

Regular Meeting of the
Hillsborough County Board of Commissioners
February 4, 2015
Bouchard Building, Goffstown, NH
Minutes of the Public Session
(Not Official until Approved by the Board and signed by the Clerk.)

Present: Comm. Pappas, Comm. Holden, Comm. Ziehm, J. Hardy, D. Hogan, P. Boardman, D. Dionne, G. Fisher, L. Gero, C. Kirby, B. Moorehead, M. Rioux, E. Robinson, M. Castonguay, G. Wenger, and L. Stonner.

1. CALL TO ORDER

The meeting convened at 10:03 a.m. Attorney Hogan led the pledge to the flag.

2. ADMINISTRATIVE BUSINESS

Approval of Minutes

Motion:

To remove from the table the minutes of December 23, 2014. Motion by Comm. Holden, second by Comm. Pappas. Motion carried.

Motion:

To approve the minutes of the Board of Commissioner's regular meeting held on December 23, 2014. Motion by Comm. Holden, second by Comm. Pappas. Motion carried.

Motion:

To approve the minutes of the Board of Commissioner's regular meeting held on January 21, 2015. Motion by Comm. Pappas, second by Comm. Ziehm. Motion carried.

Payroll Registers

Motion:

To approve Miscellaneous Payrolls in the following amounts on the following dates:

- Jan. 22, 2015 \$ 1,093.49
- Jan. 23, 2015 1,012.42
- Jan 29, 2015 3,063.64

The total Miscellaneous Payroll is \$5,169.55, subject to review and audit. Motion by Comm. Pappas, second by Comm. Ziehm. Motion carried.

Motion:

To approve a Regular Payroll dated January 29, 2015 in the amount of \$1,069,313.13, subject to review and audit. Motion by Comm. Pappas, second by Comm. Holden. Motion carried.

Accounts Payable Register

Motion:

To approve Accounts Payable Registers in the following amounts on the following dates:

- Jan. 21, 2015 \$ 35,088.54
- Feb 3, 2015 \$4,241,008.64

The total Accounts Payable is \$4,276,097.18. Motion by Comm. Pappas, second by Comm. Holden. Motion carried.

Sheriff's Extraditions

Motion:

To approve an Extradition Voucher dating November 14, 2014, in the amount of \$79.32, noting that it has been approved by the previous County Attorney. Motion by to approve Extradition Voucher by Comm. Pappas, second by Comm. Holden. Motion carried.

CIS Bid # 11-2015 – FY 2015 Server Purchase

Motion:

To award CIS Bid # 11-2015 for a FY 2015 Server Purchase to CDW-G, Vernon Hills, IL, noting that it is the lowest responsible bidder at a price of \$12,092.14. Motion by Comm. Holden, second by Comm. Pappas. Motion carried.

CIS Bid # 12-2015 – FY 2015 Cisco Smartnet Renewal

Motion:

To approve CIS Bid # 12-2015 for the FY 2015 Cisco Smartnet Renewal to Insight Public Sector, Tempe, AZ, noting that it is the lowest responsible bidder at a price of \$28,746.14. Motion by Comm. Pappas, second by Comm. Holden. Motion carried.

CIS Bid # 13-2015 – Sheriff's Office – IMC Annual Software Support

Motion:

To award CIS Bid # 12-2015 for IMC Annual Software Support for the Sheriff's Office to TriTech Software, Dallas, TX, at a price of \$14,785.00, noting that it is a Single Source Bid consistent with NH RSA 28:8-e V. Motion by Comm. Holden, second by Comm. Pappas. Motion carried.

Budget Transfer # 2015-04

Motion:

To approve Budget Transfer # 2015-04 for the County Attorney's Office to transfer the amount of \$5,000 from Consulting, line 4123-7230, and to transfer a like amount to Extraditions, line 4123-7411. Motion by Comm. Pappas, second by Comm. Holden. Motion carried.

Budget Transfer # 2015-05

Motion:

To approve Budget Transfer # 2015-05 for the County Attorney's Office to transfer the amount of \$10,000 from Consulting, line 4123-7230, and to transfer a like amount to Medical Referee, line 4192-7250. Motion by Comm. Pappas, second by Comm. Holden. Motion carried.

Comm. Pappas noted that the aforementioned transfer is to cover anticipated Medical Referee expenses, adding that expenses for the past six months have averaged \$8,344 and the Department only budgeted \$5,833/month, noting that the County Attorney is concerned that he may need more money in that line before the end of the fiscal year. Attorney Hogan explained that he does not anticipate a problem if the money is taken from the Consulting line.

3. PUBLIC COMMENT ON AGENDA ITEMS

There was no one present from the public who wished to speak on Agenda items.

4. DEPARTMENT OF CORRECTIONS

Census

Supt. Dionne presented the Department of Correction's Census. He noted as of January 27, 2015, the total in-house was 449 and there were 16 in the community for a total custody of 465; he explained that there were 359 men including 115 that had been sentenced and 244 that were being held pre-trial; there were 106 women; 46 of the women had been sentenced and 60 were being held pre-trial. Supt. Dionne informed the Board that 143 individuals were diverted through the Mental Health Courts; 75 were from Manchester and 68 from Nashua. He added that the DOC was holding 35 female inmates from Rockingham County.

The Overtime Impact Report

The Overtime Impact Report was included in the Board's packet. Supt. Dionne reported that the Overtime is down. He requested an opportunity to meet with the Board in Non-Public Session consistent with RSA 91-A:3 II (c).

5. NURSING HOME

Census

Mr. Moorehead presented the Nursing Home Census. He indicated that the Census as of January 29, 2015 was 274; it included 197 Medicaid residents, 34 Private Pay residents and 43 Medicare-Part A residents. He added that as of this morning, the Census is 280 and that includes 49 Medicare residents, which is the highest that it has ever been; it is a significant number."

Flu Update

Mr. Moorehead informed the Board that the last unit that had Flu patients has been terminally cleaned and has been open for admissions as of the previous Monday; all units are open at this time. He added that the Flu bug was very well contained by staff and noted that 82% of the staff received the Flu vaccine and those that did not were required to wear masks. He further added that masks were made available to visitors and child visitations were kept to a minimum.

Mr. Moorehead reported that the fundraiser to benefit an employee that was discussed at the last meeting has been very successful.

Comm. Ziehm recognized the Sheriff who reported that he did not have any items to discuss.

L. Gero was recognized; she reported that she had nothing to bring to the Board at this time.

6. OLD/NEW BUSINESS

Temple Street Update

Mr. Wenger noted that today's meeting was originally scheduled to take place at 19 Temple Street in Nashua, but had to be changed due to the amount of snow in Nashua and the condition of the Registry of Deeds' parking lot; he recommended tabling the discussion until a future meeting can be scheduled at Temple Street so that the Board can view the Security updates to the building.

Mr. Wenger requested approval of the revised CIS Position Description that was provided to the Board at the last meeting. He noted that the position is not being changed but the description is being updated to address the demands and expectations for the position. He explained that the change was being considered at this time due to the approaching retirement of the incumbent.

Motion:

To approve the revised Job Description for the Computer Specialist in the CIS Department. Motion by Comm. Holden, second by Comm. Pappas. Motion carried.

Discussion – Managed Care Issues and Opportunities

A discussion ensued relative to Managed Care, the State's budget, and the potential loss of funds for Nursing Homes. Mr. Wenger noted that the issues with respect to Managed Care relate to the direction of Managed Care and questions that have not been addressed by the State as well as determining if and how Counties will become involved and what role they will play. Mr. Wenger noted that Friday's NHAC Commissioner's Council meeting will likely discuss some of the issues. Ms. Robinson indicated that it is important to have clarity on what is involved if the State is to say that the Counties will have a larger role and what group(s) of Nursing Homes will be included.

Mr. Moorehead noted that it is critical to get more information; the State has indicated that a focal point should be to consider that if it utilizes Managed Care for Medicaid; the Federal Government has told the State that it cannot pay Bed Tax and ProShare separately as they are currently being paid. He added that unless that issue is clarified, he would recommend retaining the current system; at stake is approximately 7 million dollars to the facility's bottom line. He further added that while the rates are determined by utilizing an acuity-based system, it is important to understand that that rate is then reduced by the State's budget neutrality number, which covers the State's shortfall in budgeting costs (currently 30%). He further added that part of the issue with the State's budget is that it underestimated the number of people that would be added to the Medicaid program because of the Affordable Care Act. Ms. Robinson explained that the lowering of the rates may be somewhat mitigated by an increase in the MQIP (Bed Tax); however, Nursing Homes may lose MQIP and ProShare altogether.

Ms. Robinson noted that she testified relative to eliminating the moratorium on the number of Nursing Home beds. Further discussion ensued about the uncertainties going forward.

Mr. Wenger noted that it is his understanding that the Healthcare Association is preparing litigation. He added that he believes that some discussion will take place at the next NHAC meeting and suggested that Counties should participate in any discussion about Managed Care as well as the Counties' role or participation moving forward. He noted that it is important for Hillsborough County to be involved and have a vote about the impacts of what will be discussed. Mr. Wenger explained that the NHAC Commissioner's Council will meet the following Friday at 10:00 a.m. followed by a meeting of its Executive Committee.

FY 2016 Budget Process – Initial Discussion

The Board engaged in a preliminary discussion of expectations with respect to the upcoming budget process and its goals. Comm. Pappas favored following the approach that the Board has followed for the past couple years. Comm. Holden added that she would like to see some emphasis on making sure that the Department Heads and Elected Officials follow policies and procedures, particularly as it relates to hiring employees and changes in positions. The Board briefly discussed Revenue and its property, particularly the empty building at the front of the Complex. Comm. Ziehm noted that she has spoken to a Realtor who has a person interested in seeing the building if the Board agrees. The Board favored having any interested party view the building. In response to a question from Comm. Pappas relative to the lease for the Women's Prison, Mr. Wenger responded that the State will have to address the lease in the coming fiscal year.

Ms. Gero asked if the Board has considered offering an early retirement package for employees and added that there are several people at the Registry who might be interested.

Mr. Wenger noted the first meeting with the Sheriff's Department bargaining unit will be Feb. 18th. Comm. Holden agreed to attend to represent the Board. Mr. Wenger informed the Board that the election for the proposed new National Correctional Officers Association bargaining unit and the AFSCME group at the Department of Corrections was held recently. At the end of the day, the vote to retain the current representation passed by a margin of 38 to 34, therefore AFSCME will continue to represent the bargaining unit. He added that he is awaiting dates to resume negotiations with the group.

7. PUBLIC COMMENT

There was no one present who wished to comment.

8. NON-PUBLIC SESSION

Supt. Dionne requested an opportunity to meet with the Board in Non-Public Session consistent with RSA 91-A:3 II (c).

Motion:

To meet with the Board in Non-Public Session consistent with RSA 91-A:3 II (c), matters which, if discussed in public, would likely affect the reputation of a person. Motion by Comm. Pappas, second by Comm. Holden. Ziehm-yes, Holden-yes, Pappas-yes. Motion carried.

The Board moved into Non-Public Session at 11:10 a.m.

The Board met with Supt. Dionne, Attorney Kirby, and Mr. Wenger. Mr. Dionne advised the Board regarding an ongoing matter that he is addressing at the facility. No action was requested of the Board at this juncture.

The Board moved out of Non-Public Session at 11:23 a.m.

Motion:

To move out of Non-Public Session. Motion by Comm. Pappas, second by Comm. Holden. Ziehm-yes, Holden-yes, Pappas-yes. Motion carried.

Mr. Wenger provided the Board with an update regarding the annual audit and discussed preliminary expectations regarding the County's fund balance moving into the next fiscal year. A brief discussion followed. Mr. Wenger suggested that he anticipated receipt of the final audit shortly.

9. ADJOURN

Lacking further business, Comm. Ziehm entertained a motion to adjourn. The meeting adjourned at 11:32 a.m.

Motion:

To adjourn the meeting. Motion by Comm. Pappas, second by Comm. Holden. Motion carried.

Approved February 17, 2015

Comm. Toni Pappas, Clerk

Date

Hillsborough County Board of Commissioners