

**HILLSBOROUGH COUNTY
DEPARTMENT OF CORRECTIONS**

Position Title: Corrections Consultant for In House Drug Treatment Program
Reports To: Captain, Chief of Programs

GENERAL SUMMARY:

Hillsborough County Department of Corrections is looking for a consultant to assist with the planning and development of an in-jail substance use treatment program along with the planning and development of a community transitional program. The Consultant must be experienced in the development of in-jail treatment programs. The Consultant will work with the Hillsborough County Department of Corrections, the County Commissioners and local stakeholders in the development and submittal of grant application to initiate funding to the project.

ESSENTIAL JOB FUNCTIONS:

The Consultant will work with Hillsborough County in the development of a planning document that will provide the following:

- Development of an in-jail substance use treatment program
- Assistance in training staff on key curricula and finalizing ongoing curricula
- Review and recommend curricula that will meet the needs of the in-jail population and recommend the requisite training for staff in this curricula
- Assessment and placement recommendation tool/criteria for high risk offenders both in a jail and a community setting based on risk levels, length of stay, and targeted needs
- Grant writing to assist the county in securing startup funds for training programs and staff education recommendations for the program
- Assist with transitional planning and training of both staff and in-jail population into a designated housing unit in the Hillsborough County Department of Corrections exclusively for use by in-jail substance use treatment participants
- Work with Hillsborough County to identify and develop community corrections options going forward and work with the county to develop a committee to facilitate future corrections and community based options.
- Provider not to exceed established timelines to accomplish objectives

MINIMUM QUALIFICATIONS:

Requires knowledge equivalent to a Master's Degree in Social Work, Counseling, Human Services, Psychology or related field. Licensure as an Alcohol Drug Abuse Counselor (LADC) with 3-5 years of experience. Correctional experience and T4C preferred.

SUBMIT RESUME and LETTER OF INTEREST NO LATER THAN 4/14/17 TO:

Office of the Superintendent
Hillsborough County Department of Corrections
445 Willow Street
Manchester, NH 03103