

Regular Meeting of the
Hillsborough County Board of Commissioners
January 30, 2008
Bouchard Building, Goffstown, NH

Minutes of the Public and Non- Public Session
(Not Official Until Approved by the Board and signed by the Clerk.)

Present: Comm. T. Pappas, Comm. C. Holden, Comm. M. Clemons, G. Wenger, J. O'Mara, B. Moorehead, C. Kirby, M. Rusch, L. Movsesian and L. Stonner.

1. Pledge to the Flag

Comm. Pappas called the meeting to order at 3:42 p.m. L. Movsesian led those present in the Pledge to the Flag.

2. Minutes

The Board considered the minutes of its January 23, 2008 meeting.

Motion: To approve the minutes of the meeting of January 23, 2008. By Comm. Holden, second by Comm. Clemons. Motion carried.

3. Business Office

Approval of Payroll Registers

Motion: To approve the Payroll Register dated 01/18/2008 for \$669,526.18, subject to review and audit. By Comm. Clemons, second by Comm. Holden. Motion carried.

Motion: To approve the Payroll Register dated 01/24/2008 for \$1,075,345.61 subject to review and audit. By Comm. Clemons, second by Comm. Holden. Motion carried.

Approval of Accounts Payable Register

Motion: To approve the Accounts Payable Register dated 01/28/2008 for \$457,806.12, subject to review and audit. By Comm. Holden, second by Comm. Clemons. Motion carried.

Telephone Poll

Motion: To approve Telephone Poll of 1/25/2008 to authorize the Superintendent to accept the transfer of a female inmate from the Coos County Department of Corrections, noting that the poll was conducted and all three Commissioners approved. By Comm Clemons, second by Comm. Holden. Motion carried.

4. Department of Correction

Census

Mr. O'Mara presented the Census, noting that the census as of January 29 was 551, which included 495 men, 137 of whom were sentenced and 358 were pre-trial; there were 56 women, which included 10 that were sentenced, 44 that were being held pre-trial, and 2 being held for Rockingham County.

Bid # FY08-73 – Replace and install Hatco S-40 Booster

Mr. O'Mara presented Bid # FY08-73 for the replacement and installation of a Hatco S-40 Booster, noting that it is used in the kitchen. It maintains the required dishwashing temperature of 180 degrees during the rinse cycle. He recommended Aable Restaurant Equipment of Concord, NH in the amount of \$3,400.

Motion: To approved the bid for the replacement and installation of the Hatco S-40 Booster as outlined by Mr. O'Mara. By Comm. Clemons, second by Comm. Holden. Motion carried.

5. Nursing Home

Census

Mr. Moorehead presented the Nursing Home Census as of January 24, which totals 274. It includes 205 Medicaid residents, 42 private pay residents, and 27 Medicate Part A residents. Today's census is 278.

Bid #22-2008 – (4) Broda Specialty Chairs

Mr. Moorehead presented Bid #22-2008 for the Broda Specialty Chairs - it is used for those with safety issues and skincare issues. The lowest responsible bidder and sole provider is Renmar Healthcare Products for \$5,700 per unit.

Motion: To approve Bid #22-2008 for the Broda Specialty Chairs – to Renmar Healthcare Products, Concord, NH, for \$5,700, noting it is the sole source provider and the only bidder. By Comm. Holden, second by Comm. Clemons. Motion carried.

Mr. Moorehead reported that the Maintenance staff successfully completed a scoping of the septic pipe and noted that conditions allowed them to see the pipe clearly and they were able to determine that the pipe is okay. It seems that the recent problem was caused by something getting caught in the line.

Mr. Moorehead provided the Board with information in reference to a letter from Commissioner Toumpas of NHHS, referring to a Public Hearing on Jan 16. Mr. Moorehead noted that the rates have been revised to reflect a reduction in the average loss, resulting in a change for Hillsborough County from the original \$12.14/day to a loss of \$6.24/day. This means projected the annualized loss for the County is a \$460,000 decrease on the Medicaid portion of the budget, while for the remainder of the fiscal year (January through June) it is projected at \$191,000...significantly better than estimated at the last Board meeting. Mr. Moorehead noted that TAC (Technical Advisory Committee) has not looked at this.

Mr. O'Mara provided the Board with a copy of a certified letter he received from the State of NH, Department of Education (which has its own SAU). It provides notification to Superintendents of Correctional Facilities throughout the State that Special Education Services that have been provided (as required by the State for certain inmates who have an IDP) will not be provided until the state has another vendor. The current vendor quit. Comm. Clemons noted that this is a Federal law and this puts the County in non-compliance, noting that pressure should be placed on the State to come into compliance or prepare for a lawsuit. Mr. O'Mara expressed his belief that he did not feel it would be long before the State is in compliance and believes that there are other vendors in line, and that this will be re-bid again.

Mr. O'Mara informed the Board that Ron Boisvert, DOC's food service supervisor for 23 years, is retiring. He asked the Board to sign a letter of appreciation for Mr. Boisvert.

Comm. Holden informed the Board that SB 2123, is a Federal bill that will be coming before the Senate to provide collective bargaining rights for public safety officers, and noted that it extends, without bargaining, the right to work hours as well as the choice of weapons. She noted that this is a cost item. The bill is sponsored by Senator Gregg and supported by Senator Sununu. Comm. Clemons asked if it was binding arbitration that she was referencing, to which Comm. Holden responded in the affirmative.

Comm. Holden informed the Board that the Master Plan Committee met and held a brainstorming session for Charrette Planning, noting that the Committee has established goals: the stakeholders involved, when the planning should be held, how it should be marketed, and the next steps to be taken. She noted that the Committee is trying to establish a budget by March 15 so it would have funds by July 1. The next meeting is February 11 from 4:00 to 6:00 p.m. Another meeting will be held February 28 from 4:00 to 6:00, if necessary. The Design Charrette program would be one that the Committee would look to plan for two days in August should funding be approved. Stakeholders who have been identified and will be invited to participate in the process on the first day of the Design Charrette include:

- Board of Commissioners
- All Delegation members and the Executive Committee members
- Select Boards/Mayor/Board of Aldermen from all communities
- Citizens of Goffstown and the County, especially neighboring towns
- NH Department of Environmental Services
- NH Department of Transportation
- Town or State Conservation commissions
- Southern NH Regional Planning Board
- Town Zoning Board(s)
- Town Economic Development Councils
- Abutters to the County's property
- Piscataquog Watershed Assoc.
- Piscataquog River Local Advisory Council
- Local & state watershed
- Local Department of Public Works
- Utility Companies (PSNH, MWW, Natural Gas, Key Span, Verizon, Comcast, National grid)
- County employees and users of this property, such as the Nursing Home Advisory group,
- Other users of the property such as fishermen, canoeists, kayakers
- The County Administrator
- NH Co-op Extension Service

Comm. Holden noted that this preliminary part of the Charrette is designed to get input from the stakeholders and public. Once the Charrette team had compiled all the information, it will make recommendations. All the information will be compiled in a book that can be used for future planning. Mr. Wenger noted that his expectation of the Committee is that they will make a recommendation to the Board as a part of the budget process.

Comm. Pappas informed the Board that she observed Rep. Pilotte, as he tried to enter the building for the last Master Plan meeting at approximately 5:00 p.m. She noted that he could not get in because the door was locked. Mr. Wenger noted that the door should not have been locked; he will see that it does not happen again.

Mr. Wenger confirmed with the Board that it is scheduled for the Nursing Home Grievance hearings on February 20 at 3:40 p.m.

Mr. Wenger informed the Board that he had a request to meet with the Board under RSA 91-A:3 II (e) to discuss negotiations.

Mr. Wenger requested that the Board have a discussion at the next meeting in reference to how it would like to see the budgets come in, the recommendations it will be giving, and noting he will be prepared with a proposed schedule for it to review at the next meeting. He further noted that the County has received eight (8) bids for the District Court ranging from the high \$700,000's to the low \$900,000's, adding that all are in the ball park. He will be meeting with the contractor who submitted the lowest bid, and has met with Captain Cusson to discuss some of the alternates. The bid was within the budget. Mr. Wenger hopes to have a recommendation, or at least a plan for the next Board meeting. He noted that there was discussion regarding the RFP at the Executive Committee. Mr. Wenger re-iterated that the Request for Proposal went out consistent with the Board's motion that it includes security designed at the front door.

Mr. Wenger informed the Board that the first Performance Audit Committee is on Friday, February 1 at 2:30. He will be attending that meeting; however, he noted that he would not be able to make the Association of Counties meeting on the same date. He will report back to the Board at the next meeting.

Mr. Wenger informed the Board that an error had been brought to his attention in the minutes of January 23, 2008 approved earlier in the meeting. The sentence under item # 2 which begins with: "*The Board met with J. Hardy, B. Moorehead...*" should be changed to read: "***The Board met with J. O'Mara, B. Moorehead...***" Mr. Wenger asked the Board to re-consider the minutes and approve the change. The board approved the correction.

6. Public comments

No members of the public were present to speak at the time.

7. Old/New Business

Delegation

Mr. Rusch informed that Board of the following meetings:

- Performance Auditing Subcommittee at 10:30 on 2/1/08
- 3-Person Security Subcommittee at 4:00 p.m. on 2/1/08
- Executive Committee meeting at 9:00 a.m. on February 22

7. Non-Public Session

Motion: To go into Non-Public Session under RSA 91-A:3 (e) - negotiations. By Comm. Holden, second by Comm Clemons. Pappas-yes; Holden-yes; Clemons-yes. Motion carried.

The Board moved into Non-Public session with Mr. Wenger at 4:06 p.m.

The Board discussed collective bargaining parameters with Mr. Wenger and provided direction for negotiations.

The Board returned to public session at 4:11 p.m.

Motion: To return to public session. By Comm. Holden, second by Comm. Clemons. Motion carried.

Re-consideration of minutes

Motion: The Board moved to re-consider the minutes of January 23 and to approve the minutes with the name change, substituting J.O'Mara's name for J. Hardy. By Comm. Clemons, second by Comm. Holden. Motion carried.

9. Adjourn

There being no further business for the Board's consideration at this time, a motion to adjourn was accepted.

Motion: To adjourn the meeting. By Comm. Holden, second by Comm. Clemons. Motion carried.

The meeting adjourned at 4:14 p.m.

(SIGNED 7/16/08)

Comm. Michael Clemons, Clerk
Hillsborough County Board of Commissioners

Date