

Regular Meeting of the
Hillsborough County Board of Commissioners
January 8, 2014
Bouchard Building, Goffstown, NH
Minutes of the Public Session
(Not Official until Approved by the Board and signed by the Clerk.)

Present: Comm. Pappas, Comm. Holden, Comm. Ziehm, P. Coughlin, J. Hardy, P. LaFrance, D. Dionne, L. Gero, C. Kirby, B. Moorehead, D. Reidy, M. Castonguay, G. Wenger, and L. Stonner

Call to Order

Comm. Pappas called the meeting to order at 10:04 a.m. Sheriff Hardy led the Pledge of Allegiance.

Administrative Business

Minutes

Motion: To approve the minutes of the Hillsborough County Board of Commissioners meeting held on December 23, 2013, subject to changing a section of the Department of Corrections report to read: *“there are 148 individuals in the diversionary Mental Health program; 57 are from Manchester and 91 are from Nashua.”* Motion by Comm. Ziehm, second by Comm. Holden. Motion carried.

Approval of Payroll Registers

Motion: To approve a Miscellaneous Payroll register dated December 20, 2013 in the amount of \$1,964.89, noting that it is subject to review and audit. Motion by Comm. Ziehm, second by Comm. Holden. Motion carried.

Motion: To approve a Regular Payroll register dated January 2, 2014 in the amount of \$1,159,126.18, subject to review and audit. Motion by Comm. Holden, second by Comm. Pappas. Motion carried.

Approval of Accounts Payable Register

Motion: To approve Accounts Payable registers on the following dates, in the following amounts:

12/30/2013 \$3,892,530.20

01/07/2014 442,341.37

for a total of \$4,334,871.57 subject to review and audit. Motion by Comm. Holden, second by Comm. Pappas. Motion carried.

Public Comment on Agenda items

There was no one present who wished to comment on Agenda items.

Department of Corrections

Supt. Dionne presented the Department of Correction’s census. He noted that as of December 31st, the total in custody was 516; it included 411 men; 147 had been sentenced and 264 were awaiting trial; there were 105 women in custody; 35 had been sentenced and 70 were awaiting trial. The DOC has 4 inmates in the Pre-Trial Supervision Program and 21 in the Community in the day-reporting programs.

Supt. Dionne reported that the facility also is holding 44 female inmates from Rockingham County, and there are 150 individuals in the diversionary Mental Health program; 59 are from Manchester and 91 are from Nashua.

Supt. Dionne informed the Board that he provided the Overtime Impact Report for the record and noted that there will be a new Officer Training Academy starting Monday, January 13th.

Nursing Home

Census

Mr. Moorehead reported that the Census at the Nursing Home as of January 2, 2014 was 281 residents; there were 221 Medicaid residents, 30 Private Pay residents and 30 Medicare or managed care residents.

Bid # 12-2014 – Nursing Home

Mr. Moorehead presented Bid # 12-2014, which is for twenty-four (24) Low Air Pressure Mattresses for the Nursing Home.

Motion: To approve Bid # 12-2014 for twenty-four (24) Low Air Pressure Mattresses for the Nursing Home. He explained that Geriatric Medical, Woburn, MA is the lowest responsible bidder at a price of \$949/each and a total of \$22,776. Motion by Comm. Holden, second by Comm. Ziehm. Motion carried.

Mr. Moorehead requested that the Board approve 3 vacant positions that were funded at \$1. He explained that the positions include:

1. a per diem LPN, position # 301648006
2. a part-time Activity Aide, position # 304411203
3. a part-time Activity Aide, position # 304112004

Mr. Moorehead noted that justification is provided in the handout that he provided for the Board.

Motion: To approve the vacant positions funded at \$1, as recommended by Mr. Moorehead. Motion by Comm. Holden, second by Comm. Ziehm. Motion carried.

Registry of Deeds

Revenue Update

Register Coughlin informed the Board that Tax Stamps continue to be up, but recording fees are down. She added that the Registry is not getting the re-financing that it experienced the previous year, but she is hopeful that will improve.

Technology

Register Coughlin inquired if she met the Board's requirements relative to the discussion at the last meeting related to Technology. Mr. Wenger noted that a motion made on April 3, 2013 to approve the bid to Fidlar Technologies was "*conditioned on the Registry reporting back to the Board prior to the first anniversary of the contract that the Registry has pursued opportunities to meet its technology needs as addressed in the bid through a competitive bidding process.*" Mr. Wenger went on to add that the information presented at the last meeting was related to meeting the Board's requirements that

the County review the process and comply with the bidding requirements and that the decision made was the most advantageous for the County. Mr. Wenger observed that it is his belief that those requirements have been met.

Comm. Holden offered a motion to signify that the Board's bidding requirements have been met.

Motion: The Board has been received and accepted information relative to Technology; it wishes to confirm the original bid and to confirm that the Register has met the Commissioner's requirements and the conditions of the previous motion. Motion by Comm. Holden, second by Comm. Ziehm. Motion carried.

Old/New Business

Temple Street

Mr. Wenger reported that it is his understanding that there is one outstanding item to be finished; the lock for the 3rd floor back stairway has been ordered; representations have been made that it should be in this week and installed the following week. A discussion was held relative to needing a list of those who would need keys in the Temple Street offices; once all names have been received, the key cards and key fobs will be programmed and made available.

Attorney LaFrance noted that Cheshire County is running into the same security issues. She added that her Office Manager has learned that Carroll County's security concerns were addressed by Primex who paid to install security cameras; she asked if this County could look at that possibility. Mr. Wenger indicated that he will discuss that with Primex.

Attorney LaFrance informed the Board that Hillsborough County pays for a service called NESPIN that the County Attorney's investigators use; as a result of information gained by Investigator M. Putney, 5 people have been indicted that burglarized dozens of home in this County and other Counties as well. A lot of the stolen property was located.

Public Comment on Agenda Items

There were no members of the public present who wished to comment on Agenda items.

Grievance PM 0711

The Board addressed Grievance PM 0711. In response to a question, Attorney Kirby informed the Board that it is her understanding that the Union has not agreed to resolve the matter. The Board agreed to Recess to consult with Counsel consistent with RSA 91-A:2 I (b).

Motion: To Recess the meeting. Motion by Comm. Holden, second by Comm. Ziehm. Motion carried.

The meeting Recessed at approximately 10:15 a.m.

The meeting reconvened at 10:52 a.m.

Motion: To reconvene the meeting. Motion by Comm. Holden, second by Comm. Ziehm. Motion carried.

The meeting reconvened at 11:01 a.m. Comm. Holden offered the following motion:

Motion: To accept the Grievance to be a non-precedent setting move based on concerns about the ongoing medical condition. Motion by Comm. Holden.

The motion did not receive a second.

The Board agreed to recess and consult with Counsel.

Motion: To Recess the meeting. Motion by Comm. Holden, second by Comm. Ziehm. Motion carried.

The meeting Recessed at approximately 10:58 a.m.

The meeting reconvened at 11:01 a.m.

Motion: To reconvene the meeting. Motion by Comm. Holden, second by Comm. Ziehm. Motion carried.

The meeting reconvened at 11:01 a.m. Comm. Holden asked to withdraw her prior motion. Comm Ziehm offered the following motion:

Motion: To grant the grievance in this non-precedent-setting case, based on the Grievant's ongoing medical condition and in order to avoid the time and expense of the arbitration. Motion by Comm. Ziehm, second by Comm. Holden. Motion carried.

In response to a question from Mr. Moorehead, the Board agreed that he is authorized pay for the Grievant's vacation.

Mr. Wenger referred the Board to the letter it received from the Town of Goffstown regarding a citizen's petition relative to a zoning ordinance. Petition # 140311-002 requests that the Town amend its zoning ordinances so that all parcels that abut Mast Road from the Manchester border to Henry Bridge Road would be re-zoned to be commercial. He added that the change would have an impact on all but one of the County's lots which abut Mast Road. He noted that approximately one year ago, the County's property had been re-zoned to become a Commercial Industrial Flex Zone District; it is a very flexible zoning that would allow the County to have larger scale business parks, commercial services, light industry and other uses. He added that if zoned commercial, it would restrict the County's options and would not allow the industrial business and would change the option of large scale business to village-scale sized parks; it would reduce the number of available opportunities for the County. Mr. Wenger informed the Board that a Public Hearing will be held the following evening. Following discussion, the Board unanimously agreed that it opposes the zoning change; Comm. Holden will attend the meeting to present the Board's position. Mr. Wenger explained that the requirement for passing the zoning change increases from a simple majority to 2/3 of the vote if there is opposition.

Motion: The Board of Commissioner's oppose the enactment and adoption of the zoning change to commercial as proposed by at least 25 citizens in Petition Code 140311-002. Motion by Comm. Holden, second by Comm. Ziehm. Motion carried.

The Board agreed to conduct Administrator reviews at the end of the Board meeting scheduled for January 22nd.

Planning Discussion

The Board agreed that there is nothing new to discuss relative to planning; its priorities have been established.

Lacking further business, Comm. Pappas adjourned the meeting.

The meeting adjourned at 11:25 a.m

Approved on January 22, 2014

Comm. Sandra Ziehm, Clerk
Hillsborough County Board of Commissioners

Date