld. Mr. Wenger explained that currently, the surplus is approximately 20 million. He explained that last year, approximately \$400,000 in surplus was used; however, 6.3 million was allocated in the budget, further noting that he anticipates that approximately 4 million will not be used in the current budget.

Comm. Holden suggested that it might behoove the Board to consider using the special Stimulus money that will be available on a one-time basis for special projects. Mr. Wenger noted that most of the projects in the budget could be considered "shovel-ready." Comm. Holden suggested that the Board contemplate what projects might be taken out of the budget to reduce the 9 million increase in taxes. Comm. Pappas was in agreement. Mr. Wenger suggested that the Board may wish to consider two approaches; it could come up with a revised spending plan for the remainder of the year that would require the County to determine where the pockets of money are, and do a complex transfer to get those capital projects funded out of this year's budget; he noted that would bring the budget more in line with expenditures. Mr. Wenger explained that the second approach for consideration could be to anticipate and structure the budget so that those monies will roll into surplus, and then designate that surplus to be used for specific purposes. Mr. Wenger noted that if the Board is looking to have those projects done this year, there will need to be time and energy spent by the Departments to get those projects to a point where the Board can justify encumbering the money because some of the projects will take time to complete.

Comm. Pappas asked Mr. Wenger which direction he would recommend, to which he responded that in either case, the final result will be the same; there are pros and cons to both methods. He explained that not having a huge surplus would be a positive direction. He suggested that if the Board decides to roll the money into surplus this year, and spend the money in next year's budget, the Board should send a message to the Departments that this is a one-time occurrence, and next year's budget will not start at the same

money that it had this year. He further explained that a budget cannot be sustained on the basis of a surplus, and the Board is working to reduce the surplus.

Comm. Pappas recognized Supt O'Mara. Mr. O'Mara reviewed several lines in his budget with particular focus on the Overtime line, noting that the DOC has taken last year's original budget for this line and added the cost of the Teamster agreement. He noted that this line really can't be reduced. There was a discussion of increasing pharmacy drug prices, particularly with psychotropic medications, and the Superintendent explained that the DOC is analyzing the cost of drugs at several pharmacies. Ms. Stonner noted that while it may not apply to large accounts, Rite Aid has a policy of matching the lowest local price. Mr. O'Mara indicated that he will check with them to see if that would apply to the DOC. He noted that in light of a potential Medicaid increase, he would offer to decrease the Pharmacy line by \$10,000.

Motion: To reduce Department of Corrections line 4230-7330, Pharmacy, from \$282,000 to \$272,000 a reduction of \$10,000. By Comm. Clemons, second by Comm. Holden. Motion carried.

Comm. Holden inquired if Supt O'Mara will be sending out bids for drug prices in the near future. He responded that one option would be to include Pharmacy in soliciting bids for the Physician, Psychiatrist and Nurse Practitioners, another option would be to break out Pharmacy as a separate item for bid, and a final option would be to bid each of the services individually. His goal is to establish competition so that those providing services now have an incentive to sharpen their pencils in considering prices. The DOC is making contacts in the community to determine a level of interest. Supt O'Mara offered to reduce line 7590-Medical Dental to fund it at \$700,000.

Motion: To reduce Department of Corrections line 4230-7590, Medical Dental-Male, from \$787,320 to \$700,000 a reduction of \$87,320. By Comm. Clemons, second by Comm. Holden. Motion carried.

The Superintendent, in response to a question from Comm. Holden, indicated that while the medical providers line and the pharmacy lines would be separate for budget purposes, the services may be bid together in order to obtain the best pricing; he requested that the Board pass the information along to the Executive Committee.

Supt. O'Mara informed the Board, that in light of the recent bid, and a projected use of 50,000 gallons of fuel, the fuel line could be reduced to \$86,000. The Board had previously reduced the line by \$5,000 to \$95,000.

Motion: To reduce Department of Corrections line 4230-7650, Fuel, from \$100,000 to \$86,000. By Comm. Holden, second by Comm. Clemons. Motion carried.

Supt. O'Mara informed the Board that Capt. Cusson is proposing roof replacement at the DOC as a three-year project, the first year at \$110,000, and the second and third years at \$85,000 per year; this could result in the facility roof expense line being reduced to \$110,000 for the coming year, should the Board agree. Comm. Clemons suggested that there may be Stimulus money available now, and it might be advantageous to approve the entire project.

Mr. Wenger suggested that the Board may wish to have a larger discussion relative to how it will handle projects, in anticipation of potential Stimulus money, and if not, how the Board wishes to proceed. He suggested that the Board consider the projects that have to be done eventually, then look at whether it wants to handle similar to last year, or whether it wishes to designate surplus for next year in the hopes that there will be Stimulus money. Comm. Clemons inquired if Mr. Wenger was referring

to a County wide list of projects, to which Mr. Wenger responded that he was basically referring to a Capital Improvements Program taken out of this budget. There was discussion relative to meeting with the Departments together that have facilities and consider developing a Capital Reserve Program and designate some of the current surplus to do these projects over the next three to five years. Supt O'Mara informed the Board that it could choose to do the project over three years; he noted that in his opinion, the roof is the number one priority. The Board reviewed DOC needs. Mr. Wenger inquired if the project could be done as a whole. Comm. Pappas asked if the DOC could address all the projects at once, to which Supt O'Mara responded that no, the maintenance staff could not address all projects at the same time. He noted that the roof could be done immediately, independent of other projects, but noted that work within the facility takes more oversight because any worker must be supervised at all times when working within the facility. Comm. Holden suggested that the roof project be completed this year and that the Board try to get funding for it, and use the Stimulus funds for the project. Mr. Wenger noted that in any case, the Board needs to propose a County budget, and discussions and recommendations relative to Capital Projects can be made separately because there is no guarantee of Stimulus money at this time, and there may be more information available when the Executive Board gets the budget.

Motion: To amend in the Department of Corrections budget, line 4230-7960, Buildings, to reduce the Facility Roof to \$110,000 noting that this is to fund the first year of a three-year project and to budget the line at \$191,850. By Comm. Clemons, second by Comm. Holden. Motion carried.

Supt O'Mara asked for clarification relative to whether the intent was to do the roof project this current fiscal year or in fiscal year 2010, to which Comm. Holden indicated that she was asking if it could be done in the current year; Supt O'Mara responded that it would take a little time to complete the bidding process, but the project could be considered "shovel-ready." Supt. O'Mara suggested that since the Temple Street roof also needs to be done, there may be an opportunity to negotiate a good price for both roofs, and provide an attractive job for a potential vendor.

Mr. Wenger suggested that the Board may wish to deal with the budget first, get that done, and immediately follow that process by having a frank discussion with everybody relative to the issues and putting together a plan or recommendation, and passing that along to the Executive Committee for their consideration as part of their budget discussion. He suggested that the Board could be doing Capital Improvement discussions over the summer in anticipation of the next budget so that it could come into the process next year with an understanding that there is a certain amount of money available for Capital Improvement projects. Mr. Wenger noted that it would be important to have input from the Executive Committee to see what they would accept. Mr. Wenger explained that Towns are required to develop both a Master Plan and a Capital Improvements Program, but the Counties are not required to do this. There was discussion that the County's Master Plan process will develop this year during the Charrette process, and then a Capital Improvements Program could follow.

Supt O'Mara requested that the Board remove the HVAC project from the budget. He noted that the original request was for a boiler because they believed it was inefficient; however, they have since learned that the problem is with the HVAC system and the louvers that are not synchronizing properly, so the project changed and the focus was to work on the louvers to create the efficiency necessary to get the current boiler functioning as it should. As a result of the engineer's recommendation, Supt. O'Mara noted that he is asking to amend the HVAC control system bid to \$210,000. Mr. Wenger noted that since the project is ready to go, he might suggest that the Board direct the Business Office to find the money to get the project done out of this year's budget, noting that there is an encumbrance for \$156,000, which will not be used because it is not in the best interest of the County; these funds, if not used, will roll into surplus, and there is only an additional \$53,500 needed to make the project run.

Motion: To reduce the Department of Corrections line 4230-7970, New Equipment, by \$53,500 noting that this is the request for the HVAC Control System, and to direct that a transfer will be requested for the purpose of funding the project in the current fiscal year. By Comm. Clemons, second by Comm. Holden. Motion carried.

Supt O'Mara discussed the remainder of the items on the New Equipment line and suggested that the Board could reduce the line to \$22,000, which will still allow for the steam kettle purchase, the ID Card Printer and the Sprinkler Gate Valve Replacement.

Motion: To reduce Department of Corrections line 4230-7970, New Equipment to \$22,000. By Comm. Holden, second by Comm. Clemons. Motion carried.

The Board noted that the reduced funding was as a result of eliminating the Central Control System Upgrade and looking to complete the HVAC Control System with current year funds.

There was a discussion relative to Other Supplies, and the Superintendent offered to reduce that line by \$1,000.

Motion: To reduce County Complex line 4230-7390, Other Supplies, by \$1,000 to read \$7,600. By Comm. Holden, second by Comm. Clemons. Motion carried.

Supt O'Mara excused himself from the meeting.

Mr. Moorehead offered the changes in his budget that the Board considered.

Motion: To fund the following LNA-PT positions in the Nursing Home Nursing budget at one dollar (\$1.00) and to adjust the corresponding roll ups: New Position #7, 30,1212033, New Position #8, 30,1212034, New Position #9, 30,1212035, noting that New Position #9 will be 7.60 FTE's, New Position #13, 30,1212039, New Position #14, 30,1212040, and New Position #15, 30,1212041. By Comm. Holden, second by Comm. Clemons. Motion carried.

It was noted that this was a reduction of \$86,558 plus the corresponding roll up savings. The Board also acknowledged that the wage rate associated with LNA-FT New Position #7, 300912114 should be at \$17.24 per hour.

Mr. Wenger informed the Board that the County has received the bill for the 2009 Unemployment Rate; it will increase from 0.225% of the first \$8,000 of wages to the new rate of 0.26%; he asked the Board to adjust the Budget to reflect that increase, and noted that there will be a transfer to address the difference in this year's budgeted amount.

Motion: To direct the Business Office to adjust line 7110, Unemployment Taxes for all departments to reflect the increase in the contribution rate from 0.225% as budgeted to the 2009 rate of 0.26%. By Comm. Holden, second by Comm. Clemons. Motion carried.

Comm. Pappas welcomed the Register of Deeds, P. Coughlin, and the Board addressed the following motions that the Register has requested.

Motion: At the request of the Register of Deeds, in the Deeds budget 4193, to reduce line 7293 Index from \$120,000 to \$40,000, a reduction of \$80,000, and to reduce line 7294 Optical Disk from \$116,250 to \$29,750, a reduction of \$86,500. By Comm. Holden, second by Comm. Clemons. Motion carried.

Motion: At the request of the Register of Deeds, in the Deeds Equipment Replacement budget, 4194, to increase line 7293 Index to \$80,000 and to increase line 7294 Optical disk to \$86,500. By Comm. Holden, second by Comm. Clemons. Motion carried.

P. Coughlin reported good news; she reported that based on the Revenue projections, in the Deeds Equipment Replacement Funds, line 3406, she can increase that line because of an increase in documents because of the re-financing that is occurring in the current economy and the related \$2 surcharge fee that the Registry receives.

Motion: To increase the Revenue line 3406, Deed's Equipment Replacement Fund, from \$96,000 to \$150,000. By Comm. Holden, second by Comm. Clemons. Motion carried.

Ms. Coughlin informed the Board that she is requesting a Deputy Register of Deeds, noting that this position was utilized and funded for many years at the Registry, but in 2006, when that particular Deputy left, she was not replaced. Ms. Coughlin remarked that after going through the day-to-day operations in the three months that she has been there, she has observed that there are many issues that she needs help with, and it needs to be a management/organizational person at the top. She has observed that when she is out of the office at meetings, several issues have arisen with the public that need to be addressed as well as other issues that take her off task, such as building issues, space usage, and wear and tear on the volumes and related issues that can cause more concerns. Ms. Coughlin indicated that with no overtime or compensation time, and the staff working eight hours, there is not a solution short of hiring a Deputy Register. The Job Description is in place that was used in 2006. She further noted that under RSA 478:2, the Register is allowed to have a Deputy Register as long as it is approved by the Commissioners and the Bondsmen.

Comm. Pappas inquired if other Counties have a Deputy Registrar, to which Ms. Coughlin responded that all other Counties have one in place. The Board discussed the need to go into Non-Public Session.

Motion: To move into Non-Public Session under RSA 91-A:3 II (a) relative to a personnel issue. By Comm. Holden, second by Comm. Clemons. Holden-yes; Pappas-yes; Clemons-yes. Motion carried.

The Board moved into Non-Public session at 10:23 a.m.

The Board met with Ms. Coughlin, and discussed personnel issue at the Registry of Deeds.

No action was taken during Non-Public session.

The Board moved out of Non-Public Session and returned to its regular meeting at 10:44 a.m.

Motion: To return to Public Session. By Comm. Clemons, second by Comm. Holden. Motion carried.

The following motion was offered by Comm. Holden:

Motion: To approve the request of the Register of Deeds to approve the new position of Deputy Register of Deeds, noting that the Board has received the appropriate documentation, at a proposed pay rate not to exceed \$55,000 plus the appropriate roll-ups for a full-time position, further noting that it would include supervisory responsibility, and that the request is made in accordance with RSA 478:2, Deputy Registers, which reads: ***478:2 Deputy Registers.** – Registers of deeds may appoint deputies to perform the duties of their offices in cases of sickness or the temporary absence of the officer making the appointment. The appointment shall be made in writing, shall be approved by the bondsmen of the officer appointing and by the county commissioners, and shall be for a length of time not exceeding 2 years. The register of deeds shall be held responsible for any neglect or official misconduct of his deputies. The deputy shall be qualified in the same manner as the officer appointing him. The salaries of the deputies shall be paid by the county.* By Comm. Holden, second by Comm. Clemons.

Comm. Clemons asked to amend the motion so that the initial pay rate would be “up to \$55,000.” Comm. Holden noted that she would accept that friendly amendment.

Motion carried as amended.

The Board agreed that it will be budgeted at \$55,000 for budget purposes.

Comm. Holden inquired about the speed at which Mr. Moriarty could proceed with the book restoration project, and whether the project could be performed over a two-year period, to which Ms. Coughlin responded that Mr. Moriarty envisioned it being done in four segments; however, he could do the project over ten years, if necessary. There was also discussion relative to whether the project will go out to bid, to which Ms. Coughlin responded that she will seek three bids as required, but the reason she asked Mr. Moriarty for an estimated cost is for budget purposes, and because he has been in and out of the Registry for the last ten years performing this process, so he seemed to be the most appropriate person to provide an evaluation of the condition of the books and the need for restoration. The Board discussed the project, noting that the total project is over a million dollars. Ms. Coughlin noted Mr. Moriarty’s current price is \$2,500 per book; however, he will honor his old price of \$1,400. Comm. Clemons inquired if the binding of the books could qualify as a Capital Project to which Mr. Wenger responded that the documents (books) at the Registry could be considered as part of the infrastructure of the Registry.

Motion: To reduce Registry of Deeds budget line 7350 Printing and Binding, from \$284,000 to \$150,000 noting that the reduction is to the book restoration request. By Comm. Holden, second by Comm. Clemons. Motion carried.

Comm. Holden noted that she wished to clarify that \$15,000 is for the normal printing expense of the Registry and \$135,000 is for document restoration. There was discussion relative to the wisdom of leasing copiers; Ms. Coughlin noted that as the current leases end, she will review options going forward and present the Board with the relative information.

Motion: To move into recess until 12:00 p.m. By Comm. Holden, second by Comm. Clemons. Motion carried.

The Board moved into recess at 10:58 a.m.

The Board moved out of recess and returned to regular session at 12:00 a.m.

Motion: To move out of recess. By Comm. Holden, second by Comm. Clemons. Motion carried.

Comm. Pappas welcomed Mr. Moorehead, Mike Lencki, and Sara Chidavaenzi from the Nursing Home.

There was discussion relative to the distribution of Health & Accident Insurance for the Nursing Home Barber and Beauty line.

Motion: To direct the Business Office to reflect a 55/45 % split in Line 7120, Health & Accident line in Nursing Home Barber & Beauty, 4419, budget. By Comm. Holden, second by Comm. Clemons. Motion carried.

Mr. Moorehead identified potential Capital Projects to include:

1. Computer Software and Hardware
2. Paving of the rear Parking Lot
3. Replacement of all Resident Unit Ceiling Tiles

Mr. Moorehead noted that a most important project is the purchase of computer hardware and software for the completion of the computerization of all Medical Records by the year 2011, as required. He expressed his opinion that the project needs to include some form of Care Tracker system, a device used primarily by the LNA's and Restorative Aids to track ADL's (Activity of Daily Living) during the course of the day. He went on to explain that having this would allow the aides to track activities as they happen, as opposed to the current procedure, which is to document the ADL's they did for the past 7 ½ hours at the end of the day, when there is a potential for forgetting some of the information. Having a device that mounts on the wall with Care Tracker would allow the aides to monitor ADL's as they are done. Mr. Moorehead explained that with Care Tracker, the Nursing Home would pick up more minutes of therapy resulting in the potentiality of increasing revenue with Medicare on the minutes and Medicaid on the ADL's; the potential of increase to the Medicaid rate is enormous because most of the documenting done now is by memory. Comm. Pappas asked if there would be much training involved to which S. Chidavaenzi responded that it would be easy to use because there are many images they can tap in selecting the type of care, and they are doing it at the time of care. Mr. Moorehead informed the Board that it is his belief that it would be wise to allocate \$55,000 for a consultant who has experience with long term care who can work between the CIS Department and the Nursing Home because CIS, while having good systems knowledge, does not have know this type of software as a consultant would. He stressed that CIS would be very helpful with the hardware, but it is important to have the consultant's advice with the software so that the process of setup and installation meets the needs of the County as well as the Nursing Home, and further advise the Nursing Home relative to the specifications, direction and oversight of the training, the Care Tracker piece, the hardware requirements for the new software, and basically to coordinate the entire transition between where the Nursing Home is now and where it needs to be by 2011.

Mr. Wenger suggested that he would strongly recommend that there be a project manager, and that be the first thing that is done because there is a full understanding at the Nursing Home or in the CIS Department how the two work together. He suggested that the County would end up with a better project, and spend less money if there were a professional involved who could start at the beginning and who could address the issues, and provide advice as to the most appropriate direction to follow throughout the project to achieve the Nursing Home's goal.

There was discussion about the issue of wireless access and the goal of having wireless access throughout the Nursing Home so that as the Nurses, MNA's and Rehab staff move from floor to floor providing treatment or dispensing drugs, they can take a laptop with them and enter the treatment or care as it happens.

Mr. Wenger requested the opportunity to go into Non-Public session with Mr. Moorehead to discuss negotiations with the Board.

Motion: To move into Non-Public Session under RSA 91-A:2 I (b) to discuss negotiations. By Comm. Holden, second by Comm. Clemons. Holden-yes; Pappas-yes; Clemons-yes. Motion carried.

The Board moved into Non-Public session at 12:23 a.m.

The Board met with Mr. Moorehead and Mr. Wenger and discussed Nursing Home negotiations. No action was taken during Non-Public session.

The Board moved out of Non-Public Session and returned to its regular meeting at 1:05 p.m.

Motion: To return to Public Session. By Comm. Holden, second by Comm. Clemons. Motion carried.

Mr. Wenger noted that there are three tentative union agreements, and explained that the Chemical Workers have to provide a 15-day notice, so he can bring it to the Board once that has occurred.

Mr. Wenger explained that it was his understanding that there was a Memorandum of Agreement that was required to be signed by the Commissioners for a grant that 13 Towns are eligible for; the County cannot receive money, but the communities can. He will bring it to the Board for execution once more information is available.

There was discussion of budget issues, and Comm. Pappas indicated that she has been giving consideration to the Capital Reserve projects and the protection of the documents at the Registry of Deeds, and reducing that line. Comm. Holden inquired if any consideration had been given to reducing Out of State Travel, noting that the State has done away with all Out of State Travel. Comm. Clemons; the Board discussed cutting it County-wide as well as cutting the Commissioner's Travel. Comm. Holden noted that the 32 Tasers in the Sheriff's budget could be considered controversial. Commissioners Pappas and Clemons agreed that discussion and consideration relative to the Tasers was needed. Comm. Clemons suggested that establishing the Capital Projects would work to the County's advantage.

Comm. Pappas recognized Sheriff Hardy. Comm. Clemons asked the Sheriff if he would be willing to accept less than the 32 requested. Sheriff Hardy asked about leaving them in, but not purchasing them all at once. Comm. Holden suggested purchasing 4 or 8 initially, and waiting to see how they work out; she also addressed her concerns with their use and the added liability to the County. Sheriff Hardy responded that there certainly is a perception issue with the Tasers; however, he noted that with the agencies that carry them, the liability is actually reduced because in that situation, there is not a Deputy Sheriff in a physical hand-to-hand altercation with a person. Sheriff Hardy noted that there is associated training, which is why he would favor buying more than four of them because if there is going to be the training; he would, at a minimum, want to outfit the line personnel with the Tasers. Comm. Holden asked about the number of line personnel, to which the Sheriff responded that there are approximately 20 line personnel, but he could accept 16. Comm. Holden inquired about statistics relative to hand-to-hand combat with

Deputies to which the Sheriff responded that there is certainly not hand-to-hand combat every day, but that when there is a circumstance, this will potentially save someone from being injured, including the person that the officer is trying to take into custody. Comm. Clemons indicated that the same is true with guns, and he would prefer to see an officer use a Taser rather than shoot someone. Sheriff Hardy explained that the OC Spray (Oleoresin Capsicum-pepper spray) is effective, but it has limitations because it can drift, particularly on a windy day. Comm. Holden inquired if a person could be trained, even if he/she did not have their own Taser, to which Sheriff Hardy noted that it was not necessary. Sheriff Hardy summarized that he saw a demonstration at a convention, and he would admit that the Taser is very controversial and very intimidating, but that can work to the advantage of the person utilizing them; he further noted that it will penetrate through the effects of alcohol or drugs in a situation where reasoning with the person may not be effective.

Comm. Pappas asked the Sheriff about the number of vehicles in the Sheriff's Department fleet, to which Chief Deputy Sheriff Durette responded that there are 26. Comm. Clemons noted that the Sheriff's Department is asking for replacement of four vehicles. There was discussion of rotating the vehicles to the Department of Corrections and the need for the Crown Victoria. The Sheriff noted that the Crown Victoria provides more room for the cage and for the Deputy and that vehicle will be used for transport. Comm. Holden inquired if there were to be any reductions related to retirements, to which the Sheriff responded that one employee was recently hired, and another will be hired soon at a lower entry rate. Mr. Wenger noted that those numbers can be factored into the final budget. Comm. Holden asked if it would be possible to level fund the Printing & Binding and Office Supplies lines; Sheriff Hardy responded that the workload is up, particularly in the Civil Writs area, so it would be a problem to cut those lines. Chief Deputy Sheriff Durette noted that the Department is running low now in those lines in the current budget.

The Sheriff and Chief Deputy Sheriff thanked the Commissioners for their consideration and excused themselves from the meeting.

The Board discussed the Tasers; Comm. Clemons noted that while he believes that it would be beneficial for the Sheriff's Department to have the Tasers, in light of the economy, he would be inclined to favor not funding them at all.

Motion: To reduce in the Sheriff's Office budget request, line 7970, New Equipment, to remove the amount of \$21,600 for 32 Tasers, noting that this is a budgetary decision, and it is the Board's hope that the Sheriff's Office will be supplied the requested equipment in the next year. By Comm. Clemons, second by Comm. Holden. Motion carried

Mr. Wenger noted that he will be presenting a Transfer tomorrow for the Liability Insurance line, which will move money from other Departments to the Department of Corrections; he suggested that the Board consider doing this for next year also; he requested that the Board approve a motion, noting that it will be an attempt to divide the Insurance line equitably between the Departments. .

Motion: To reduce the County Complex line 7140, Insurance by \$6,000, and to reduce the County Attorney's line 7140, Insurance by \$6,000, and to increase the Department of Corrections budget line 7140, insurance by \$12,000. By Comm. Holden, second by Comm. Clemons. Motion carried.

There was discussion about addressing the Out of State Travel line, and the Board agreed to review it at a later meeting. The Board reviewed the CIS budget. Mr. Wenger mentioned that the Board could discuss the Nursing Home Computer request and could consider including that expense in a Capital Reserve account, if appropriate, which, in turn, could reduce the current budget. He favored Mr. Moorehead's request for a consultant, noting that this person could help develop the RFP and help the Nursing Home and CIS work through the project together efficiently and effectively.

Comm. Pappas suggested that the Board address the Business Office at the next meeting. Comm. Holden suggested that the Business Office should have a scanner. The Board's next Budget Review Hearing will be April 16 at 1:30 p.m.

There was no other business before the Board so Comm. Pappas suggested that the Board recess.

Motion: To go into recess. By Comm. Clemons, second by Comm. Holden. Motion carried.

The meeting recessed at 1:48 p.m.

(SIGNED 6/10/2009)

Comm. Michael Clemons, Clerk
Hillsborough County Board of Commissioners

Date