

Regular Meeting of the
Hillsborough County Board of Commissioners
January 23, 2013
Bouchard Building, Goffstown, NH
Minutes of the Public and Non-Public Session
(Not Official until Approved by the Board and signed by the Clerk.)

Present: Comm. Pappas, Comm. Holden, Comm. Ziehm, P. Coughlin, J. Hardy, P. LaFrance, Rep. S. Spratt, M. Cusson, D. Dionne, C. Kirby, B. Moorehead, D. Reidy, E. Robinson, M. Castonguay, G. Wenger, and L. Stonner.

Call to Order

Comm. Pappas called the meeting to order at 10:05 a.m.

Pledge to the Flag

Capt. Cusson led the Pledge of Allegiance.

Administrative Business

Approval of Payroll Registers

Motion: To approve the following Miscellaneous Payrolls in the following amounts:

January 17, 2013	\$	240.00
January 18, 2013		990.00
January 18, 2013		1,614.12
January 24, 2013		605,306.77

for a total of \$608,150.89, subject to review and audit. Motion by Comm. Holden, second by Comm. Ziehm.

Mr. Wenger explained that the January 24th payroll in the amount of \$605,306.77 is for the Sick Reimbursement, and explained that it is due by January 30th. The Board agreed to the disbursement of the Sick Pay Reimbursement on January 30, 2013.

Motion carried.

Motion: To approve a Regular Payroll dated January 17, 2013, in the amount of \$1,118,124.77, subject to review and audit. Motion by Comm. Holden, second by Comm. Ziehm. Motion carried.

Accounts Payable Register

Motion: To approve Accounts Payable registers dated January 22, 2013, in the amount of \$1,007,058.79, subject to review and audit. Motion by Comm. Holden, second by Comm. Ziehm. Motion carried.

Sheriff's Extraditions

Motion: To approve Sheriff's Extraditions on the following dates for the following amounts:

December 12, 2012	\$	76.31
December 12, 2012		76.31
December 19, 2012		3,537.79
January 4, 2013		85.74

for a total of \$3,776.15. Motion by Comm. Ziehm, second by Comm. Holden. Motion carried.

Comm. Holden offered that the Extraditions have been previously approved by the County Attorney.

Minutes

Motion: To approve the minutes of the Board of Commissioner's meetings held on October 31, 2012.
Motion by Comm. Holden, second by Comm. Ziehm. Motion carried.

Motion: To approve the minutes of the Board of Commissioner's meetings held on December 12, 2012.
Motion by Comm. Holden, second by Comm. Ziehm. Motion carried.

Motion: To approve the minutes of the Board of Commissioner's meetings held on January 2, 2013.
Motion by Comm. Ziehm, second by Comm. Holden. Motion carried.

Motion: To approve the minutes of the Board of Commissioner's meetings held on January 9, 2013.
Motion by Comm. Ziehm, second by Comm. Holden. Motion carried.

Budget Transfer 2013-7 – Complex, Fuel to Sewer

Motion: To approve Transfer # 2013-7 to transfer the amount \$1,200 from the County Complex Fuel line 4198-7650, and to transfer a like amount to County Complex Sewer line 4198-7640. Motion by Comm. Holden, second by Comm. Ziehm.

Comm. Holden noted that there have been two significant repairs to the Sewer Pump Station pumps.

Motion carried.

Bid # COAF-2013-01 – Voice & Data Service

Motion: To approve Bid # COAF-2013-01 for Voice & Data Service to Verizon Wireless for the County's wireless service in the amount of \$1,810.60/month, noting that this is a State supplier consistent with RSA 28:8-e VI, and the vendor is the current provider. Motion by Comm. Holden, second by Comm. Ziehm.

Mr. Wenger explained that this bid will update and upgrade the County's cellular service. The lines will be consolidated under the State bid; the existing cell phones will be turned in and new phones will be issued. The number of cell phones in use will be reduced from 54 to approximately 42 cell phones. In addition, the County will be adding 2 data lines as part of the Nursing Home paperless project; their backup plan includes 2 iPad wireless devices that will need to work during a power outage. The bid will also provide data plans for the Sheriff's Department phones that have been incurring costs for texting and data use; this action should reduce the bill by \$200 to \$400 or more per month. Mr. Wenger added that Hillsborough County employees are entitled to a discount on their personal Verizon service.

Motion carried to approve Bid COAF-2013-01.

Public Comment on Agenda Items

There were no members of the public present who wished to comment on Agenda items.

Department of Corrections

Census

Supt. Dionne introduced Capt. Cusson and welcomed him back from his medical leave and added that the Captain is participating in the Field Training Program.

Supt. Dionne presented the Department of Correction's Census. He noted as of January 15, 2013, the total in custody was 518; he explained that there were 427 men, including 150 that had been sentenced and 277 that were being held pre-trial; there were 91 women; 46 of the women had been sentenced and 45 were being held pre-trial. He informed the Board that 158 individuals were diverted through the Mental Health Courts; 72 from Manchester and 86 from Nashua. He added the DOC is holding 36 females from Rockingham County. Supt. Dionne further added that there are also 22 inmates serving their sentence in the community on work release and day reporting.

Overtime Impact Report

Supt. Dionne provided an Overtime Impact Report for the Board and the permanent record. He added that 3 Officers have been activated to military service for a period for 400 days. There are also 2 open positions for a total of 5 openings; he indicated that the DOC will conduct a shortened Academy to meet the facility's training needs.

Nursing Home

Census

Mr. Moorehead presented the Nursing Home Census, reporting that the Census as of January 17th, is 270, which includes 198 Medicaid residents, 38 Private Pay residents and 34 Medicare Part A and/or managed care residents; he added that the total census is below budget, noting that while there were four recent admissions, there were also 15 discharges and/or expirations during the same week. He added that the census is back to 274 as of today, and should continue to increase.

December Revenue

Mr. Moorehead provided an update of the unaudited December Revenue. He explained that the budget for Room and Board plus ancillaries for November was \$1,872,995, while the actual revenue was \$1,789,922 resulting in a negative variance of \$83,003; he noted that the numbers do not include the ProShare payment or the bed tax, which have not come in yet. Mr. Moorehead indicated that there are 3 reasons for the revenue to be lower than budget; they are:

1. Bed Tax & ProShare have not come in.
2. There is an adjustment of \$40,547.85 which reflects the Private Pay patients who have spent down to the Medicaid level.
3. The Private Pay rate was higher than the Medicaid rate.

He added that many therapy services were down because of the high number of residents who had the flu and did not feel well enough to participate in therapy. Mr. Moorehead added that the average Medicare rate was \$416/day against a budget of \$440/day, so that created a differential as well. He noted that on a year-to-date basis, the facility is down \$351,000 through December; however, the bed tax for the second quarter received in January was higher than expected, and he is estimating that by June, 2013, ProShare will be approximately \$800,000 to \$1,000,000 over budget, which he hopes will make up any incurred losses. Mr. Moorehead added that the Nursing Home is doing well on the expense side, but added that he does not have the figure yet for the Sick Reimbursement.

7. Sheriff's Department

Bid # SO 2013-10 – Body Armor

Sheriff Hardy presented Bid # SO 2013-10 for Body Armor and other items, noting that it is a State bid; he requested that competitive bidding be waived consistent with RSA 28:8eVI.

Motion: To approve Bid # SO 2013-10 for money from Drug Asset Forfeitures for Body Armor and other items, noting that there is a request to waive competitive bidding consistent with RSA 28:8e VI. Motion by Comm. Holden, second by Comm. Ziehm. Motion carried.

8. Old/New Business

Minutes Procedure

Motion: To approve the draft minutes procedure, as presented. Motion by Comm. Holden, second by Comm. Ziehm. Motion carried.

NHAC February Meeting

Mr. Wenger informed the Board that the February Association of Counties' meeting will be an orientation for new Commissioners and will include the Commissioner's Council Meeting; there will be a representative from the Attorney General's office who will make a presentation relative to the Right to Know law and address recent updates to that law.

Supt. Dionne provided the Board with information requested by Comm. Ziehm at a previous meeting relative to the starting pay of Corrections Officers and how that compares to the local Police Departments. Supt. Dionne indicated that he found advertised openings over the last 2 weeks that included:

- a Police Officer opening in Durham, NH was advertised with a starting wage of \$40,000 for the first year, then the salary goes to \$45,000 during year 2,
- a Police Officer in Hollis, NH starts at \$45,300 to \$58,000 for the first year,
- a Parole Officer in Lebanon, NH makes \$48,484 to start, and
- a Police Officer in Hooksett, NH starts at \$42,203.

Supt. Dionne reported that a Hillsborough County Corrections Officer, in comparison, starts at \$28,371, and added that this clearly shows why the DOC is losing officers to local Police Departments.

Comm. Ziehm requested that Supt. Dionne provide that information to the Delegation for its budget meetings.

Supt. Dionne reported that House Bill 224 was heard in Concord the previous day; the bill gives a Superintendent at a Corrections facility the authority to put an inmate out on a work release; he added that currently, a Judge may recommend that an individual go out on work release. He added that currently, the procedure takes 5-7 weeks to get the individual on work release, but with the change, it could occur much more quickly. He further added that this would be at the discretion of the Superintendent and would not be utilized for habitual offenders. Supt. Dionne explained that he testified in favor of the bill and added that Ms. Rice from the Department of Justice favored a sub committee and spoke against the bill, indicating that she feels that a jail should know more about the victim and have more information about the individual who was arrested. Supt. Dionne indicated that if it were the DOC initiating the work release instead of a Judge, the process would be the same; they would still do the same background check, notify the prosecutor, and follow the same procedure. He stressed that in any case, the responsibility falls on the Superintendent, not on a Judge.

Supt. Dionne informed the Board that Superintendent's affiliates and Sheriff's affiliates are working together with respect to LSR 901 relative to the authority of County Corrections Officers; namely, this legislation would give Transport Officers more authority while inmates are in their custody at a hospital or doctor's appointment, for example.

County Attorney LaFrance spoke about HB224, noting that it is her understanding that all the County Attorneys came out against the bill. She explained that her office has an obligation to the victims under the Victim's Bill of Rights; an agreed upon sentence could be circumvented by a Superintendent who has the authority to put an inmate on work release. She stressed that it is taking away the power of the Court and all County Attorneys are against amending that bill.

Register Coughlin informed the Board that HB 224 FM Local will be heard at the Legislative Office Building in Concord relative to the removal of social security and other numbers from Registry of Deeds documents available on the Internet. She added that there is a statute now that allows a person to request in writing that the information be redacted on Internet documents; it must be done within 5 days of the request. The new bill will include redaction of all numbers on all documents at a significant cost. She added that the hearing is scheduled for 2:45 this afternoon; she will be going and the Registers will be testifying against the bill. She added that if the bill passes, it will add an expense to the next year's budget.

County Attorney LaFrance informed the Board that there is a grave security concern at 19 Temple Street. She added that the people who work in the building are very nervous; they have had a defendant make threats against one of the County's prosecutors. The defendant was found with an arsenal of weapons, he is very unstable and has been found "not competent and non restorable, and dangerous, and he is out on the street." Attorney LaFrance indicated that she wanted to make the Commissioner's aware of the situation and asked about forming a committee to consider how the County can address the issue.

Comm. Holden noted that the Board is aware of the concerns and is working toward a resolution. She added that Ms. Robinson is in charge of the security issue and she has been working with the Sheriff, and that operation will continue. Comm. Holden added that the Registry of Deeds staff should also be included in any planning.

Attorney LaFrance informed the Board that in testing the panic alarms yesterday, there was no response. She added that it is her belief that the wrong line was cut off in trying to deal with a fire alarm that was going off previously. Ms. Robinson explained that the phone line was disconnected in error. She added that she has made many calls and has the County's security company looking at other ways to provide security in that building and to perhaps limit access to the third floor. She added that the Board approved a motion that security be provided to the entire building so the County is looking at several options to limit some access to all employees.

Ms. Robinson added that a meeting was held that included representatives from Temple Street prior to the election of the new County Attorney; she noted that another meeting could be held, but at this time, she is waiting for quotes from the security company with respect to securing the third floor. She added that the Registry of Deeds has been asked to look at ways to limit access to all of the rooms on the middle and bottom floors. Ms. Robinson summarized by saying that alternatives are being considered and this will change the way business is conducted at Temple Street. She further added that one of the considerations offered was to move the County Attorney's office; there is not requirement that they be located in Nashua, even though it would be extremely inconvenient if the office staff were moved. She added that it is unfortunate that the State is not interested in housing the County Attorney's staff at the Courthouse on Spring Street, and noted that it would be costly for the County to pay another rental.

Comm. Ziehm asked about Columbine-type locks as an option, or if doors could be locked. She asked if there is some minimal practice that can be put in place and if this could be a priority. Ms. Robinson indicated that locks have not been considered but there has been discussion with the Sheriff relative to the level of security; she added that

there was a recommendation that the County Attorney speak with the Sheriff's Department to see if there was anything that could be done to provide security at Temple Street relative to the crisis with a particular individual. Sheriff Hardy indicated that some interim security measures have been implemented; he offered to provide more detail in Non-Public session if the Commissioners desired.

Sheriff Hardy explained that going back 2 administrations, the Sheriff's Department has done a couple security analyses for that building and added that at one time there was no intrusion alarm for burglaries. He noted that while there have been physical upgrades to security; there is a human resource component relative to having someone in that building. Sheriff Hardy added that he does believe the statutes allow for a metal detector in the building, but there are things that can be done to enhance security and minimize the risk with the understanding that the risk will not be eliminated. He added that there is no available space at 30 Spring Street with both the Circuit and Superior Courts there. The Spring Street space utilized by the County Attorney's staff is in a very tight space. Sheriff Hardy added that while the building at 19 Temple Street is a beautiful building, it is an older building that makes it very difficult to secure. He added that a consideration could be given to training relative to an active shooter, should it occur, and how staff should respond should such an emergency occur. The Board expressed an interest in further discussing the issue in Non-Public Session.

Comm. Ziehm inquired about a metal detector being installed. Attorney Kirby explained that it is a public building and people who have guns have the right to bring them into a public building. Ms. Robinson explained that if there was a metal detector in a public building, a person could decline to go through it; and a person may display a weapon and be asked to remove it, but they don't have to.

Sheriff Hardy offered to meet with the County Attorney and the Board to further address security; Register Coughlin indicated that she would like to be a part of the discussion as her staff is also involved.

Mr. Wenger distributed a Draft budget packet for the Board's consideration. He noted that there is a draft schedule of Board of Commissioner Meetings through July based on a schedule to address the Board's request to consider meeting every 3 weeks with additional meetings for addressing the budget. He explained the budget requirements and how they relate to the Draft schedule. He added that a number of different days will need to be scheduled during the month of April when the Board will be meeting to address the budget. Mr. Wenger referred the Board to a Draft FY14 Board of Commissioners' Budget Timeline, which is similar to the timeline that has been followed for the past 10 years. He noted that the Timeline includes meetings on February 20th and March 13th, both of which would be a joint meeting with all Department Heads.

Mr. Wenger requested that the Board discuss how it would wish to approach the budget. He added that for the last 2 years, the Board has reacted to dictates that have come down that have resulted in the elimination of 40 to 50 positions. He added that while the goal was to reach a bottom line budget, the result has been that looking forward and planning were not given consideration.

Mr. Wenger explained that Comm. Holden shared a report done by the Amherst Ways & Means Committee, which took a different approach in looking at a budget; it made a recommendation that the Town should better integrate strategic and operational planning with budgeting; planning to identify where the Town should go, and budgeting to identify the ways and means to get there; he added that without both, the process is flawed.

Mr. Wenger added that it is his belief that the Board of Commissioners may wish to consider addressing a budget recommendation that addresses the need of County Departments to deliver the services that the County is required to provide. He added that this approach may be different that the Delegation's goal of having a bottom line number. He offered that if the Board reacts and loses its planning and identification of strategic goals, the County lives for today, but fails for tomorrow; the County was doing a good job, maintained a surplus, and maintained a tax increase over 10 years of approximately 1.3%. Mr. Wenger added that the direction has changed over the last two years.

He noted that the Board could consider how it would like to approach the budget that could include a discussion of strategic goals, operational goals and how they might be incorporated into the budget processing. He added that the Town of Amherst considered: staffing, training, equipment, facilities, and consumables. He explained that another consideration would be the implementation of a Capital Improvement Program to develop a planning tool for the current year and 5 or more years ahead so that a plan is in place for prioritizing what needs to be done in the coming years. It would include acquisition of land, community improvement as well as vehicles and their life expectancies. A plan could be put together that the Commissioners could review at this time every year before the budget process. Mr. Wenger explained that the County is lagging behind relative to upgrades in its technology, adding that the average PC in the County offices is 7 years old; he noted that this is an area where there could be a need for a huge investment.

Comm. Ziehm suggested that there should be an attempt to do a better job of informing the Delegation of how neglected certain items have been. She further suggested that each Department Head bring forward their major concerns and identify any red flags, and expressed the need to show how long it has been since employees received a raise, as well as to point out issues such as the low wage of Corrections Officers versus that of community police officers. She added that it is important to address the lack of a Capital Improvement Program as well as to address the technology needs. She stressed the importance of making the new Representatives aware of the issues.

Comm. Holden referred to the dashboard approach taken by Amherst:

- a green light means everything is okay
- a yellow light means caution
- a red light identifies an emergency situation

Comm. Holden added that she was pleased see that the Delegation is conducting a budget orientation of February 15th; and added that it will be mission-driven rather than budget-driven, which is a change. Comm. Holden noted that a document was produced as a result of the Expense, Revenue, and Operations meetings held within the last year could provide a guide that outlines what the Board must do. She added that input from those meetings as well as looking at the operational goals could provide the Board with guidance. She observed that the meeting on Feb. 15th is a great educational opportunity. Comm. Pappas added that the Feb. 15th meeting is a great idea.

Mr. Wenger referred the Board to the budget breakdowns he provided. He added that the employee costs increase every year in relation to the decreasing investment in Capital items, such as things needed to operate. Budget cuts will mean further cuts in employees and a greater difficulty in delivering required services.

The Board discussed who might present information at the February 15th meeting and how to encourage open dialogue. Comm. Pappas will represent the Board, and Mr. Wenger will present an overview.

Supt. Dionne asked if the Commissioner's have accepted the suggested 3% cut. Sheriff Hardy explained that he has had experience in his community where there was a Capital Improvement Plan was routinely ignored when it reached Town Meeting. He added that he does some of that planning within his budget for items such as vehicles. He noted that if a CIP program is put in place, it would be important to establish priorities.

Mr. Wenger added that the difference in the County is that every two years, there is the potential for a complete change in how the County operates as there are newly elected officials every two years. He offered that having a CIP document that shows items formally identified as part of a longer range plan and a tool will be helpful and informative to the newly elected officials.

Comm. Ziehm supported each Department identifying its priority list and red flags with the County Administrator following up the Department's presentations by providing an overview of all Departments.

Comm. Holden added that the Charrette the County previously conducted did establish a plan for the County to follow. She explained that the Board has recommended that a Capital Reserve be included in the budget for the past 2 years, it was not even discussed at the Executive Committee level; it was tabled. She explained that the Charrette provides a plan for what the County can do with its land and she would favor continuing to include a Capital Reserve in the budget, even if it is not used. Comm. Holden observed that it is important to define the differences between the County and the State and to note that the County has been saving money for the taxpayers for years through frugal negotiations, and carefully spending money like it is their own. She added that the State does not do that; in fact, they are passing down expenses to the County; she further added that they do things in Concord not considering the implications at the County level.

Mr. Moorehead stressed that the Representatives wear both the State hat and the County hat; the difference is critically important, particularly when one considers that many costs that will hit the County budget in Fiscal 14 are not included in the 3% cut recommended by the Delegation. The proposed cut does not include increased retirements costs, or a 25% reduction in the bed tax revenue from the Nursing Home's budget. Mr. Wenger explained that the County budget increased 6.1% in 2008, for example, in direct relationship to the State creation of the bed tax.

Mrs. Castonguay noted that in Rep. Spratt's memo, departments are encouraged to state the differences between the County and the State.

Discussion ensued relative to preparing for the Orientation on Feb. 15th and the Board's schedule.

Mr. Wenger noted that a Delegation meeting was held where a motion was made to recommend a 3% budget cut. The Board discussed the Delegation's request for a 3% decrease. He added that there has been no communication relative to that and the Board would not be aware of the motion if Commissioners had not attended the meeting. Nothing formally has been sent to the Board; Draft minutes were received, but have not been approved.

Comm. Ziehm stressed that it is important to make the Delegation members aware that while they may have a goal to reduce the budget by 3%, that action will be denying any increase in salary to our employees; she added that it is important to confront the issues. Discussion ensued relative to the Board's approach to the budget.

Mr. Wenger asked Mrs. Castonguay if it would be appropriate to give an overview of the budget at the Feb. 15th meeting if it is an orientation. Mrs. Castonguay responded that Rep. Spratt is focused on the County's mission and operations as well as personal experiences such as the Community Services program that was discontinued. He does not want numbers presented from each Department, but sees that as being done at the Sub Committee level. Discussion ensued; Mrs. Castonguay added that Rep. Spratt wants to personalize the process.

Ms. Robinson added that she has a concern that the Budget Sub Committees will expect a 3% cut as well as an explanation of what is necessary to run the Departments. Sheriff Hardy explained that each Department has statutory obligations and cannot control the amount of work that comes through the door, but it is important to understand that while they have made it work in the past, the Delegation needs to understand the impacts of any additional cuts.

Mrs. Castonguay added that she is very optimistic with the new Delegation and new Executive Committee; she added that there should be a clearer understanding of the expectations after the orientation meeting on Feb. 15th. There was discussion regarding the Delegation's potential expectations relative to a 3% budget cut and the presentation of budgets as the departments "deem appropriate."

Mr. Moorehead noted that he does not believe there is an understanding of how tight the department budgets are and how the County compares favorably on the cost side with the other Counties' operations.

Supt. Dionne commented that it is much easier for the State to pass on costs to the Counties to reduce their numbers, and then when it comes to the County level, the County has to reduce its budget above and beyond the costs already

passed down by the State. Sheriff Hardy added that the Delegation does not want the word “downshifting” used; however, that is exactly what it is. Mr. Moorehead asked if the Delegation has the authority to dictate what the departments do; he asked if he was correct in his understanding that the department heads report to the Board of Commissioners.

Commissioners Pappas and Holden responded that the department heads do, in fact, report to the Board of Commissioners. Supt. Dionne added that the departments are very frugal in their spending, and added that the DOC will add items to its budget that need addressing, but will often not spend the money until near the end of the fiscal year in the event that something might break down that is more critical; an example would be repairing a broken overhead door versus completing the budgeted brick sidewalk that could wait another year. He added that he receives “hand-me-down” cars from the Sheriff’s Department and noted that last year; the DOC did not receive any cars because the Sheriff’s Department used Forfeiture Funds that restrict their use and disposal of cars. He added that the DOC is operating cars that are over 125,000 miles; which is a problem if a car breaks down because the DOC uses its vehicles to transport inmates to the courts or the hospital who could be a murderer or other dangerous inmate.

County Attorney LaFrance explained that she could provide many examples of how the State has down-shifted their Court costs to the County Attorney’s departments and asked about the recommended approach. Mr. Wenger added that because of the services that the County Attorney is required to deliver, she will have to illustrate how her department has been affected by cuts and down-shifting as well as the effect on the case loads. Sheriff Hardy suggested that reaching out to the Representatives individually may provide an opportunity to get one’s message to the Legislators.

The Board agreed to continue its budget discussion on at its meeting on February 20th.

Rep. S. Spratt joined the meeting and was welcomed by the Chair. Comm. Pappas asked Rep. Spratt if he wished to speak about the February 15th orientation. Rep. Spratt explained that there is a lot of turnover on the Executive Committee; he added that this will be a very difficult budget season and communicated that he would like to see the departments put a face on what they do at the orientation and to have the next budget be more people-driven versus being number-driven. The goal would be to be able to get a sense of what the departments do, what their responsibilities are, and to give the newer members of the Executive Committee a sense of what is mandated within the departments. He noted that he would like it to be a personal presentation so the Representatives go into the budget process with a real sense of what the departments do. He added that too often the approach at the bottom line is to “cross out this, and cross out that” with no connection to the people at the department level, and added that he would like people to understand the operations before they start taking out their red pens. Comm. Pappas thanked Rep. Spratt for his input; he in turn thanked the Board for recognizing him.

9. Public Comment

There was no one present from the public who wished to comment.

10. Non-Public Session

Motion: To move into Non-Public Session relative to compensation consistent with RSA 91-A:3 II (d), relative to a lease. Motion by Comm. Holden, second by Comm. Pappas. Ziehm-yes, Pappas-yes, Holden-yes. Motion carried.

The Board moved into Non-Public session at 11:50 a.m.

The Board met with D. Reidy, E. Robinson, Attorney Kirby, and G. Wenger relative to a discussion regarding the lease of property.

The Board moved out of Non-Public Session at 12:40 p.m.

Motion: To come out of Non-Public Session. Motion by Comm. Holden, second by Comm. Pappas.
Motion carried.

The Board agreed to place a "For Lease" sign on the building located in front of the Bouchard Building.

11. Adjourn

Lacking further business, Comm. Pappas entertained a motion to adjourn.

Motion: To adjourn the meeting. Motion by Comm. Ziehm, second by Comm. Holden. Motion carried.

The meeting adjourned at 12:42 p.m.

Approved 3/14/2013

Comm. Sandra Ziehm
Hillsborough County Board of Commissioners
Clerk

Date