

Regular Meeting of the
Hillsborough County Board of Commissioners
March 10, 2010
Bouchard Building, Goffstown, NH
Minutes of the Public and Non-Public Session
(Not Official Until Approved by the Board and signed by the Clerk.)

Present: Comm. C. Holden, Comm. M. Clemons, C. Kirby, B. Moorehead, J. O'Mara, E. Robinson, M. Rusch, G. Wenger, and L. Stonner.

1. Pledge to the Flag

Comm. Holden called the meeting to order at 10:06 a.m., followed by the Pledge to the Flag led by M. Rusch.

2. Administrative Business

Minutes

Commissioner Holden noted that the Board would address administrative business at this time.

Motion: To approve the minutes of the Regular Board of Commissioner's meeting dated February 24, 2010. By Comm. Clemons, second by Comm. Holden. Motion carried.

Motion: To approve the minutes of the Special Board of Commissioner's meeting dated February 16, 2010. By Comm. Clemons, second by Comm. Holden.

Comm. Holden requested a revision to the Draft minutes of February 16th. She requested that on page one, under #2., Budget Discussions, paragraph 3, the last sentence be changed to read: *"A date of March 5th was suggested for this meeting by the Delegation Coordinator. Commissioners Pappas and Clemons can attend. Commissioner Holden will be out of town that morning due to a prior commitment."*

She further requested a change under #3., Other Business. She noted that Mr. Wenger referred to a meeting with Mr. Lunsford, and indicated there was additional information she wished to add; she asked that the revision read: *"Mr. Wenger reported that after attending meetings with Mr. Lunsford, HR Director Virginia Chandler and Commissioner Holden and reviewing available options, there is no option currently available for the County to get a better rate."*

Comm. Clemons indicated that he would move to approve the revisions, as amended by Comm. Holden. Second by Comm. Holden. Motion carried.

Comm. Holden explained that she and Comm. Pappas attended the Hillsborough County Executive Committee Meeting on January 22nd; she noted that minutes from that meeting are before the Board for consideration.

Motion: To approve the January 22, 2010 Hillsborough County Executive Committee Meeting minutes. By Comm. Clemons, second by Comm. Holden. Motion carried.

Mr. Wenger brought to the attention of the Board a request from Register Coughlin relative to the Hillsborough County Board of Commissioner's meeting minutes from December 23, 2009. She noted that she was at the meeting although she is not listed as present; she requested that the minutes be changed to reflect her presence. Mr. Wenger indicated that she is mentioned in the body of the minutes, and her name will be noted as present, the omission having been inadvertent. The Secretary will make that change.

Approval of Payroll Register

Motion: To approve the Payroll Register dated March 4, 2010 in the amount of \$1,202,383.20 subject to review and audit. Motion by Comm. Clemons, second by Comm. Holden. Motion carried.

Approval of Accounts Payable Registers

Motion: To approve the Accounts Payable Register dated March 1, 2010, in the amount of \$111,156.92, subject to review and audit. Motion by Comm. Clemons, second by Comm. Holden. Motion carried.

Motion: To approve the Accounts Payable Register dated March 10, 2010, in the amount of \$4,269,536.35, subject to review and audit. Motion by Comm. Clemons, second by Comm. Holden. Motion carried.

Approval of Telephone Poll

Motion: To approve a Telephone Poll conducted on March 1st, 2010, at the request of the Department of Corrections to authorize the transfer of a male inmate from Merrimack County to the Hillsborough County DOC. All three Commissioners were reached and expressed support for the action. Motion by Comm. Clemons, second by Comm. Holden. Motion carried.

3. Public Comment on Agenda Items

There was no one present who wished to address agenda items.

5. Nursing Home

Census

Mr. Moorehead presented the Nursing Home Census and explained that as of March 4th, the Census at the Nursing Home includes 277 occupied beds, which included 206 Medicaid residents, 42 private pay residents, and 32 Medicare Part A residents.

Bid # 15-2010, which is for Duct Cleaning

Mr. Moorehead presented Bid # 15-2010, and explained that this is for the second phase of Duct Cleaning at the Nursing Home. He recommended Northeast Ventilation as the lowest qualified vendor at a price of \$10,550.

Motion: To approve Bid # 15-2010 for Duct Cleaning at the Nursing Home to Northeast Ventilation, Pembroke, NH for the price of \$10,550, noting it is the lowest responsible vendor, and it is the vendor who took care of the earlier part of this project. Motion by Comm. Clemons, second by Comm. Holden. Motion carried.

Mr. Moorehead presented the unaudited Revenue recap for February, 2010. He noted that the budgeted revenue for the month was \$1,712,651 while the actual income was \$1,543,719, a shortfall of \$169,932. He explained that the shortfall was due to the reduction in the Medicaid rate for the period of January through June as well as the fact that February is a short month.

Mr. Moorehead presented the unaudited Revenue recap for the year-to-date as of February 10th. He noted that the budgeted revenue for the year-to-date is \$16,607,880 while the actual is \$17,103,825, a positive variance of \$495,945; he noted that this does not include the amount from Pro Share, which will not come in until June.

Comm. Holden presented the report from the Registry of Deeds, noting that Register Coughlin was unable to attend today's meeting.

She shared the Registry of Deeds revenue summary as of the end of February provided by Ms. Coughlin. Comm. Holden noted that revenue is up \$289,607; the Tax Stamps revenue for the period of 7/1/0/ to 7/1/09 was up \$594,108.92; Recording Fees revenue was up for the same period by \$211,888; LCHIP was up \$6,471; revenue from Copy Fees was up \$29,150, and the document count was up by 7,756 documents. Comm. Holden provided information relative to the number of Foreclosure Deeds were recorded:

- October, 2009 105
- November, 2009 79
- December, 2009 82
- January, 2010 107
- February, 2010 108

6. Old/New Business

Comm. Holden reported that Hillsborough County was one of the 38 Counties NACo selected to participate in the Dental Discount Pilot Program. She noted that the process has taken longer than anticipated due to contract negotiations; Careington is the vendor for the program, and they decided to limit the number of Counties participating in the Pilot Program to insure that there was an effective test and mix of people; three groups of different populations will participate. She noted that Counties were chosen based on when the request was submitted and the number of participating dentists in the area; in Hillsborough County there are 95 participating dentists. Comm. Holden explained that the cost will be \$59/year for a single person and \$69 for a family; two cleanings in a year will more than cover the cost, and the savings will be between 35 to 38%.

Comm. Clemons informed those present that he received a copy of the lawsuit between the NH Municipal Association and the NH Association of Counties; he explained that the lawsuit relates to retirement contributions. He expressed support for the lawsuit and noted that he hopes the County will decide at its next meeting to participate in the lawsuit because the State is moving more and more of its obligations to the Counties and municipalities; he expressed his position against the State's action and requested that the subject be on the agenda for the next Board meeting. Comm. Holden agreed that it should be an agenda item for the full Board.

Comm. Holden recognized Supt O'Mara; he requested two Non-Public sessions relative to personnel issues.

4. Department of Corrections

Census

Supt. O'Mara presented the DOC Census, noting that as of March 3rd, 2010, the Census was 605, which included 529 men of whom 370 were being held pre-trial and 159 that had been sentenced. There were 76 women of whom 50 were being held pre-trial and 26 that had been sentenced.

Supt O'Mara requested that his Department's other Agenda items be deferred to the next meeting, namely the Request for Use of County Land (Southern NH Services), the Administrative Transfer, and the 42nd Graduation Certificate.

7. Public Comments

There was no one present who wished to address the Board.

M. Rusch reported that the next meeting of the Executive Committee will be held on March 26th at 9:00 a.m.

Ms. Robinson informed the Board that she did a radio interview with NH Public Radio the previous day relative to the State passing down costs to the Counties, Cities, and Towns. She indicated that she was interviewed primarily on the subject of Medicaid, and it seemed to go rather well.

8. Non-Public Session

Comm. Holden noted that there are two requests for Non-Public Session from Supt. O'Mara under RSA 91-A: 3 II (a).

Motion: To move into Non-Public Session with Supt O'Mara consistent with RSA 91-A: 3 II (a). Motion by Comm Clemons, second by Comm. Holden. Holden-yes, Clemons-yes. Motion carried.

The Board moved into Non-Public Session at 10:28 a.m.

The Board discussed two personnel issues.

The Board moved out of Non-Public session at 10:44 a.m. No action was taken during Non-Public session.

Motion: To move out of Non-Public session. Motion by Comm. Clemons, second by Comm Holden. Motion carried.

The Board recessed to consult with Counsel at 10:45 a.m.

Motion: To recess to consult with Counsel.

The Board moved out of recess at 10:56 a.m.

Motion: To come out of recess and return to regular session.

9. Adjourn

There being no further items for the Board's consideration, The Board moved to adjourn.

Motion: To adjourn the meeting. By Comm. Holden, second by Comm. Clemons. Motion carried.

The Board adjourned at 10:57 a.m.

Signed 3/24/2010

Comm. Michael Clemons, Clerk
Hillsborough County Board of Commissioners

Date