

Regular Meeting of the  
**Hillsborough County Board of Commissioners**  
**March 30, 2016**  
Bouchard Building, Goffstown, NH  
**Minutes of the Public Session**  
(Not Official until Approved by the Board and signed by the Clerk.)

**Present:** Comm. Ziehm, Comm. Pappas, P. Coughlin, D. Dionne, G. Fisher, C. Kirby, M. Montminy, B. Moorehead, G. Wenger, C. Monier, M. Castonguay, and L. Stonner.

**CALL TO ORDER**

Comm. Ziehm called the meeting to order at 9:04 a.m. Supt. Dionne led those present in the Pledge of Allegiance.

**ADMINISTRATIVE BUSINESS**

**Minutes**

**Motion:**

To approve the minutes of the Board of Commissioner's meeting held on March 16, 2016. Motion by Comm. Pappas, second by Comm. Ziehm. Motion carried.

**Supplemental Payroll**

**Motion:**

To approve a Supplemental Payroll Register dated March 24, 2016, for the amount of \$86.07. Motion by Comm. Pappas, second by Comm. Ziehm. Motion carried.

**Regular Payroll**

**Motion:**

To approve a Regular Payroll Register dated March 24, 2016 for the amount of \$1,066,660.92, subject to review and audit. Motion by Comm. Pappas, second by Comm. Ziehm. Motion carried.

**Accounts Payable**

**Motion:**

To approve Accounts Payable Registers on the following dates for the following amounts:

- 3/16/16           \$ 1,181.88
- 3/29/16           \$ 970,743.36

The total for the Accounts Payable is \$971,925.24, subject to review and audit. Motion by Comm. Pappas, second by Comm. Ziehm. Motion carried.

**CIS Bid # 14-2016 – FY 2016 Additional Computer Purchase**

**Motion:**

To approve CIS Bid # 14-2016 for the FY 2016 additional computer purchase; the lowest responsible bidder meeting the specifications is CDW-G, Vernon Hills, IL at a cost of \$510 per unit and a total cost of \$10,200. Motion by Comm. Pappas, second by Comm. Ziehm. Motion carried.

Mr. Wenger explained that this bid is for the purchase of 20 computers at a favorable price.

## **PUBLIC COMMENT ON AGENDA ITEMS**

There was no one from the Public who wished to comment on Agenda items.

## **DEPARTMENT OF CORRECTIONS**

### **Census**

Supt. Dionne presented the Department of Correction's (DOC's) Census; he noted that as of March 22, 2016, the Census included 451 inmates; there were also 14 in the community for a total of 465 in custody. The Census included 363 men; 113 of the men had been sentenced and 250 were being held pre-trial. There were 102 women; 35 of the women had been sentenced and 67 were being held pre-trial. Supt. Dionne noted that the Department of Corrections was holding 31 female inmates from Rockingham County.

Supt. Dionne informed the Board that 156 individuals were diverted through the Mental Health Courts including 84 from Manchester and 72 from Nashua.

### **Overtime Impact Report**

It was noted that the DOC's Overtime Impact Report for the current Fiscal Year was included in the Board's packet.

### **Administrative Transfer of an Inmate**

Supt. Dionne requested approval of the transfer of an inmate from Merrimack County; he noted that Merrimack County requested that Hillsborough County hold the inmate while he is being charged with felony assault against a Correctional Officer at the Merrimack County jail.

#### **Motion:**

To approve the transfer of an inmate from Merrimack County to the Hillsborough County Department of Corrections. Motion by Comm. Pappas, second by Comm. Ziehm. Motion carried.

### **Female Prisoner Agreement**

Supt. Dionne requested that the Board approve a 3-year Female Prisoner Housing Agreement between Hillsborough County and Rockingham County; it provides authority for Rockingham County to transfer female inmates to Hillsborough County's Department of Corrections. The agreement is for a period of 3 years at a per diem rate of \$57.50 per day; however, Rockingham County is responsible for any additional expenses associated with hospital and health care services provided by Hillsborough County.

#### **Motion:**

To approve the Female Prisoner Housing Agreement between Hillsborough County and Rockingham County for a period of 3 years. Motion by Comm. Pappas, second by Comm. Ziehm. Motion carried.

Supt. Dionne informed the Board that the previous week there were 2 incidents at the Department of Corrections involving inmates with drugs. One inmate was administered Narcan by DOC staff and hospitalized; the individual survived and was returned to the jail. Supt. Dionne explained that the second inmate exhibited behavior also resulting in hospitalization; he was x-rayed and was discovered to have ingested bags/containers of drugs; he was held at the hospital until the items passed and it was safe for him to return to the jail. Supt. Dionne noted that this was an example of how 2 lives were saved.

Discussion ensued relative to the drug issue and it was explained that inmates might swallow drugs before coming to the DOC.

Supt. Dionne noted that he has been contacted by the media relative to the recent inmate death; he indicated that it is being investigated by the Manchester Police Department, and added that he has not provided information because it will take 4-6 weeks for the toxicology report to come back.

## **NURSING HOME**

### **Census**

Mr. Moorehead noted that the Census at the Nursing Home for the period ending March 23, 2016 was 287; it included 210 Medicaid residents, 41 private pay residents and 34 Medicare residents.

Mr. Moorehead requested approval of 2 bids; one is for natural gas and the other for electricity.

### **Bid # 18-2016 – Natural Gas Rate**

#### **Motion:**

To approve Bid # 18-2016 for natural gas at a rate of .5491 per DTH (Decatherm), the lowest responsible bidder meeting the specifications is Direct Energy, Holden, MA. Motion by Comm. Pappas, second by Comm. Ziehm. Motion carried.

Mr. Moorehead noted that the rate for natural gas has increased from the time it was locked in to the current rate of .6345/DTH, which will result in a savings for the County.

### **Bid # 19-2016 – Electric Rate**

#### **Motion:**

To approve Bid # 19-2016 for electricity; the lowest responsible bidder meeting the specifications is TransCanada, Westborough, MA, at a price of .07348 per KWH (kilowatt hour). Motion by Comm. Pappas, second by Comm. Ziehm. Motion carried.

Mr. Moorehead noted that the current rate for electricity has increased to .07695 since it was locked in.

Register Coughlin informed that Board that the Registry revenue for the year has been good; February was higher than usual, but March is down from the previous year.

## **OLD/NEW BUSINESS**

### **FY 2017 Budget**

Mr. Wenger presented the Board with the FY 2017 department budget request. Following discussion, the Board agreed to hold its initial Budget Meetings on Monday April 4<sup>th</sup> and Monday, April 11<sup>th</sup> commencing at 9:00 a.m. Additional Budget Meetings will be scheduled as needed.

A brief discussion ensued relative to the SATCO program and the Subcommittee process. It was noted that the SATCO program is designed to give the County tools to address the opioid issue within the parameters its operations.

Discussion ensued relative to the upcoming NHAC Executive Committee meeting; it was noted that the items raised at the recent meeting with Mr. White were not on the Agenda.

Comm. Pappas noted that she has not received the NHAC Executive Committee's Bylaws that Mr. White agreed to provide.

Comm. Ziehm noted that she is considering a visit to Strafford County regarding its drug program.

Supt. Dionne noted that there is no data available for that program, and it has been operating for several years; he added that Strafford County still cannot provide numbers for its Mental Health Court even though it has been operating for 10 years, so when those programs are compared to Hillsborough County, it is not a valid comparison.

Mr. Moorehead noted that Senate Bill 553 passed; it is the Forrester bill that delays Phase II to no sooner than July 1, 2017. He added that he does not know when the bill will move to the House and noted that unless the bill is passed, Phase II is scheduled to kick in September 1<sup>st</sup> of this year. He noted that Comm. Meyers has indicated that he will delay that. Mr. Moorehead indicated that if Phase II kicks in during FY17, ProShare and MQIP will be in jeopardy if they are not included in the rates. He added that if Phase II does kick in during the next fiscal year, there is likely to be a drop in the Medicaid rate, and noted that the loss of ProShare and MQIP could represent a loss in revenue of approximately \$7,000,000 and if the Medicaid rate is lowered, there could be a combined loss of up to \$13,000,000.

Mrs. Castonguay informed those present that there is a Sub Committee meeting today at 1:00 for the SATCO program. She added that the next Executive Committee meeting will be held on Friday, April 22<sup>nd</sup> at 9:00 a.m.

Mr. Wenger noted that the Board of Commissioner's Public Hearing will follow the Executive Committee meeting.

### **NON-PUBLIC SESSION**

Comm. Ziehm entertained a motion regarding the request for Non-Public Session.

#### **Motion:**

To enter Non-Public Session consistent with RSA 91-A:2 I (b), consultation with Counsel. Motion by Comm. Pappas, second by Comm. Ziehm. Ziehm-yes, Pappas-yes. Motion carried.

The Board moved into Non-Public Session at 9:50 a.m.

The Board met with Mr. Moorehead, Mr. Wenger, Mr. Monier and Attorney Kirby. Mr. Wenger reviewed the status of negotiations/Fact-Finding with the AFSCME units and the Nursing Home and Sheriff's Office.

No action was taken during Non-Public Session.

The Board moved out of Non-Public Session at 10:15 a.m.

#### **Motion:**

To move out of Non-Public Session and return to the regular meeting. Motion by Comm. Pappas, second by Comm. Ziehm. Ziehm-yes, Pappas-yes. Motion carried.

#### **Motion:**

To approve the Fact Finder's report dated February 12, 2016 for the Sheriff's AFSCME Group # 3657. Motion by Comm. Pappas, second by Comm. Ziehm. Motion carried.

**ADJOURN**

There being no further business to come before the Board, a motion to adjourn was entertained.

**Motion:**

To adjourn the meeting. Motion by Comm. Pappas, second by Comm. Ziehm. Motion carried.

The meeting adjourned at 10:16 a.m.

*Approved 4/19/16*

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Comm. Toni Pappas, Clerk  
Hillsborough County Board of Commissioners

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Date