

Special Meeting of the
Hillsborough County Board of Commissioners
March 8, 2017
Bouchard Building, Goffstown, NH
(Not Official until Approved by the Board and signed by the Clerk.)

Present: Comm. Pappas, Comm. Rowe, Comm. Bergeron, J. Hardy, D. Hogan, D. Boyd, D. Dempsey, D. Dionne, G. Fisher, C. Kirby, M. Lencki, M. Montminy, B. Moorehead, C. French, L. Vallee, C. Monier and L. Stonner

Also Present: E. Bailey, Esq.

CALL TO ORDER

Comm. Pappas called the meeting to order at 10:06 a.m.

PLEDGE OF ALLEGIANCE

Mr. Monier led those present in the Pledge of Allegiance.

Mr. Monier introduced Attorney Elizabeth Bailey from Sheehan Phinney and explained that Attorney Bailey will be the County's Negotiator going forward, adding that she is present today to meet with County staff for discussion regarding negotiation strategy with the County's bargaining units.

All who were present introduced themselves and explained their roles to Attorney Bailey

Comm. Pappas entertained a motion to move into Recess.

RECESS

Motion:

To recess the meeting pursuant to RSA 91-A: 2 I (b) for the purpose of discussion of negotiation strategy and parameters with the Negotiator and staff to include Supt. Dionne, Mr. Moorehead, County Attorney Hogan, Office Manager Linda Vallee, High Sheriff Hardy, Deputy Chief Gary Fisher, Legal Counsel Carolyn Kirby, Donna Dempsey, Purchasing Agent Michael Lencki, and Business Manager Marlene Montminy.

Motion by Comm. Bergeron, second by Comm. Rowe. Rowe-yes. Bergeron-yes, Pappas yes. Motion carried.

The Board moved into Recess at 10:10 a.m.

The Board moved out of Recess at 11:24 a.m.

Motion:

To come out of Recess.

Motion by Comm. Bergeron, second by Comm. Rowe. Rowe-yes. Bergeron-yes, Pappas yes. Motion carried.

Attorney Kirby, B. Moorehead, C. Monier, C. French and D. Boyd joined the Board and Attorney Bailey.

A discussion was held regarding financial information relative to potential increases, having the information available during negotiation, and the need to know how any wage or benefit changes might impact a

department's budget or its negotiations.

The Board discussed the Employee Benefits Insurance Consultant position and Mr. Monier noted that review of the bid responses is still ongoing. Mr. Monier indicated that he hopes to present the bid at the Board's next meeting; however some questions are awaiting answers from responding bidders and they may not be answered by then.

There was an agreement that Attorney Bailey, Attorney Kirby, C. French, and D. Boyd would coordinate details and information regarding negotiation. Comm. Pappas thanked Attorney Bailey for her presentation and willingness to represent the County in its negotiations.

Attorneys Bailey and Kirby, C. French, and D. Boyd excused themselves and left the meeting.

Mr. Monier referred to Bid # CIS-11-2017 and noted that while the purchase of the 32 kiosks was approved, the recommended purchase for the enhanced support at a cost of \$2,304 was not approved. He noted that though the purchase of the enhanced support package is below the \$5,000 amount that would require bid approval since the bid for the kiosks and support will be expensed from the Nursing Home Capital Reserve Account, the kiosks and the support package need to be approved by both the Board and Executive Committee. The Board addressed the following motion:

Motion:

To approve the requested enhanced warranty support package for the 32 Nursing Home Kiosks from Bid # CIS-11-2017 from CareWorx, Inc. out of Kanata, Ontario at a price of \$2,304, noting that the purchase of the 32 kiosks was already authorized by the Board on February 1, 2017, and the purchase of kiosks and enhanced support package was already authorized by the Executive Committee on February 24, 2017 to be expensed from the Nursing Home Capital Reserve Account for a total of \$44,224.
Motion by Comm. Rowe, second by Comm. Bergeron. Motion carried.

Comm. Pappas asked if there was any further business to come before the Board.

Comm. Rowe asked about acquiring information for the Executive Committee relative to the difference between surplus accounts as well as cash on hand. Mr. Monier noted that it was suggested to see if a representative from the County's auditing firm of Vachon, Clukay & Co., PC would be willing to come in and present information for the Executive Committee, particularly as it relates to surplus versus cash on hand. The Board favored the recommendation and Mr. Monier will contact Vachon, Clukay & Co., PC.

ADJOURN

There being no further business to come before the Board, a motion to adjourn was entertained.

Motion:

To adjourn the meeting.
Motion by Comm. Rowe, second by Comm. Bergeron. Motion carried.

The Board of Commissioners Meeting adjourned at 12:00 p.m.

Approved on 3/16/17

Comm. Paul G. Bergeron, Clerk
Hillsborough County Board of Commissioners

Date